
CONNECT – BADGE SCANNER SET UP



1

You've been sent a login email, link or scanned a QR code to access Connect. Please ensure you are opening/scanning it on the device you'll be using to scan badges at the show.

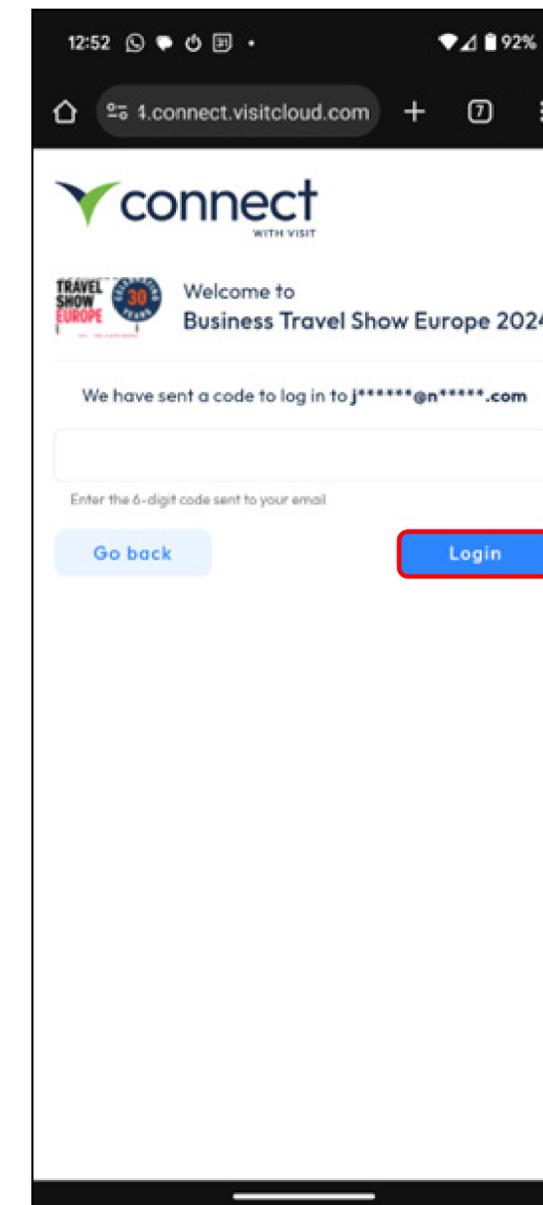
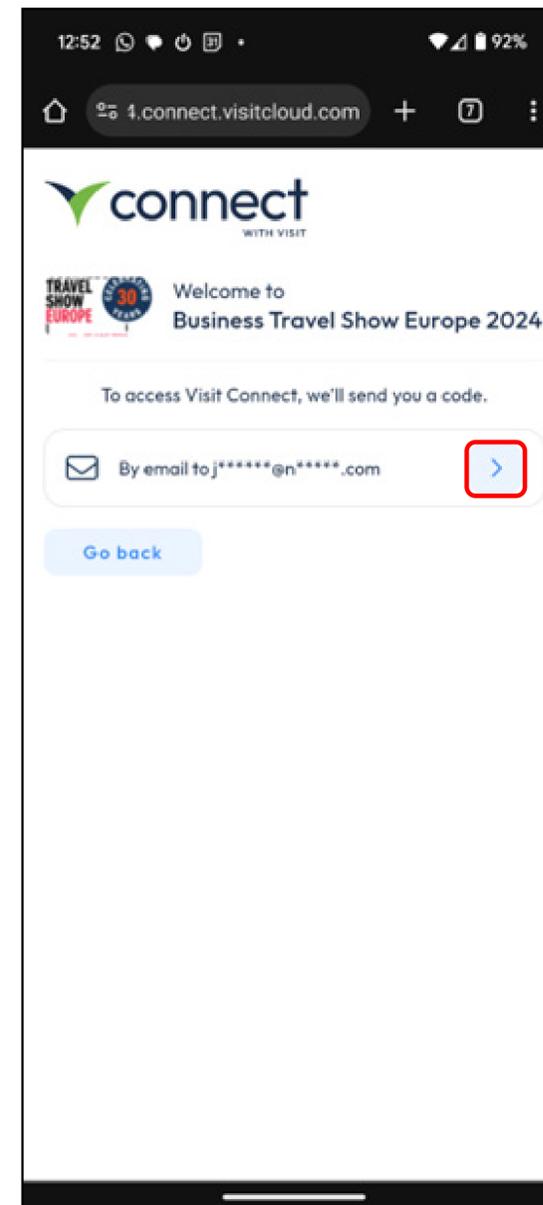
IMPORTANT NOTE: Connect is a web-based app – this means you don't have to install anything from your app store. BUT you need to save it to your device, so you don't have to log in every time you use it or lose your data. Depending on your device you'll be prompted to install or save to home screen.

If you don't see a prompt or you miss it:

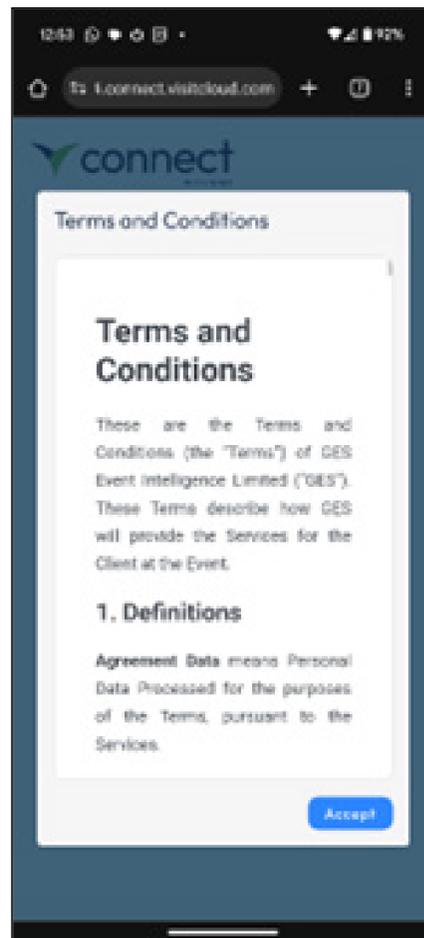
- Chrome users: click on the 3 dots in the top right of the screen, and select Install app from the menu.
- Safari users: click on the center icon at the bottom of the screen, and select "Add to Home Screen".

2

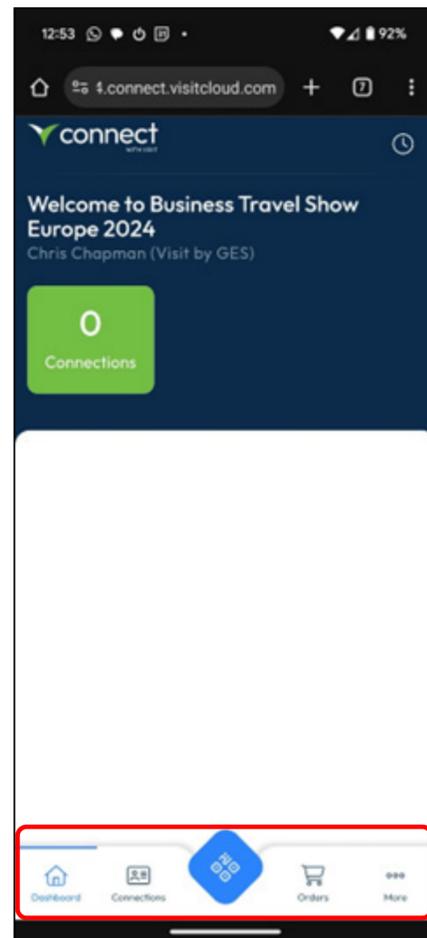
Once you open the link/scan the QR code, you'll be taken to a page to be sent an access code. Click on the **arrow** next to your email address. This code will be Business Travel Show Europe 2024 and the subject line will be "Your Visit Connect Access Code for Business Travel Show Europe 2024". Enter the code and press **Login**.



3 After logging in, you'll be asked to accept the terms and conditions.

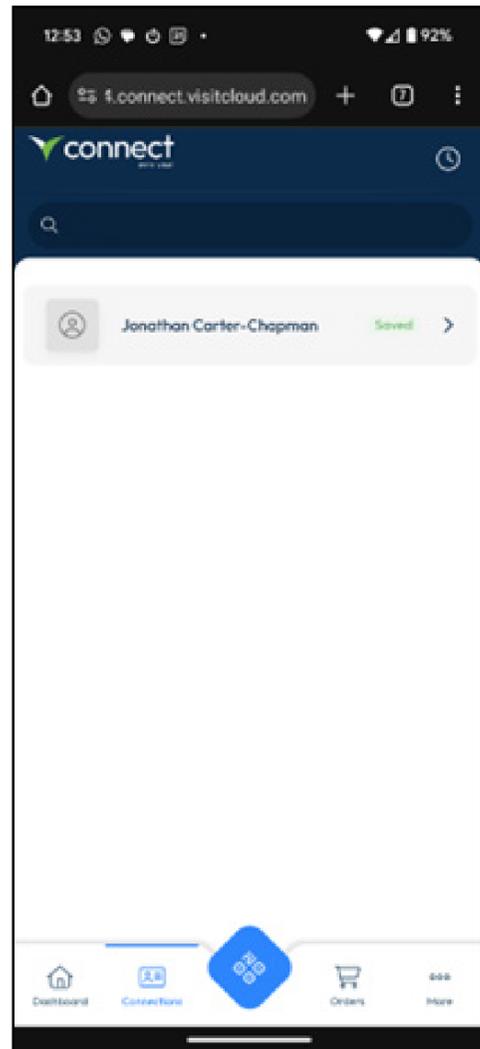


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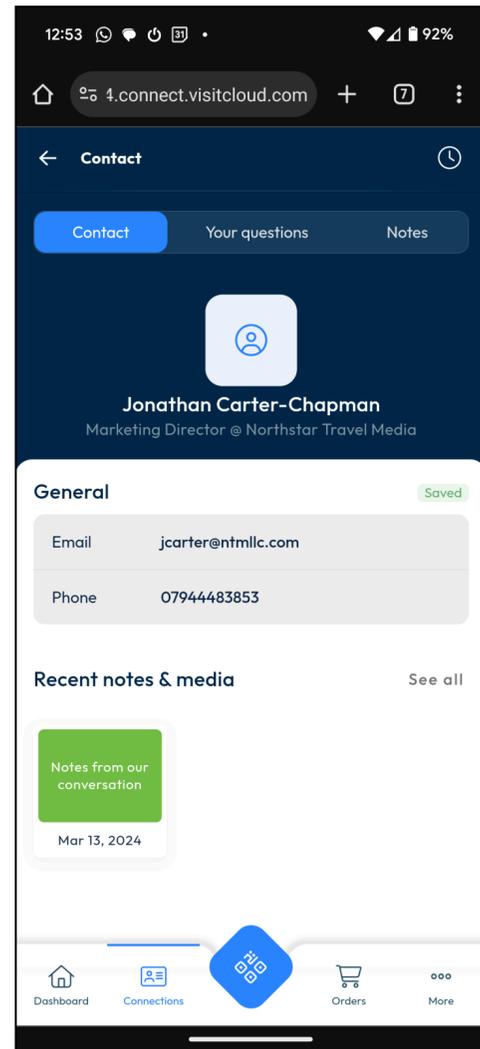


- Dashboard – your home screen
- Connections – where you'll see your leads
- Central button is the scanner – you will need to give the app permission to use your phone camera before you start scanning badges.
- Orders – you'll see your extra badge orders
- More – additional features and information

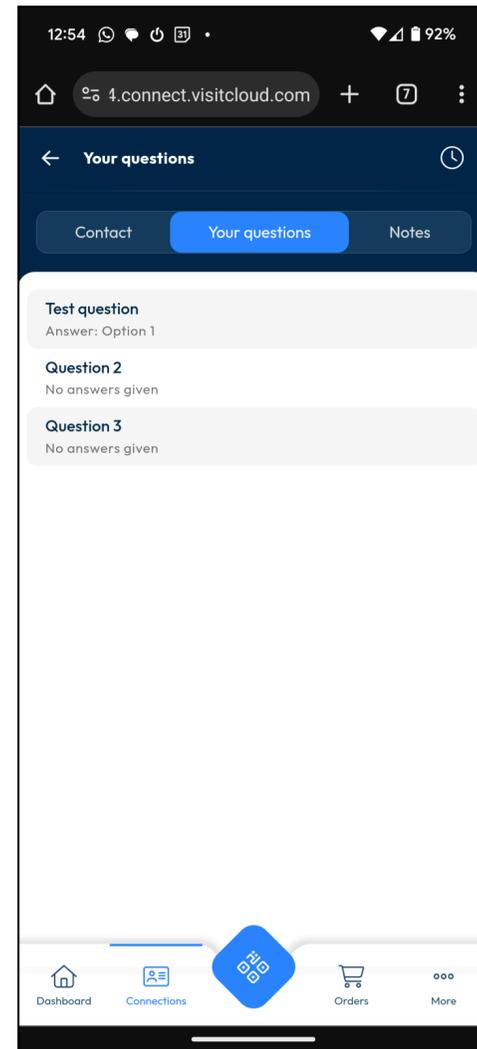
Connections



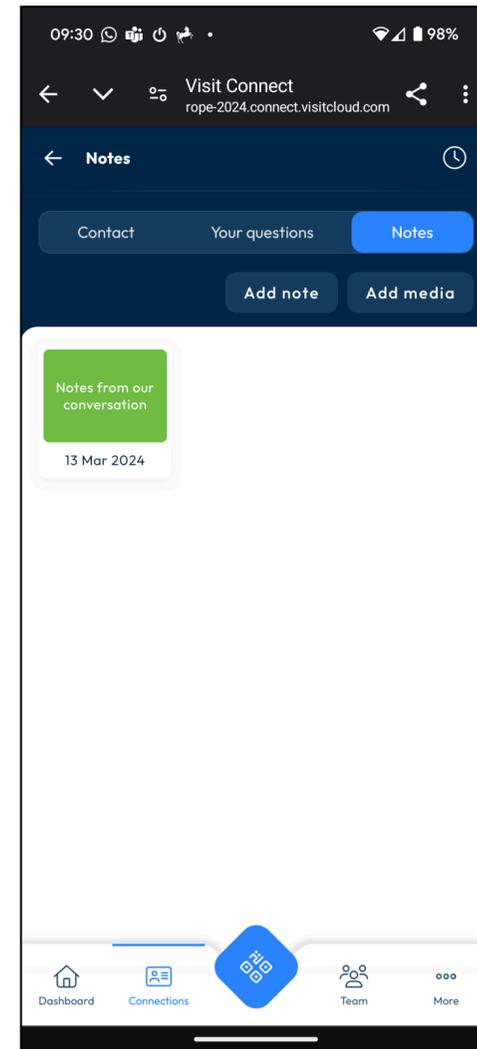
When you click on a contact



Your questions



Notes



More

