



STAND CATERING ORDER FORM

1st January – 31st December 2024

INSTRUCTIONS:

1. Select the services you require by specifying the quantity in the box provided
2. Ensure you have read the Terms and Conditions on the website, including those specific to your type of Service
3. Complete all contact details and payment details
4. Send your completed Order Form to orders@cbsarena.co.uk

A minimum order value of £50.00 applies to all food and beverage or catering orders(including top up orders onsite). Cancellations or part cancellation to your order will not be permitted within 7 days of your exhibition. Orders must be placed 14 days before the first event day of your exhibition. All prices are subject to VAT at the statutory rate. Please note that deliveries will be served within 30 minute time slots (For example between 09:00 - 09:30, 09:30 - 10:00) Price and products are subject to change. Please inform us if you have any dietary requirements.

Exhibitors are NOT permitted to bring food beverage (including alcoholic) onsite to sell or offer to visitors from their stands - exhibitors must apply for approval or purchase the food and beverages from Coventry Building Society Arena. The Coventry Building Society Arena reserves the right to confiscate any food or beverage brought onsite. Some of the menu items may contain a trace of nuts, seeds and other allergens.

EVENT DATES:

All items serve 10 unless otherwise stated	Pre Item	Delivery	SUN	MON	TUES	WED	THUS	FRI	SAT	SUN	TOTAL
Breakfast Rolls	£38.00	09:00	X 2								
FOOD											
Breakfast Rolls	£40.00										
Danish Pastries	£25.00										
Fruit Bowl	£20.00										
Platter of Muffins	£20.00										
Sandwich Platter with Chips	£69.50										
Platter of Wraps and Baguettes	£50.00										
Premium Pack Lunch, serves one bag per person – Sandwich, Fruit, Crisps, Chocolate Bar and Bottle of Water	£12.00										
Selection of Canape – based on 4 canapes pp	£70.00										
Selection of Mini Cakes	£20.00										

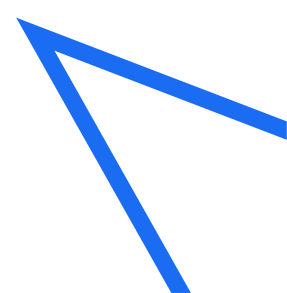
*Bespoke catering packages available on request



Judds Lane, Longford, Coventry, CV6 6AQ

cbsarena.co.uk

Coventry Building Society Arena is operated and managed by Coventry Arena Retail Ltd
Coventry Arena Retail Limited Company Reg: 11689119
Coventry Arena Retail Limited VAT No. 436027609





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EVENT DATES:

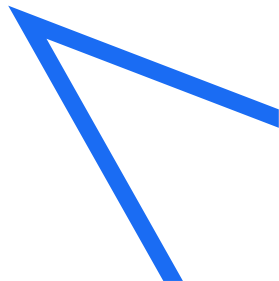
All items serve 10 unless otherwise stated	Pre Item	Delivery	SUN	MON	TUES	WED	THUS	FRI	SAT	SUN	TOTAL
Breakfast Rolls	£38.00	09:00	X 2								
HOT DRINKS											
Flask of Tea/Coffee Package (serves upto 6 cups each)	£30.00										
Hot Drinks Package (serves 30) – 1 x Hot Water Urn, 1 x Jug of Milk, 60 x Sugar Sticks, 40 x Disposable Cups, 40 x Stirrers <small>*Please not you will require a 3KW socket on your stand</small>	£150.00										
Tea/Coffee Voucher Package x 20 Vouchers <small>*Redeemable from a kiosk for 1 cup of tea, or filter coffee</small>	£60.00										
SOFT DRINKS											
Coke Bottle, 500ml x 24	£62.00										
Diet Coke Bottle, 500ml x 24	£60.00										
Sprite Bottle, 500ml x 24	£60.00										
Juice Burst (Apple/Orange Juice) 330ml x 12	£36.00										
Mineral Water – Still, 500ml x 10	£27.00										
Mineral Water – Sparkling, 500ml x 10	£27.00										
Water Tower Package, Water Cooler with 120 Cups <small>*Please not you will require a 3KW socket on your stand</small>	£120.00										
Water Towe Re-Fill	£30.00										
ALCOHOLIC DRINKS * please note you will require a 1kw socket											
Budweiser Bottled Beer (Glass Bottle) x 10	£48.00										
Magners Cider (Glass Bottle) x 8	£40.00										
Dhillon’s Brewery (Mixed Cans) x 8	£37.00										
House White Wine (Bottle)	£20.00										
House Red Wine (Bottle)	£20.00										
House Rose Wine (Bottle)	£20.00										
Prosecco (Bottle)	£24.00										
Champagne (Bottle)	£40.83										



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STAND CORKAGE ORDER FORM

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BEVERAGE CORKAGE			
TYPE	COST	AMOUNT	TOTAL
Wine per bottle	£10.00		
Sparkling Wine / Prosecco per bottle	£12.00		
Champagne per bottle	£15.00		
Spirits 70cl per bottle	£20.00		
Bottle Beer per bottle	£1.50		
Soft Drinks per bottle	£1.00		
Mixers per bottle	£1.00		
Water per bottle	£0.50		
Small Coffee POD Machine per day	£50.00		
Barista / Large Coffee Machine per day	£150.00		
BEVERAGE CORKAGE			
TYPE	COST	AMOUNT	TOTAL
Confectionary items such as Chocolate Bars/biscuits	£1.00		
Cupcakes	£1.00		
Sandwiches	£2.00		
Please inform the venue of any other food item not listed above and charges may apply			
TOTAL			

*All above items are subject to VAT at the current rate.

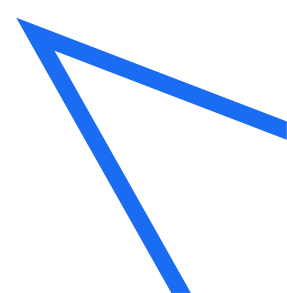
**All food items must comply with food hygiene regulations and the venue will request relevant paperwork where required.



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CONTACT DETAIL (Please complete in BOLD print)

Name of Exhibition:			Date:	
Hall No.			Stand No:	
Company Name:		Stand Name:		
Address:				
Website		Phone No.		
Order Contact Name:		Order Contact No.		
Order Contact Email:		Position:		
Onsite Contact:		Onsite No:		
Total	£			
VAT (Prevailing Rate)	£			
Grand Total	£			
Signed		Name		

By signing this document you are agreeing and contracting to all the terms and conditions set out on our website
Your invoice will be sent on receipt of order, payments will be required a minimum of 5 working days prior to the event



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