



## WISH conference and strategy workshops 2022

15<sup>th</sup> September 2022

09:30 – 11:15 | 13:00 – 15:00

NEC, Birmingham

### Attendee briefing note

WISH holds biennial conferences. The events are split into two parts:

- Morning session of presentations
- Afternoon workshop sessions

The purpose of the morning presentations session is to update on WISH and industry developments since the last WISH conference, including a keynote presentation by the Health and Safety Executive. The schedule for the morning presentations session is given in section 1 below.

The main aim of the afternoon workshop sessions is to identify topics and themes WISH should concentrate on over the next two years. WISH does not have a monopoly on being able to identify emerging issues in the waste and recycling industry – the workshops allow a wider audience to have their say in what WISH does and where it places its resources. The schedule for the afternoon workshops sessions is given in section 2 below.

Attendees can participate in both the morning and the afternoon sessions or only one session. For the workshops, attendees need to choose the workshop/s they wish to attend.

**Note.** WISH's 2020 conference was scheduled to take place on 12<sup>th</sup> March 2020. The COVID-19 pandemic and its initial lock-down made this conference unviable. As it became obvious that a traditional face-to-face conference would not be practical for some time, WISH held a replacement virtual event in October 2020. However, this virtual event only consisted of what would normally be the first part of the event: no afternoon workshops were held. Now that we are achieving a 'new normal' WISH has reverted to its more normal conference format.

**Commented [GS2]:** Do we need a more specific location, such as number of hall etc?

## Morning conference presentations schedule

The morning presentations session will be held in the Keynote Theatre at RWM & Letsrecycle Live

The schedule for the morning presentations session of the 2022 WISH conference is:

| Time     | Speaker                       | Presentation/s  |
|----------|-------------------------------|---|
| 09.30 am | Chris Jones, Chair of WISH    | Welcome and format for the day  |
| 09.40 am | HSE                           | Keynote address by the HSE  |
| 10.00 am | WISH key strategy theme leads | Updates on progress made and developments in key strategy theme areas: <ul style="list-style-type: none"><li>An integrated approach, leading, communicating, and working together</li><li>Driving innovation – anticipating and keeping pace with change</li><li>Managing risk well – creating and maintaining healthier and safer workplaces</li><li>Supporting SMEs and micro-businesses</li><li>Building skills and competence</li></ul> |
| 11.00 am | Chris Jones, Chair of WISH    | Q&A session   |
| 11.15 am | Chris Jones, Chair of WISH    | Close of morning session and afternoon workshops  |

**Commented [GS3]:** Conference room available 09.30 am to 11.30 am. Timings given are draft within this timeframe

**Commented [GS4]:** I presume Rick Brunt? If yes, full current job title to be added here

**Commented [GS5]:** Split into safer workplaces and healthier workplaces

## Schedule for afternoon workshops and strategy themes

As for previous WISH conferences, workshops will be held for each of the waste and recycling industry strategy themes. Because of the width of topics covered, the 'managing risk well' workshop will be split into two areas: safer workplaces and healthier workplaces, giving a total of six workshops. This briefing note is aimed at attendees and potential attendees:

1. **Schedule for the workshops and strategy themes**
2. **Aim of the workshops**
3. **Operation of the workshops**
4. **How to attend the workshops**

The full waste and recycling industry strategy for GB supported by WISH is available at: <https://www.wishforum.org.uk/wp-content/uploads/2021/09/WISH-Supporting-GBs-resource-and-recycling-industry-2021-2023.pdf>. The strategy has five key themes:

- An integrated approach, leading, communicating, and working together
- Driving innovation – anticipating and keeping pace with change
- Managing risk well – creating and maintaining healthier and safer workplaces (two workshops)
- Supporting SMEs and micro-businesses
- Building skills and competence

The schedule for the workshops is:

| Time     | Location              | Strategy theme   |
|----------|-----------------------|--|
| 13.00 pm | Meeting room 28/29/30 | An integrated approach, leading, communicating, and working together |
| 13.00 pm | Meeting room 28/29/30 | Driving innovation – anticipating and keeping pace with change       |
| 13.00 pm | Meeting room 28/29/30 | Managing risk well – safer workplaces                                |
| 14.00 pm | Meeting room 28/29/30 | Managing risk well – healthier workplaces                            |
| 14.00 pm | Meeting room 28/29/30 | Supporting SMEs and micro-businesses                                 |
| 14.00 pm | Meeting room 28/29/30 | Building skills and competence                                       |

**Commented [GS6]:** Assumed start times based on discussions

Please see below on how you can attend and the operation of the workshops. However, please remember:

**The main aim of the workshops is to identify topics/issues and potential actions that could be taken forward by WISH under each of the strategy legs that it is thought will produce the greatest level of improvement in the waste and recycling industry's health and safety performance**

## **1. Aim of the workshops**

In practical terms, WISH operates through a series of working groups. These groups progress the projects WISH is working on, such as the production of new or revised guidance, information documents, publicity campaigns and similar. The structure of current WISH working groups and the issues they are working on can be found at: <https://www.wishforum.org.uk/wp-content/uploads/2020/09/WISHstructure210920.pdf> (please note that these working groups are currently arranged under older waste and recycling industry strategy themes, which will be revised following the virtual workshops).

One of the key issues faced by WISH is what issues/topics and identified actions should its working groups progress? The topics/issues should relate directly to one of the five themes of the overall strategy, but what specific issues/topics and actions does the industry want to be addressed?

Sometimes WISH working group actions are reactionary. For example, a series of large, high-profile fires at waste management sites in the summer of 2013 led directly to the production of WISH's first fires guidance in October 2014. In addition, anyone can contact WISH at any time to suggest an issue which requires attention. However, one of the main inputs which directs WISH's activities are the outputs from the workshops held at its strategy conferences. These give attendees the opportunity to tell WISH what the important and urgent issues and what it should do about them.

In brief, this is the main aim of the workshops: to provide WISH working groups with the future topics/issues and potential actions to be progressed to produce concrete outcomes which both relate to the strategy and come from the industry itself. These issues/topics may be completely new and require a new working group to be established or they may fall under an existing working group. Topics/issues may relate to a new or emerging issue or may relate to an existing or longstanding issue which has changed, or which participants believe has not been adequately tackled by WISH. Whichever is the case, the workshops provide you with the opportunity to have an input into what WISH does for the next two years and how it places its resources.

## 2. Operation of the workshops

As above, six workshops will be held. You can only attend a maximum of two because of timings.

| Workshop   | Chair of workshop   |
|--|---------------------|
| An integrated approach, leading, communicating, and working together | Lynsey Mann         |
| Driving innovation – anticipating and keeping pace with change       | Tim Small           |
| Managing risk well – safer workplaces                                | Paul Stokes         |
| Managing risk well – healthier workplaces                            | Prof. Toni Gladding |
| Supporting SMEs and micro-businesses                                 | Toni Robinson       |
| Building skills and competence                                       | Denise McGlynn      |

Commented [GS7]: Add job titles etc to each name?

Each workshop will have a lead team: a chair, a facilitator, and a 'scribe'. The workshop chair will lead and direct the debate. The workshop facilitator will aim to encourage participation from as many people as possible. The workshop scribe will take notes so that relevant points from the debate are captured. Each workshop will start with a brief review of the strategy theme and progress over the past two years, followed by an open debate on the topics/issues WISH should concentrate on over the next two years. Following the workshop the outcomes will be collated and a brief summary of the issues/topics identified during the workshop and other relevant information will be distributed to all participants.