

BBC Gardeners' World Live

Sponsored by:  LEXUS

17 - 20 June 2021 | Birmingham NEC

Show Garden Application 17 - 20 June 2021

Please complete the below form and return at your earliest convenience to **Lucy Tremlett** either by post or by email and we will consider your application and give a decision in three weeks. The latest date that applications will be accepted will be **20 January 2021**.

Lucy Tremlett
Immediate Media
Vineyard House
44 Brook Green
Hammersmith
W6 7BT

Lucy.Tremlett@riverstreetevents.co.uk

Please note that emails larger than 10MB will be rejected by the server so please use another method such as Drop Box or WeTransfer.

CHECKLIST

Please make sure your completed form is returned with the below documents:

- 100-150 design explanation – this should include the inspiration and story behind your design, along with the title of the garden.
- Scale plan of your garden – showing the garden from above, to scale and with measurements and key. Please also make sure you indicate the sides which you would like the garden viewed from.
- A perspective drawing – showing a view into the garden
- Elevations plan with details of excavations – showing key excavation depths and elevation heights
- Preliminary planting plan with key structural plants – this does not need to be definitive as we understand that plants may need to be changed through the build up to the show.
- Any other relevant details for example; buildings, sculpture, water etc.

Depending upon your design, we may require you to send through the following after receiving your application:

- Elevations plan with details of excavations – showing key excavation depths and elevation heights

CONTACT DETAILS

Details Designer's Details

These details are used for communication between the Show Team and the Exhibitor and will not be published:

| | | |
|--------------------|---------------|-----------------|
| Company | | |
| Key Contact | | |
| Address | | |
| Post Code | | |
| Email | | |
| Telephone | Mobile | Landline |
| Web Address | | |

Contractor Details

| | | |
|---------------------------|---------------|-----------------|
| Designer's Name | | |
| Contact Name | | |
| Designer's Address | | |
| Post Code | | |
| Email | | |
| Telephone | Mobile | Landline |
| Web Address | | |

Sponsor's Details (if applicable)

| | | |
|---------------------------|---------------|-----------------|
| Sponsor's Name | | |
| Contact Name | | |
| Designer's Address | | |
| Post Code | | |
| Email | | |
| Telephone | Mobile | Landline |
| Web Address | | |

DESIGNER'S SHOW HISTORY/BACKGROUND

Show and year at which the designer has designed a Show Garden along with the medal awarded:

| Show & Year | Garden Title | Medal |
|-------------|--------------|-------|
| | | |
| | | |
| | | |
| | | |
| | | |

If you have not designed a Show Garden yet, please list any relevant background, experience and qualifications:

| |
|--|
| |
|--|

CONTRACTOR'S SHOW HISTORY

Show and year at which the contractor has designed a Show Garden along with the medal awarded:

| Show & Year | Garden Title | Medal |
|-------------|--------------|-------|
| | | |
| | | |
| | | |
| | | |
| | | |

SHOW GARDEN DETAILS AND REQUIREMENTS

| |
|---|
| Show Garden Title |
| Show Garden Design Explanation (100-150 words) |

Show Garden

Preferred Dimensions:

Depth (front to back) _____m

Frontage (left to right) _____m

Diameter (if circular) _____m

Do you intend to excavate (for pools, foundations etc.)?

Yes

No

If Yes, please answer the following questions

1. To what depth _____mm

2. How many tonnes of soil will need displacing (approx.)? _____tonnes

3. Will this soil be incorporated back into your garden? Where possible we may be able to help with the excavations for your garden.

Yes

No

SHOW GARDEN COST ESTIMATE

| | |
|---|--|
| Name of person completing the form | |
| Company | |
| Representing (i.e. exhibitor name) if different from above | |

This information is required to demonstrate that the costings below are realistic with regards to the materials and plants specified in your design and the associated build costs.

N.B. this information will remain confidential between applicant and the organiser.

| Item | Costs (£) |
|--|--|
| Excavations | Please note, we have onsite plant which will take care of your excavation and will be onsite throughout the build. Unloading and moving pallets is also included with the onsite plant. There is no cost to you associated with this. |
| Hard Landscaping – paths, foundations etc. | We are working with Marshalls who are happy to donate free of charge any materials from their domestic range towards each garden. |
| Water & Electrics | There is no charge for water onsite. There is no mains electrics during the build, so gardens will need to bring generators. However, if you require electrics for the show open, this is possible but there is a charge involved. |
| Buildings | |
| Boundary walls, screens etc. | |
| Features, including statuary | |
| Plants & planting materials | |
| Labour | |
| Plant & Machinery | |
| Finishing touches (this should include rope and post) | We are working with Rolawn who are happy to donate free of charge their lawn and any topsoil from their range towards each garden. |
| Clearance of site | Each garden will be asked for a £400 refundable deposit which will be returned to the exhibitor upon inspection and sign-off of the site. The Show Organisers will arrange grab lorries and skips for all gardens and will minus from the deposit the agreed cost for the amount of skips/grab lorries that the garden requires. |
| Transport | |
| Accommodation | |
| Printed information- leaflets, brochures, plant lists etc. | |
| Fees | |
| Other | |
| Contingency | |
| TOTAL | £ |

FINAL CHECKLIST

Here is a final summary of the actions you need to take and all forms that need to be completed with your application, before sending this form and associated documents to Lucy.Tremlett@riverstreetevents.co.uk.

- Have you completed all relevant parts of this form?
- Have you enclosed all the documents outlined within the first checklist?
- Saved a copy of these files for your own reference?

On acceptance of application, detailed requirements along with an outline of the rules and regulations will be discussed.

In submitting this application, I/we confirm that if this application is successful I/we will comply with the schedule set out in the BBC Gardeners' World Live Manual and have read and understood all enclosed documents.

Signed: _____

Date: _____

Please return this form no later than 20th January 2021.