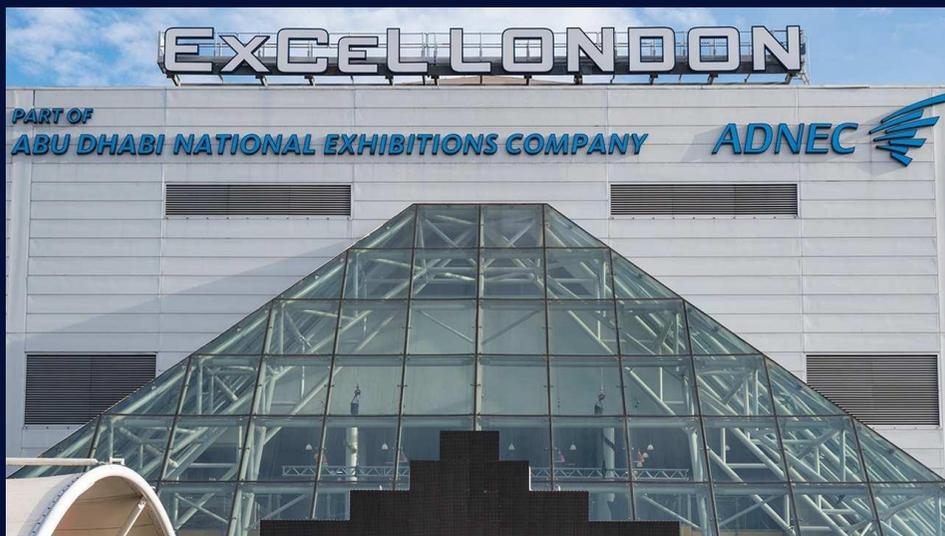


SHIPPING INSTRUCTIONS TARIFF ORDER FORM



**B2B MARKETING EXPO | MARKETING TECHNOLOGY EXPO |
SALES INNOVATION EXPO | CALL & CONTACT CENTRE EXPO | LEGALEX 2022**

EXCEL, LONDON
22ND-23RD NOVEMBER 2022

**B2B
MARKETING
EXPO**

**MARKETING
TECHNOLOGY
EXPO**

**SALES
INNOVATION
EXPO**

**CALL &
CONTACT
CENTRE
EXPO**

LEGALEX

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ceva
LOGISTICS

KEY | INFORMATION



Shipping Deadlines:

Seafreight LCL / FCL at any UK Port

LCL = 04 November 2022

FCL = 04 November 2022



Airfreight at London Heathrow Airport (LHR)

04 November 2022



Road freight directly to
*B2B Marketing Expo / Call & Contact Centre
Expo/ LegalEx 2022*

Day required on stand

Road freight via onsite warehouse
24 hours prior to delivery on stand

Build-up Dates: 20-21 November 2022

Show Dates: 22-23 November 2022

Breakdown Dates: 23 November 2022

Orders received after **04 November 2022** will incur a **25% late booking surcharge.**

CEVA Contact: Luke Titmus E: Luke.Titmus@Cevalogistics.com T+44 (0) 7977154090

SEA | AIR



All Bills of Lading should be sent freight prepaid to any UK Port and consigned as follows:

Consignee:
CEVA Showfreight
Unit 3A
Perimeter Way
NEC
Birmingham
B40 1PJ
T: +44 (0) 330 587 7777

Notify:
CEVA Showfreight
B2B Marketing Expo / Call & Contact Centre Expo/
LegalEx 2022
Exhibitor Name / Hall & Stand Number
Luke.Titmus@Cevalogistics.com

Documents required:

- Copy of Bill of Lading
- Copy of Invoice / Packing List



All Airfreight consignments should be sent freight prepaid to London Heathrow (LHR) and consigned as follows:

Consignee:
CEVA Showfreight
Unit 3A
Perimeter Way
NEC
Birmingham
B40 1PJ
T: +44 (0) 330 587 7777

Notify:
CEVA Showfreight
B2B Marketing Expo / Call & Contact Centre Expo/
LegalEx 2022
Exhibitor Name / Hall & Stand Number
Luke.Titmus@Cevalogistics.com

Documents required:

- Copy of Direct Master Air Waybill
- Copy of Invoice / Packing List

Please forward all documentation to Luke.Titmus@Cevalogistics.com for approval before shipping.

ROAD | COURIER



Deliveries direct to NEC for unloading should be consigned as follows:

(Exhibitor Name)
CEVA Showfreight
(Event Name)
Hall & Stand Number
ExCel
One Western Gateway Royal
Victoria Dock
London
E16 1XL
United Kingdom

Deliveries should arrive at the venue on the day that they are required on the stand. Deliveries will be unloaded direct to the stand unless instructed otherwise. The same instruction will apply for collecting vehicles after the event.



Deliveries via onsite warehouse should be consigned as follows:

(Exhibitor Name)
CEVA Showfreight
(Event Name)
Hall & Stand Number
Unit 3A
Perimeter Way
NEC
Birmingham
B40 1PJ

Deliveries should arrive at the onsite warehouse a minimum of 48 hours prior to required delivery to stand.



Road freight shipments arriving from outside the UK:

Shipments arriving from outside the UK must either transit under customs control to an inland customs warehouse or customs clear at the first UK border crossing (port of entry)

It is very important that you contact us in advance of shipping so that we can advise and check on customs paperwork before goods depart from origin.

Please forward pre advice to Luke.Titmus@Cevalogistics.com for approval before shipping.

ADDITIONAL | INFORMATION

Wood Packing



All cargo containing wood entering into the EU (except coming from Switzerland) must be fumigated in its country of origin prior to shipment. This regulation includes but is not limited to such items as crates, pallets, frames, drums etc. To guarantee that the fumigation has been applied, the following information **MUST** be marked or stamped onto the outside of each package.



- IPPC logo
- ISO country code
- Licence number assigned to the fumigation company
- Fumigation method (Heat Treated or Methyl Bromide used)

Export Control

Strategic goods entering the United Kingdom are subject to applicable UK legislation. Specifically, it is the UK Export Control Order 2008 which sets forth the controls and licensing requirements established for strategic goods placed on the UK Strategic Export Control Lists. It is the exhibitor's responsibility to actively determine whether any of their items appear on the consolidated list of strategic military and dual-use items that require export authorization.

For further details please click [HERE](#)



ITAR

International Traffic in Arms Regulations (ITAR) is the set of US government regulations that control the import and export of defence related items and services as listed on the United States Munitions List (USML). It is the responsibility of the shipper to inform CEVA in advance of any ITAR regulated freight that will be shipped to the event.



ADDITIONAL | INFORMATION

Insurance

Insurance cover whilst goods are in transit or in CEVA's possession are covered under the limitations of CEVA's

[Terms and Conditions](#).

Goods left unattended on stands after delivery or awaiting collection after an exhibition are the sole responsibility of the exhibitor, and therefore strongly recommend that your freight is fully insured.

Specific all risk cover for your freight is available from CEVA upon request.

Please contact Luke.Titmus@Cevalogistics.com for a competitive quotation.



Payment of Charges

Unless freight is routed via one of our appointed agents we will require payment of all charges, as advised by us, prior to the last day of the show. Personal or foreign cheques are not acceptable. Settlement can be made in advance by bank transfer or alternatively on site by credit card.



BNP Paribas
10 Harewood Avenue
London
NW1 6AA

Account Name:	CEVA Receivables Finance DAC
Account Number:	89848045
Sort Code:	40 – 63 – 84
IBAN:	GB40BNPA40638489848045
BIC (Swift):	BNPAGB22XXX

INTERNATIONAL | INBOUND | TARIFF

Temporary/ Permanent Import Customs Clearance		£195.00 Per Entry / Consignment
Customs Examination		£35.00 Per Consignment
Temporary Import Bond Fee		1.5% Of CIF Value (Minimum £100.00)
Importer Of Record Fee		£95.00 Per Entry
Import Airline Handling Charge		£0.35 Per Kg (Minimum £45.00)
Issuing Of T1 Document		£95.00 Per Entry
3 rd Party Storage / Handover Fee		At Cost + 10%
Transport To Venue (Subject To Overtime Surcharge)		£45.00 Per 100kgs (Minimum 300kgs)
Terminal Handling Charges	FCL 40ft	£195.00 Per Container
	FCL 20ft	£185.00 Per Container
	LCL Cargo	At Cost + 10%
Transport From UK Seaport	FCL 40ft	£795.00 Per Container
	FCL 20ft	£795.00 Per Container
	LCL Cargo	£95.00 Per 500kgs Or 1cbm.
Intervention With Courier For Clearance Procedures Charge		£190.00

ONSITE | HANDLING | TARIFF

Unloading from Vehicle to Stand (2.5T forklift)	£20 per 1cbm or 500kgs. (min 2cbm whichever the greater)
Unloading from Vehicle to Warehouse	£20.00 per 1cbm or 500kgs. (min 2cbm whichever the greater)
Delivery from Warehouse to Stand	£20 per 1cbm or 500kgs. (min 2cbm whichever the greater)
Collection, Storage & Redelivery of Empty Cases	£30.00 per cbm (minimum 3cbm.)
Collection from Stand to Warehouse	£20 per 1cbm or 500kgs. (min 2cbm whichever the greater)
Reloading from Warehouse to Vehicle	£20 per 1cbm or 500kgs. (min 2cbm whichever the greater)
Reloading from Stand to Vehicle (2.5T forklift)	£20 per 1cbm or 500kgs. (min 2cbm whichever the greater)
Re-lifting at Stand (2.5T forklift)	£20 per 1cbm or 500kgs. (min 2cbm whichever the greater)
Receiving courier shipments into onsite warehouse	£15.00 per consignment (up to 25 kgs)
Labour on Stand (unskilled)	£35.00 per hour (minimum 4 hours)

Please Note

Shipments Via Our Warehouse Pre / Post Show Are Chargeable At £6.00 Per cbm / Per Day (Minimum £30.00) In Addition To The Above Warehousing Rates. A Surcharge Of 50% Is Chargeable For Work Before 08:00 And After 18:00 . A Surcharge Of 100% Will Be Charged For Work During Weekends / Bank Holidays

INTERNATIONAL | OUTBOUND | TARRIFF

Airfreight Collection from Venue		£45.00 per 100kgs (minimum300kgs.)
Export Airline handling including Air line Delivery		£0.35 per kg (minimum£45.00)
Terminal Handling Charges	FCL 40ft	£195.00 per container
	FCL 20ft	£185.00 per container
	LCL Cargo	At cost + 10%
Transport to UK Seaport	FCL 40ft	£795.00 per container
	FCL 20ft	£795.00 per container
	LCL Cargo	£95.00 per 500kgs. or 1cbm
SOLAS Container Weight Verification Charge		£75.00 per container
SOLAS LCL Weight Verification Charge		£15.00 per LCL consignment
Temporary Import Bond Cancellation Fee		£35.00 per cancellation
Re-Export Customs Formalities		£125.00 per consignment
Re-Export Examination		£35.00 per consignment
AMS Filing Fee (USA & Canada)		£55.00 per consignment
Use of Open General Export License		£450.00 per consignment
Dangerous Goods Check & Documentation (Airfreightonly)		£130.00 per consignment
Re-labelling Dangerous Goods Shipments		£75.00 per consignment

ONLINE | ORDERING



All onsite services are to be booked online, please click the button below to order.

[ORDER NOW](#)



Please Note: Orders received after **04 November 2022** will incur a 25% late booking surcharge.