

Exhibit Space Contract Instructions

1. Please login to the [Exhibitor Hub](#) to access the Exhibit Space Contract.

Note: ⚠️ Access is limited to the primary, secondary, and invoice contacts listed in our system.

1. If you already have an account in SmallWorldLabs, or if you have previously set up credentials for another SPE event on this platform, **please ensure the email address you're using to login is associated with the account. If you're unsure, please contact: otc.events@spe.org**
2. If you have not yet created a SmallWorldLabs account, select **Create Account** and follow the prompts.
3. Please note that SmallWorldLabs does not allow multiple accounts to be created with the same email address. If your email address is already associated with an existing account, select **Log In**, enter your email address, and click **Forgot Password** to reset your password.



2. Once logged in, click "**Exhibit Space Contract**" to complete and submit your booth space contract.

