



SPE Workshop: Fiber-Optic Sensing Applications for Well, Reservoir and Asset Management

30-31 July 2024

SPONSORSHIP CONTRACT

This Sponsorship Contract will become a binding contract if the sponsor satisfies and agrees to Sponsorship Policies as set forth in this Contract. The individual signing this agreement warrants that he/she has the authority to bind contractually the organization contracting for the sponsorship.

CONTACT INFORMATION *

**Required: All information must be filled in completely before submitting*

Company: _____

Contact Name: _____

Title: _____

Phone: _____

Email: _____

URL Page Link: _____

OPPORTUNITY SELECTED

Sponsorship: _____

PAYMENT DUE

Payment accepted in US dollars (USD) only.

Refer to Payment Policy on Page 2

Sponsorship Total:

100% Due with Contract USD _____

BILLING INFORMATION FOR INVOICING *

**Required: All information must be filled in completely before submitting*

Company: _____

Contact Name: _____

Street Address: _____

City/State/Province: _____

Zip Code/Postal Code: _____

Country: _____

Phone: _____

Email: _____

PAYMENT METHOD

___ Check Enclosed Check Number: _____

Please make checks payable to the Society of Petroleum Engineers.

___ Wire Transfer*

___ Credit Card*

___ P.O. Number: _____

*For details on paying by wire transfer or credit card, please contact Stacie Ehler at @spe.org

I hereby submit this contract for a sponsorship and agree to abide by the policies and procedures as outlined in this contract.

Authorized Representative

Date:

SPE Representative

Date:

SPE Internal Use Only

Contract Received: _____

Full Payment Received: _____

SPONSORSHIP OPPORTUNITIES

All sponsorships include:

- ❖ Recognition on the workshop website, including a link to your company website
- ❖ Prominent on-site signage recognizing the sponsor
- ❖ Recognition on the event PowerPoint welcome slides
- ❖ Recognition in final technical program

Corporate – USD 11,000

- Exclusive distribution of badge holder with sponsor logo provided by SPE for attendees
- Three complimentary registrations
- Space near SPE registration table for sponsor's literature

Coffee Break – USD 9500

- Includes Tuesday and Wednesday coffee breaks
- Sponsor branded napkins provided by SPE
- Two complimentary registrations

Lunches – USD 9000

- Includes Tuesday and Wednesday lunches
- Two complimentary registrations

Receptions – USD 8000

- Includes Monday and Tuesday receptions
- Two complimentary registrations

Breakfasts – USD 7500

- Includes Tuesday and Wednesday enhanced continental breakfasts
- One complimentary registration

Internet – USD 7500

- Company recognition for internet access in session room
- One complimentary registration

Audio/Visual – USD 7000

- Company recognition for all audio/visual in session room.
- One complimentary registration

Notepads – USD 6000

- Company logo printed on notepads provided by sponsor
- One complimentary registration

SPE ADVERTISING POLICY

SPE accepts advertising for goods and services that, in the publisher's judgment, address the technical or professional interests of its readers. SPE reserves the right to refuse to publish any advertising it considers to be unacceptable. Advertising that can be construed as discriminating or advocating discrimination on the basis of race, gender, religion, disability, sexual orientation, or national origin will not be accepted. As a global organization, SPE will also reject advertising that, in the publisher's opinion, might be culturally offensive to SPE members.

SPONSORSHIP GUIDELINES

- **All copy must be submitted and approved by SPE prior to implementation.**
- **It is the responsibility of the sponsor to adhere to the sponsorship and logo specifications information.**

PAYMENT POLICY

- SPE requires that one hundred percent (100%) payment on all sponsorships be submitted with the signed contract.
- No sponsorship will be acknowledged or promoted, either in print or on the SPE official website, until the contract and required deposit has been submitted.
- Payment is accepted in US dollars only. SPE also accepts most credit cards, checks, money orders and wire transfers.
- Should a sponsor elect to cancel a confirmed sponsorship, SPE is not entitled to refund the monies paid to SPE.
- Company representative signature binds the company to the payment and cancellation schedule. If the company cancels participation with money due, the outstanding funds will be due upon cancellation.

DEADLINES

****In order for sponsorship to be promoted in the onsite Workshop Technical Program:**

- Sponsorship Contracts and payment must be received **prior to 15 June 2024.**
- Sponsor logos should be sent as vector based .EPS or .AI files, 4 color process.
- If a vector based logo does not exist use the following file recommendations:
 - Logo should be at least 2 inches wide when produced at 300 pixels per inch.
 - Logo should be submitted as a .TIF or .EPS file formats.

If a sponsor does not meet the published deadlines, we cannot guarantee promotion of sponsorship.