

Sona.

The Frontline Operating System

BUILT FOR SOCIAL CARE

The image displays the Sona mobile application interface. The top section shows the user's profile as a '1 to 1 Care Assistant' at 'Wakefield House' for a shift on Wednesday, 24th May, from 12:00 to 16:00. Below this is a map of the location in Chichester. A 'Clock In' button is visible at the bottom of the mobile view.

The desktop interface shows a shift schedule for 'Wakefield House' with a search bar and navigation controls. The schedule is organized into two sections: '1 to 1 Care' and '2-1 Care'. The '1 to 1 Care' section shows shifts for Walker, Baggs, and Joshi. The '2-1 Care' section shows shifts for Boland and Dixon. A notification bubble from Sona is overlaid on the desktop view, stating: 'Your shift is starting soon 17:00' and 'Open the app to clock in to your shift now'.

Shift Type	Mon 3	Tue 4	Wed 5	Thur 6	Fri 7	Sat 8	Sun 9
1 to 1 Care		Walker (11h 30)			Walker (11h 30)		
1 to 1 Care		Matthew (4h)	Sick (4h)			Anne (4h 30)	Anne (4h 30)
2-1 Care			Grant (10h)				
2 to 1 Care		Isobel (8h)				Isobel (6h)	
2 to 1 Care	Dixon (6h)	Dixon (8h)		Dixon (8h)	Anne (10h)		

Backed by Google to build the leading technology for frontline workforces

- Modern and easy to use
- Built for Social Care
- Configurable for organisations of all sizes
- More than 100,000 frontline employees use our technology

Sona.



Our customers



Majesticare



COLTEN CARE



and many more...

FREE API ACCESS

Key features



SCHEDULING

State-of-the-art scheduling built for social care complexities



HR

All your employee data and records in one integrated HR system



EMPLOYEE WELLBEING

Track employee well-being and recognise the great work your teams do



NEWSFEED & INBOX

Keep your teams up-to-date with GDPR compliant newsfeed and messaging



TIME & ATTENDANCE

Streamline the hours reconciliation and payroll process and avoid costly mistakes



REPORTING

All the workforce reporting you need to run your business and be compliant - in real time

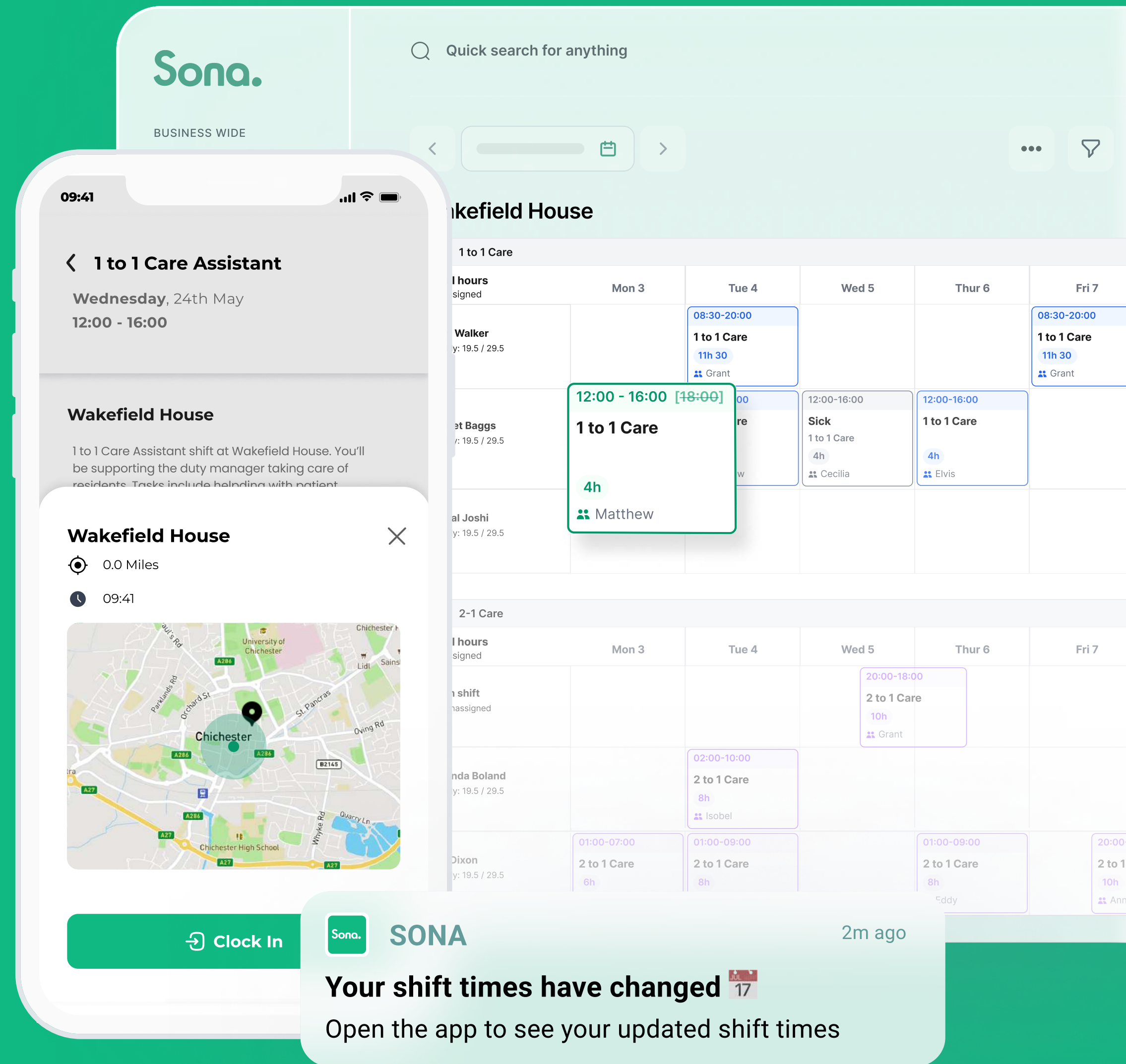
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Scheduling

State-of-the-art scheduling built for the complexities of Social Care

- **Scheduling for care:** Configured for your operations to help you achieve optimum staffing levels at all time
- **Time & Attendance:** Geotagged real time clocking in and out - see who is on site at all times
- **Shift Filler:** Enable cross site working and fill shifts in seconds with staff from across the organisation
- **Payroll Reporting:** Streamline the hours reconciliation and payroll process

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Quick search for anything

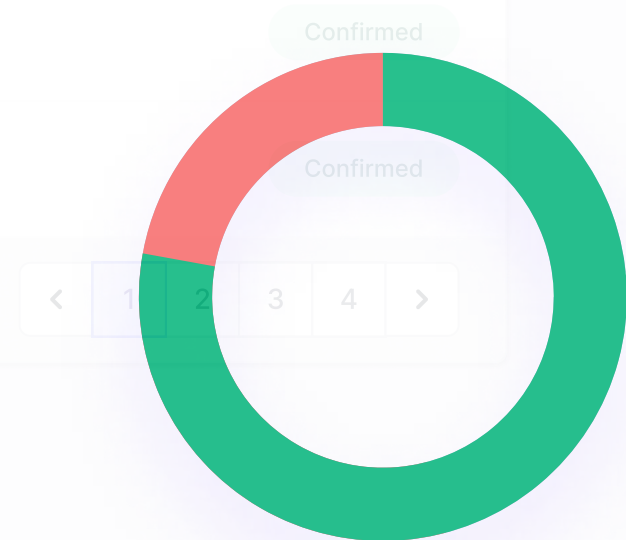
Employees

Export as CSV

NAME	LOCATION	ROLE	STATUS
<input type="checkbox"/> Jane Robson	Wakefield House	Nurse	Updated
<input type="checkbox"/> Kathryn Murphy	Wakefield House	Nurse	Updated
<input type="checkbox"/> Wade Warren	Wakefield House	Nurse	Updated
<input type="checkbox"/> Darrell Steward	Wakefield House	Nurse	Updated
<input type="checkbox"/> Floyd Miles	Wakefield House	Nurse	Expired
<input type="checkbox"/> Devon Lane	Wakefield House	Nurse	
<input type="checkbox"/> Albert Flores	Wakefield House	Nurse	
<input type="checkbox"/> Annette Black	Wakefield House	Nurse	

Showing 1 to 10 of 38 results

Compliance Documents



77% Updated 23% Expired

HR

All your employee data and records in one integrated HR system

- **Employee database:** An easy-to-use employee database that integrates with your scheduling system
- **Absence management:** Absence management that works seamlessly with your rota
- **Holiday booking:** Give employees the power to request holiday through the app
- **Reporting:** Track and report HR topics like documents, leave entitlement and accruals

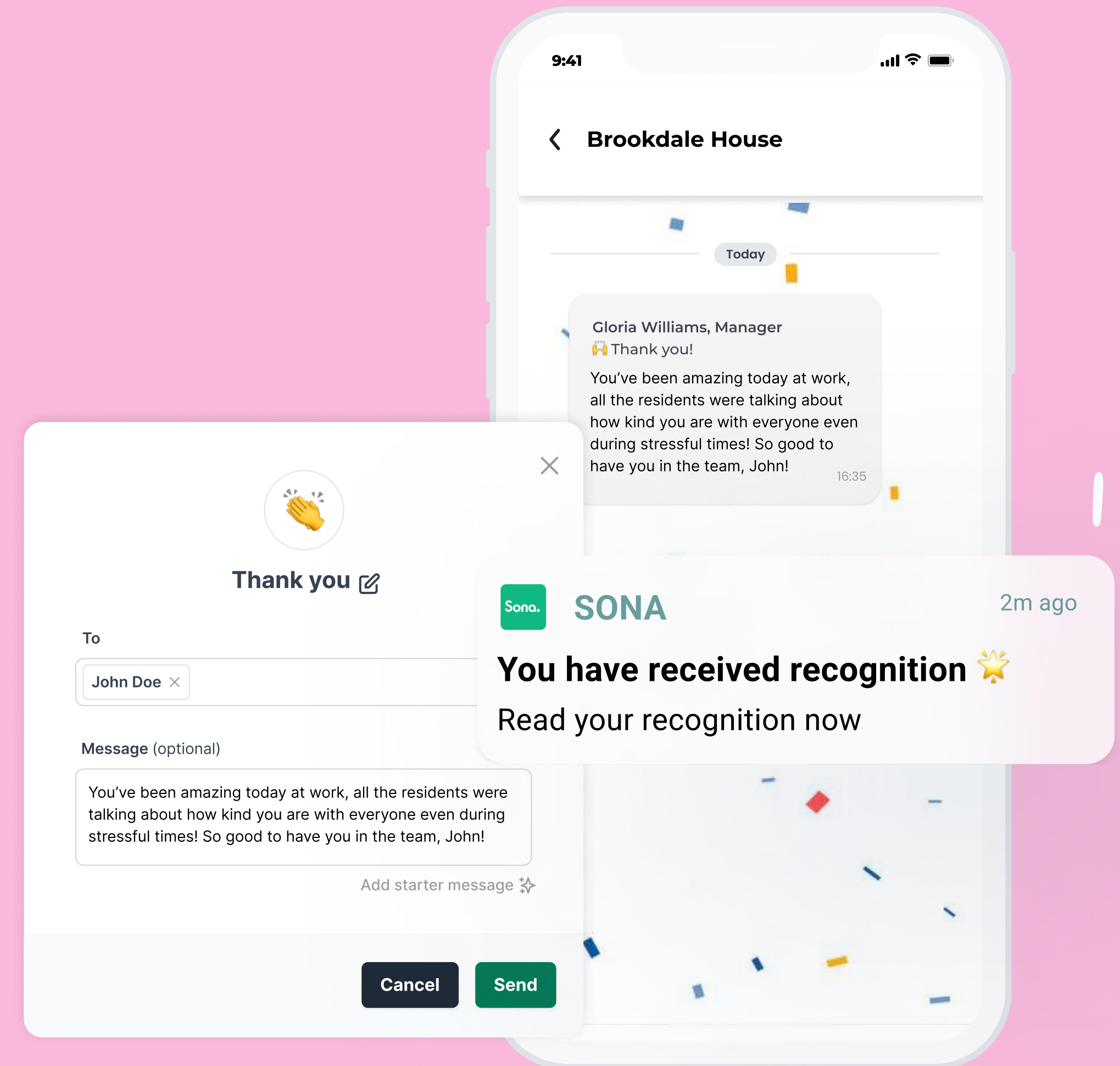
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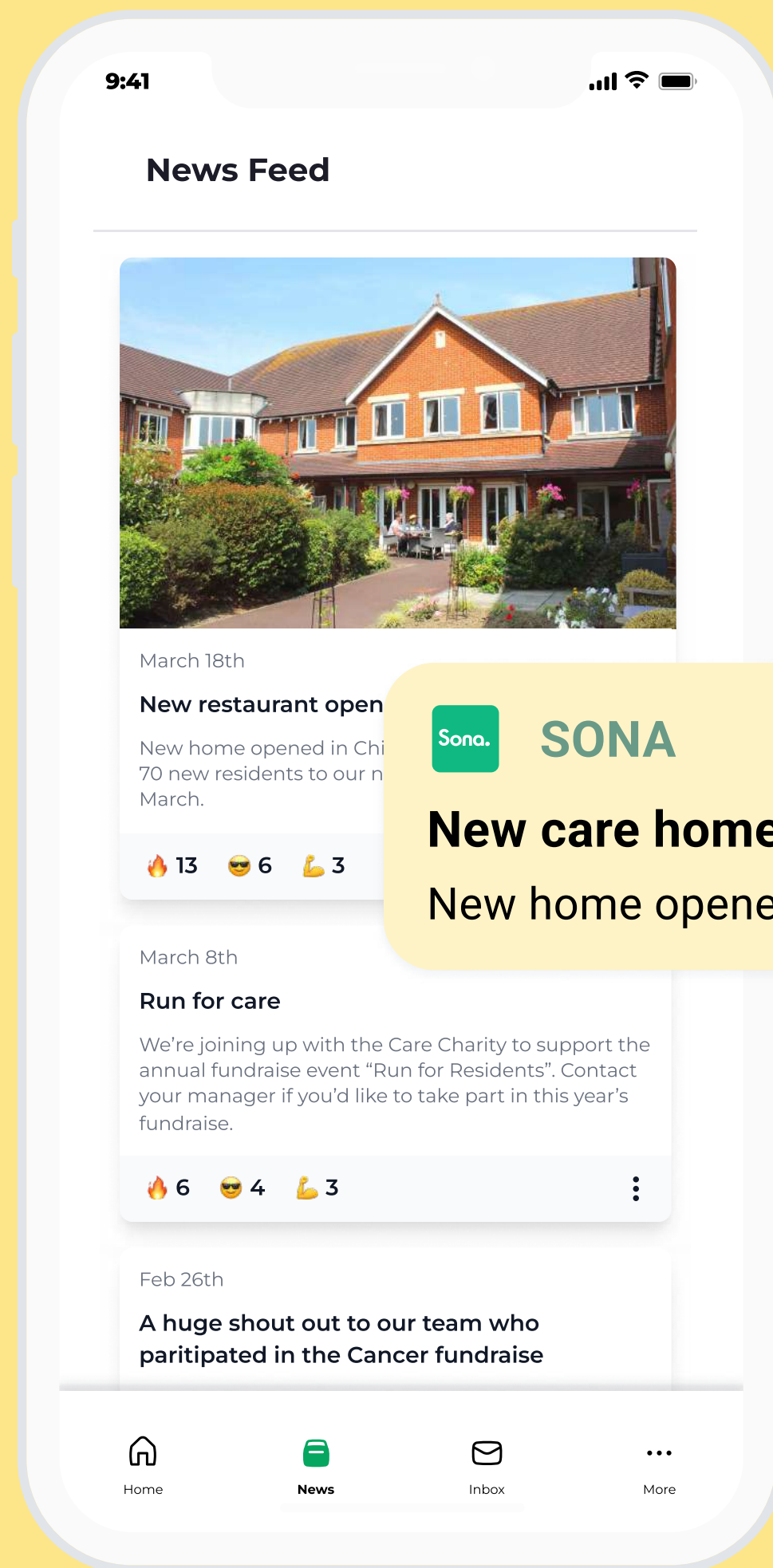
WELLBEING

Track employee wellbeing and recognise the great work your teams do

- **Well-being check-ins:** See how your staff are feeling across the organisation
- **Recognition your employees:** Give managers the tools to easily praise staff via the app
- **Churn risk reporting:** Keep track of churn risk across the organisation and take action to prevent churn
- **Employee engagement actions:** Link the wellbeing and praise features to your employee reward schemes to build an engaged workforce

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NEWSFEED

Share news with your team easily and efficiently - and directly to their phones

- **Newsfeed:** Share news and success stories with your team in a social media format they'll recognise
- **Team Engagement:** Give your team a way to engage with head office
- **Inbox:** One inbox for all communication between managers and employees
- **GDPR compliant:** Eliminate risks and keep all communication GDPR compliant

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TIME & ATTENDANCE

Streamline the hours reconciliation and payroll process and avoid costly mistakes

- **Accurate tracking of hours:** Geotagged tracking of when and where employees worked
- **Eliminate duplication:** No duplication of data across systems. Sona can handle it all in one system
- **Only pay for hours worked:** With our easy manager approval system, you only pay for hours worked
- **Automate the payroll process:** Automatic export of hours from Sona into your payroll software

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BUSINESS WIDE

Quick search for anything

Wakefield House

1 to 1 Care signed	Mon 3	Tue 4	Wed 5	Thur 6	Fri 7
Walker y: 19.5 / 29.5		08:30-20:00 1 to 1 Care 11h 30 Grant			08:30-20:00 1 to 1 Care 11h 30 Grant
et Baggs y: 19.5 / 29.5		12:00-16:00 1 to 1 Care 4h Matthew	12:00-16:00 Sick 1 to 1 Care 4h Cecilia	12:00-16:00 1 to 1 Care 4h Matthew	
al Joshi y: 19.5 / 29.5					10:30-14:30 1 to 1 Care 4h Anne

Wakefield House
0.0 Miles
09:41

Chickster

Clock In

SONA 2m ago

Your shift is starting soon 17

Open the app to clock in to your shift now

REPORTING

All the workforce reporting you need to run your business and be compliant - in real time

- **CQC reporting:** All the workforce reporting you need to be ready for inspection day
- **Staffing levels:** Track and report on safe staffing levels across your organisation
- **Contracted hours:** Avoid paying for unworked hours by tracking whether employees reach their contracted hours
- **Who is on site:** Use our real time T&A reporting to see who is on site at all times

Quick search for anything

Showing 1 to 10 of 38 results

NAME	ROLE	SHIFT TIME	ISSUE	VARIANCE	STATUS
Jane Robson	Care Assistant	14:00 - 18:00 25 Mar 2022	Missed Shift	-4 hours	Pending
Kathryn Murphy	Registered Nurse	22:00 - 06:00 25 Mar - 26 Mar 2022	Early Clock In 21:04 - 06:02	+58 minutes	Pending
Wade Warren	Care Assistant	10:00 - 14:00 24 Mar 2022	Unscheduled 10:00 - 14:00	-	Pending
		14:00 - 18:00 25 Mar 2022	Late Clock In 14:54 - 18:00	-1 hour 20 minutes	Pending
		22:00 - 06:00 25 Mar - 26 Mar 2022	Missed Shift	-4 hours	Archived
				-1 hour 20 minutes	Approved
				-	Archived
				-8 hours	Approved

60% Home

Fulfilment

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CUSTOMER CASE STUDY

How Praxis Care
saved managers
more than 5
hours per week
in rota admin

Praxis Care

- 👤 1800 staff
- 🏠 80 locations
- 📍 UK & Ireland

Results from implementing Sona:

- 5 hours saved per manager per week
- 90% app engagement
- 38% reduction in agency spend
- 71% shift fulfilment within 24 hours



Aidan Daly
Director of HR

“

Sona is significantly reducing the time managers spend on developing and filling rosters allowing them to focus on supporting our service users instead

”

Want to learn more?

Book a time to speak with our team here



SCAN ME

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www.getsona.com