



IADC/SPE International Drilling Conference and Exhibition

5-7 March 2024 | Galveston, Texas, USA
Galveston Island Convention Center

Drilling

F R E E M A N

FREIGHT INFORMATION SHEET

Company Name: _____

Booth # _____

Office Contact Name: _____

Phone: _____

Email: _____

Show-Site Contact Name: _____

Cell #: _____

Email: _____

Dear Exhibitor:

To insure a smooth move-in/move out for your exhibit material, we ask that you **COMPLETE** the information below and send to Kevin O'Brien at kevin.obrien@freeman.com or call +1.713.545.8638 or +1-713-733-0622.

of display material loads

of machinery or steel loads

of mixed loads

2. What type of trailer loads will be sent to your booth?

Number of closed vans

Number of flatbed trailers

Number of overseas carriers

Number of lowboy trailers

3. What is the approximate total weight for all your shipments?

lbs How much of your total weight is machinery weight?

lbs How much is your heaviest piece?

4. Will you require specific equipment to unload? (Check ALL that apply)

Crane

Forklift over 5,000 lbs.

Boomlift

Versa-Lift

5. Cranes - If crane(s) are to be used, please specify date: _____ Time: _____ Size: _____

(Check One)

Unloading only

Booth Work Only

Both (Unloading & Booth Work)

6. Forklifts - If use for booth work, please specify: Date: _____ Time: _____ Size: _____

Besides this form, please make sure all rigging orders are placed with Freeman with the form in your exhibitor kit

"Rigging Equipment & Labor" Please note on that form if you will require a carry-over for the next day.

If you need specialized lifting equipment for your machinery, spreader bars, steel plates, steel bars, special dollies, etc. Please describe and provide sizes needed where applicable.

7. ACCESS STORAGE - If needed, please approximate the square footage _____