

at a glance

access bookings

please take your time to read through our handy
(and concise) guide to our system and our services



access bookings
accommodation events travel

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lights, camera, access

about

founded in the cathedral city of lichfield in 1985, access bookings specialises in accommodation and travel management for the complex and ever changing needs of the media industry. with regional offices across the globe, access bookings provides productions and media companies a one stop shop for all of their travel needs. wherever you are in the world we are just one click or call away from saving your production time and money.

access bookings is proud to be the premier provider of travel and accommodation booking services. having worked on some of the biggest projects in the industry from independent documentaries to large scale blockbusters.



our philosophy

our philosophy is a simple one: the best service, the best value. 24/7 365 days each year. we won't rest unless you are absolutely delighted with every aspect of your bookings with us. our "can do" attitude runs through all aspects of our service and is a cornerstone of our ethos.

a b&b for a few nights for a shoot in the back-of-beyond? a prestigious apartment for 6 months on behalf of your a-List star and entourage? no problem. happy to help. we've probably already got a list of great options on our own specialist accommodation database.



turnover for our values →



our values

always open. 24/7, 365 days.

we're there for you when you need us. 24/7 all year round. so whether you're working late or if the unexpected happens - our team can help. ash clouds, volcanoes, civil unrest, we've been there for it all. we can find the solutions you need when you need them.



personal service

we believe the personal approach is the most effective one. we don't operate as a call centre. upon making an enquiry with us, one of our team will manage your request and personally handle your query, so you know who to go back to if you need any further assistance.

best rate guarantee

we're so convinced that our rates are the best that we offer our "best rate guarantee". basically, if you can get a cheaper price for same room and rate terms, we'll match it. we offer completely unbiased options based on the lowest prices and most flexibility possible. we never promote one supplier above another.



why we're different

production stability

with experience in working in the industry, our 'production liaison' is able to meet you in person to assist in sourcing your accommodation needs. they will also be able to organise a recce of hotels with you, so you are fully informed ahead of committing to a large-scale booking.



comprehensive booking checks

what's more is unlike other travel agencies, we have a dedicated 'arrivals' team, who confirm all bookings direct with the hotel on the day of your guest's arrival. ensuring the hotel are fully prepared for their stay, to avoid any check-in problems

turnover for our services →



our services

being a part of the access group means that we have a full range of services all at your fingertips, whether its sleeping, meeting or moving we've got all of your travel logistics covered. it's one call and all together in one place. it makes life so much easier.

hotels & accommodation

our team of experts can source a range of options from luxury accommodation for talent to homely rural hotels for crew. we can book apartments, cottages, lodges and even castles. we have comprehensive knowledge of locations and can provide you with options to meet any criteria.

meetings and venue sourcing

whether it's holding auditions, a script read-through, casting sessions, production meetings or if you just need a general workspace, our meetings & events team can find you the perfect solution.

online technology

with online booking systems and an iPhone app on the way, our systems make it simple and efficient for you to make bookings on the move.

planes, trains & everything else

we don't just do accommodation and venue sourcing, at access bookings we provide travel management solutions through our sister company access travel management, for demanding travellers with complex travel itineraries that leave no room for error.

with access to highly competitive corporate fares and to access bookings extensive, bespoke hotel inventory, access travel managements 24 hour service ensures they can meet all requests while minimising company travel expenditure and maximising value.



find out more about the access group →



the access bookings group

access travel management

a wealth of expertise, under one roof! access bookings ltd and access travel management are companies within the access bookings group. why do we operate as two companies? access travel management will handle all of your travel requirements and is governed by iata, the international air transport association. by being a member of iata, we are able to directly access fares from over 260 airlines, covering 117 countries!

however, the regulations of iata state that air travel is to be paid for immediately on booking which is why you will receive an invoice from access travel management which we ask to be paid on receipt of invoice. all your accommodation bookings will be invoiced by access bookings with payment terms of 15 days from receipt of invoice.

the whole family

the access bookings family doesnt just stop there! within the access group are a handful of other companies that are integral to our media centric family; including access bookings america - our dedicated US branch dealing with your production needs at the heart of hollywood, and access bookings roi working out of the irish capital of dublin.

our ethos at the access group is a simple one - we won't rest unless you are absolutely delighted with every aspect of booking with us. we work as an extension of your office, and we're all here whenever you need us, for whatever you need us for. always giving more than 100%. the access group sets the standard for excellent service - last minute changes, demanding schedules, tight budgets? no problem, we're here to make your life stress free.

