

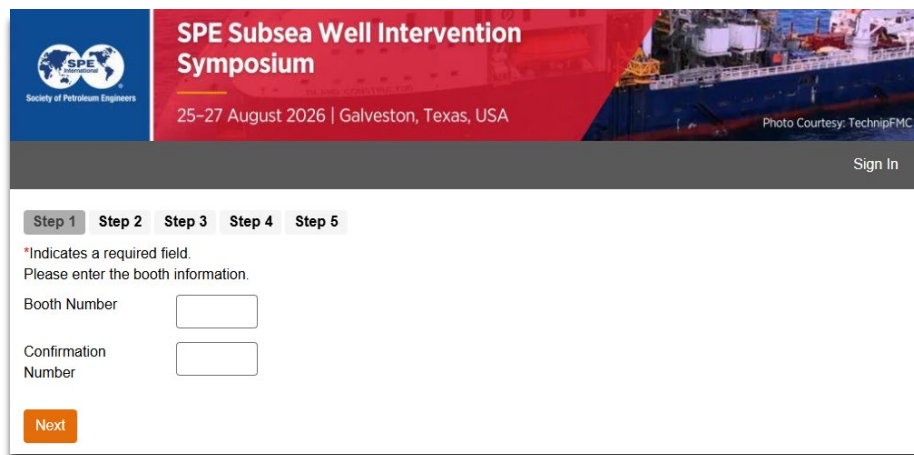
EXHIBITOR REGISTRATION AND GUEST CARD INVITATION INSTRUCTIONS

EXHIBITOR REGISTRATION

Link: <https://meeting.spe.org/prod/emc00/register.aspx?aat=687750737566674674644164444a5750356d49367947504b484764726d67426d633978623477775a6357303d>

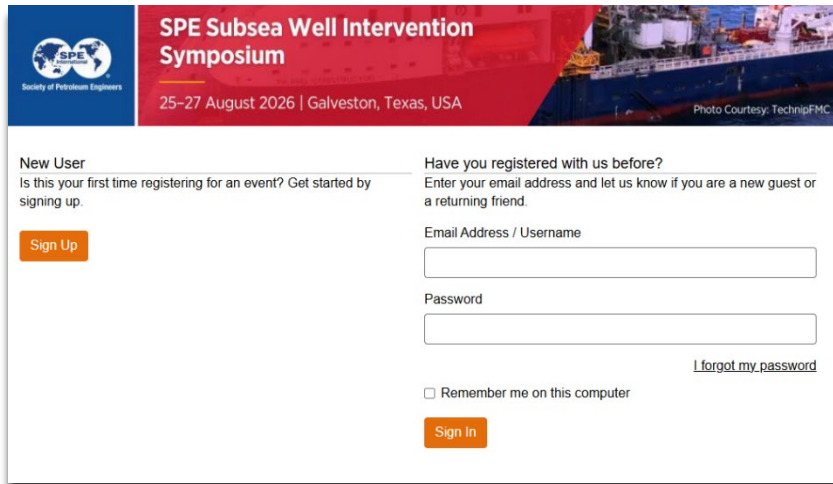
Please have your information for your group ready to enter and REGISTER THEM ALL AT ONCE before hitting the SUBMIT button at checkout.

The primary exhibitor contact would have received an exhibitor registration email with their unique booth number and confirmation number.



The screenshot shows the registration page for the SPE Subsea Well Intervention Symposium. The header includes the SPE logo, the event title, dates (25-27 August 2026), location (Galveston, Texas, USA), and a photo of an offshore vessel. A 'Sign In' link is in the top right. Below the header is a progress bar with five steps: Step 1 (selected), Step 2, Step 3, Step 4, and Step 5. The main content area contains a note: '*Indicates a required field. Please enter the booth information.' followed by two input fields: 'Booth Number' and 'Confirmation Number'. An orange 'Next' button is at the bottom left.

Enter your booth number and confirmation number. Select next.



SPE Subsea Well Intervention Symposium
25-27 August 2026 | Galveston, Texas, USA

New User
Is this your first time registering for an event? Get started by signing up.

Sign Up

Have you registered with us before?
Enter your email address and let us know if you are a new guest or a returning friend.

Email Address / Username

Password

[I forgot my password](#)

☐ Remember me on this computer

Sign In

The primary contact will then select to 'Sign Up' as a new user to register their booth staff. On the next screen confirm who is registering.

If the primary contact is attending and registering others, select "Yes."

If the primary contact is not attending and is only registering their booth staff select "No, I am only registering others." They'll need to enter their contact information in both areas before and after the "Accounts Details" section and select next so it will create an account for them.

Who is Registering?

Are you registering yourself for this event?

☐ Yes

☒ No, I am only registering others

Already have an account? **Sign In**

Email*

First Name*

Last Name*

Account Details

Please have your information for your group ready to enter and enter them all before hitting the SUBMIT button at the checkout screen.

Enter the account information for the first exhibitor you wish to register below. If the exhibitor already has an account please select the "search accounts" button. You will be prompted to enter the first and last name to search.

Email*

First Name*

Last Name*

Company*

City*

State*

Country*

Do you have any special dietary needs? If yes, please list them below.

Dietary Instructions

Next

Then select the back button to sign in and choose the "I forgot my password" option.

Have you registered with us before?



Enter your email address and let us know if you are a new guest or a returning friend.

Email Address / Username

Password

[I forgot my password](#)

☐ Remember me on this computer

Sign In

Please check your junk/spam folder for the reset password email. Once you've successfully logged in you will be able to add your staff.

Welcome, M. [REDACTED]

Sign Out

For booth 11 [REDACTED] you are entitled to the following registration prices:

- Up to 2 free EXHIBITOR registration(s); Each additional EXHIBITOR registration is \$250.00 each.

Hide Details

✓ Step 1 Step 2 Step 3 Step 4 Step 5

*Indicates a required field.

Who is Registering?

Are you registering yourself for this event?

☐ Yes

☒ No, I am only registering others

Email*

First Name*

Last Name*

PLEASE NOTE: PRIMARY CONTACT IS NOT AUTOMATICALLY REGISTERED UNLESS THEY SAY "YES" TO ARE YOU REGISTERING YOURSELF FOR THIS EVENT.

On the “Account Details” section you will enter the account information for the first exhibitor you wish to register and select next.

Account Details

Please have your information for your group ready to enter and enter them all before hitting the SUBMIT button at the checkout screen.

Enter the account information for your first exhibitor you wish to register below.

Search Accounts

Email*

First Name*

Last Name*

Company*

City*

State*

Country*

Do you have any special dietary needs?
If yes, please list them below.

Dietary Instructions

Next

If you receive the following error message below, please select the “search accounts” button.

*Indicates a required field.

✖ We have discovered an existing account with the same email address.
If you want to continue, please enter a new email address.

You will be prompted to enter the first and last name to search. Select the registrants account to make your selection. Once the selection is made the accounts details will be auto populated with the exhibitor’s information. Select next to continue with their registration.

Search Criteria

First Name

Last Name

SearchCancel

On the next screen you will agree to our Data Privacy and select next.
The “Tell Us More” section will require your “company type” selection from the drop-down menu.

Tell Us More

Please answer the following.

Company Type*

Job Classification

Please indicate your age range.

The “Event Description” section will provide the following information below.

1. Complimentary and Paid Exhibitor registration inclusions
2. Complimentary and Paid Exhibitor allotments
3. Rules and Regulations
4. Consent to Use Photographic Images Policy
5. Cancellation Policy

Event Description

Complimentary and paid exhibitor registration includes admittance to the technical sessions, the exhibition – early access to the exhibit floor (1 hour before opening), receptions on the exhibition floor, coffee breaks, daily breakfast, networking luncheons, and a copy of the released presentations.

- Exhibitors received two complimentary registrations (2) per 100 square feet of contracted exhibit space.
- Exhibitors may purchase up to four (4) paid exhibitor registrations per 100 square feet of contracted exhibit space at the USD 250 rate.

Rules and Regulations:

- No open toed shoes permitted on the show floor during set-up.
- No one under the age of 18 is permitted on the show floor during set-up.
- No one under the age of 15 is permitted on the show floor on show days.
- Government issued photo identification (passport or driver's license) will be required on-site.
- SSI sessions are protected by International copyright laws. Photography and video/audio recording of any kind are strictly prohibited in the technical sessions and throughout the exhibit areas.

Consent to Use of Photographic Images: Attendance at or participation in SPE meetings and other activities constitutes an agreement by the registrant to SPE's use and distribution of the registrant's image or voice in promoting future SPE meetings in any way SPE deems appropriate.

Cancellation Policy:

- Registration cancellations must be submitted in writing via email to registration@spe.org and must be received on or before 5:00 p.m. Central Time on 28 July 2026 to receive a refund, minus a USD 150 administrative processing fee. Cancellation requests received after 28 July 2026 at 5:00 p.m. Central Time are not eligible for a refund.
- No refunds will be provided for no-shows. If you do not attend and fail to provide written notification in advance of the first day of the event, you will not be eligible for a refund. By registering for the event, you agree to comply with the terms outlined in this cancellation policy. Please note that refunds will not be granted if you receive complimentary registration. No exceptions.

Substitution Policy:

- Substitution/replacement registrations are offered as a one-time courtesy as long as a badge has not been printed. Replacing a registered SSI attendee with a business colleague or co-worker will be accepted.

If you have any questions, please contact Registration at 972.952.9393, option 5.

Registration Options*

Please select your registration option below. The system will recognize your complimentary exhibitor allotments first. Once those have been redeemed the system will then select your paid exhibitor allotments.

☒ EXHIBITOR

Next

Back

On the “Registration Options” section please select the “EXHIBITOR” registration type and next. The system will recognize your complimentary exhibitor allotments first. Once those have been redeemed the system will then select your paid exhibitor allotments.

Registration Options*

Please select your registration option below. The system will recognize your complimentary allotments first. Once those have been redeemed the system will start charging you for your paid exhibitor allotments.

☒ EXHIBITOR

[Next](#) [Back](#)

On the checkout screen you will select “Add Another Registrant” to register the rest of your booth staff. Once all your complimentary and/or paid exhibitor staff have been entered you will be prompted for payment. Enter your payment details, select to agree to our terms and conditions and “Submit.”

✓ Step 1 ✓ Step 2 ✓ Step 3 ✓ Step 4 **Step 5**

*Indicates a required field.

Add Another Registrant

Registrant [Redacted] [Show/Hide Details](#)

[Edit](#)

Item	Price	Quantity	Charge
EXHIBITOR		1	

Additional Registrant Information

- Agreement: I Agree

Other Information [Show/Hide Details](#)

Please answer the following.

- Company Type: Operating Companies

☐ By selecting this checkbox, you are agreeing to the [terms and conditions](#).*

[Submit](#) [Back](#)

After you hit submit the primary exhibitor contact and all booth personnel will receive an auto-confirmation from registration@spe.org. If you have any exhibitor registration changes or questions, please contact registration@spe.org.

GUEST INVITATIONS

Exhibiting companies will receive two (2) complimentary Guest Invitations per 100 sq. ft. of exhibit space purchased. Invitations are for one day only and will allow your guest to access the exhibit floor.

Additional invitations can be purchased through our [SPE Registration Team](#). This information was sent to the primary contact at your company.

- Cost of additional Guest Invites - USD 75 each.
- Purchased Guest Invites are non-refundable.
- Guest invitations are not to be used for your employees/staff or for any other company's employees/staff exhibiting at this show. This policy will be heavily enforced.
- Violating the guest invitation terms can result in a reimbursement penalty and loss of priority points. Multiple violations can result in an inability to exhibit at future SPE shows.

If you have any questions about this program, please contact our [SPE Registration Team](#).

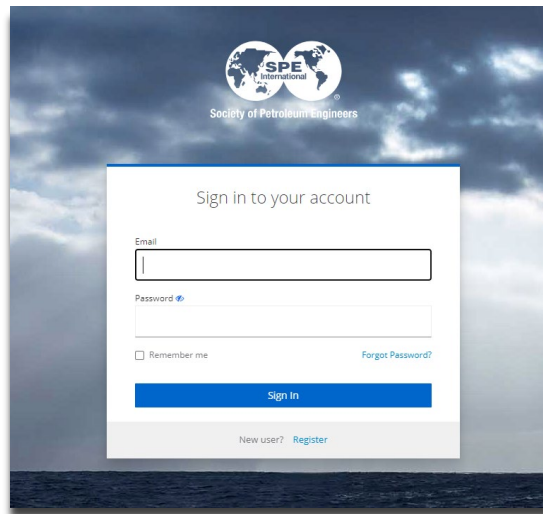
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Guest Invitation Instructions

1. Guest Invitation registrants will register using the attendee link below.

<https://www.spe-events.org/symposium/subsea-well-intervention/attend>

2. Select the “Register Now” button. You will be prompted to provide your SPE login credentials. If you do not have SPE login credentials, please select “new user.”



3. On the “Account Details” page you will be required to fill out your profile information and select next.
4. The “Tell Us More” section requires you to provide your company type and agree to our Data Privacy Policy.
5. On the “Registration Options” you will see the GUEST – WEDNESDAY and GUEST THURSDAY registration options. Select which day you wish to attend. Guest Invitations are for one day only and allow access to the exhibition floor.
6. Enter the promo code below at the checkout screen to receive complimentary registration and submit.

Promo Code: