

## Sponsorship Contract

International Petroleum Technology Conference (IPTC)

13-15 January 2020 | Dhahran EXPO, Kingdom of Saudi Arabia | [go.iptcnet.org/sponsor](http://go.iptcnet.org/sponsor)

Please register this company/organisation as a sponsor of the 12<sup>th</sup> International Petroleum Technology Conference

### Sponsor Information

Primary Contact:

Organisation:

Job Title:

Address:

City/State/Province:

Zip/Postal Code:

Country:

Phone:

Fax:

Email:

### Payment By Bank Transfer

Bank: **Standard Chartered Bank**

Branch: **Level 2, No. 36 Jalan Sultan Ismail 50250 Kuala Lumpur, Malaysia**

SWIFT Code: **SCBLMYKXXXX**

A/C Name: **International Petroleum Technology Conference, Limited**

Bank Account No: **794170061467**

Please include **20IPTC** and organisation name at the time of remittance.

### Payment By Credit Card

Contact IPTC Finance Department:

Salman Rathore, +971.4.457.5817, [srathore@iptcnet.org](mailto:srathore@iptcnet.org)

### Sponsorship Opportunities

|  |                          |                       |
|--|--------------------------|-----------------------|
| Principal Sponsor  | <input type="checkbox"/> | USD 150,000           |
| Diamond Sponsor  | <input type="checkbox"/> | USD 100,000           |
| Platinum Sponsor   | <input type="checkbox"/> | USD 75,000            |
| Networking Lunch Day 3 Sponsor   | <input type="checkbox"/> | USD 75,000            |
| Youth Pavilion and Education Campus Sponsor                                  | <input type="checkbox"/> | USD 70,000            |
| Conference Preview, Programme and Exhibit Guide Sponsor                      | <input type="checkbox"/> | USD 65,000            |
| Show Daily Sponsor   | <input type="checkbox"/> | USD 60,000 (Standard) |
|  | <input type="checkbox"/> | USD 70,000 (Upgraded) |
| Knowledge Sharing Arena Sponsor (ePoster Stations)                           | <input type="checkbox"/> | USD 60,000            |
| Registration Sponsor   | <input type="checkbox"/> | USD 55,000            |
| Exhibit Hall Banners Sponsor   | <input type="checkbox"/> | USD 55,000            |
| Mobile App Sponsor   | <input type="checkbox"/> | USD 50,000            |
| Badges Sponsor   | <input type="checkbox"/> | USD 50,000            |
| Audio-Visual Equipment Sponsor   | <input type="checkbox"/> | USD 50,000            |
| Closing Session and Ceremony Sponsor   | <input type="checkbox"/> | USD 40,000            |
| "You Are Here" Venue Signage Sponsor   | <input type="checkbox"/> | USD 40,000            |
| Wi-Fi Sponsor  | <input type="checkbox"/> | USD 40,000            |
| Author Gifts Sponsor   | <input type="checkbox"/> | USD 40,000            |
| Hospitality Counters Sponsor ("May I Help You") Sponsorship)                 | <input type="checkbox"/> | USD 40,000            |
| Mobile Charging Stations Sponsor   | <input type="checkbox"/> | USD 40,000            |
| Gold Sponsor   | <input type="checkbox"/> | USD 40,000            |
| Silver Sponsor   | <input type="checkbox"/> | USD 30,000            |
| Author Lounge Sponsor  | <input type="checkbox"/> | USD 30,000            |
| Mini-Programme and Planner Sponsor   | <input type="checkbox"/> | USD 25,000            |
| Coffee Breaks Sponsor for Day 2 and Day 3 (Please indicate chosen day _____) | <input type="checkbox"/> | USD 25,000 (Per day)  |
| Floor Graphics Sponsor   | <input type="checkbox"/> | USD 15,000            |

### Shuttle Bus Sponsor (5 Different Packages)

|   |                          |             |
|---|--------------------------|-------------|
| Park and Drive Buses  | <input type="checkbox"/> | USD 35,000  |
| Hotel Route 1   | <input type="checkbox"/> | USD 25,000  |
| Hotel Route 2   | <input type="checkbox"/> | USD 25,000  |
| Hotel Route 3   | <input type="checkbox"/> | USD 25,000  |
| Exclusive Sponsorship (inclusive of Park and Drive, and Hotel Routes 1, 2, and 3) | <input type="checkbox"/> | USD 100,000 |

\*5% VAT (Kingdom of Saudi Arabia) will be added at the time of invoicing.

### Confirmation

I hereby submit this contract to confirm sponsorship at the International Petroleum Technology Conference (IPTC) and agree to abide by the policies and procedures outlined in this contract.

Signature of Authorised Representative

Date

Signature of IPTC Representative

Date

### IPTC Internal Use Only

Contract received

Deposit received

Confirmation notice sent

Full payment received

## General Terms and Conditions

The following outlines the policies for sponsorship opportunities at the 12<sup>th</sup> International Petroleum Technology Conference (IPTC). The sponsor agrees that these policies are binding and agrees to them in order to secure a sponsorship.

### IPTC 2020 SPONSORSHIP GUIDELINES

- All copy and/or promotional gifts and items must be submitted to and approved prior to implementation.
- It is the responsibility of the sponsor to provide logos in high resolution formats such as EPS, PDF, or AI to be used in promotion of the sponsorship.

### IPTC 2020 SPONSORSHIP PAYMENT AND CANCELLATION POLICY

IPTC requires a 50% deposit on all sponsorships. The deposit must be submitted immediately upon receiving the invoice in order to secure a sponsorship.

Upon receipt of required Sponsorship Opportunities Confirmation Form and required deposit, IPTC will send the sponsor a Confirmation of Notice Sponsorship. No confirmation will be sent and no sponsorship will be acknowledged or promoted, either in print or on the official IPTC website, until the sponsor has submitted the Sponsorship Opportunities Confirmation Form and required deposit.

The remaining 50% of the sponsorship is due 60 days prior to the event's opening date (14 November 2019).

If a participant has contracted a sponsorship within 60 days of the event, full payment is required with submittal of Sponsorship Contract in order to confirm the sponsorship.

Payment is accepted in US dollars only. Visa credit card, Master credit card, American Express credit card, cheques, and wire transfers are accepted.

### Should a sponsor elect to cancel their confirmed sponsorship:

- On or before 15 September 2019, 50% of the invoiced amount will be charged as cancellation fee.
- On or after 16 September 2019, 100% of the invoiced amount will be charged as cancellation fee.

### IPTC 2020 SPONSORSHIP DEADLINES

- In order for sponsorship to be promoted in the IPTC 2020 Conference Preview: Sponsorship contracts and 50% deposit must be received prior to **24 June 2019** unless otherwise noted.
- In order for sponsorship to be promoted in the IPTC 2020 Conference Programme: Sponsorship Contracts and 50% deposit must be received prior to **21 October 2019** unless otherwise noted.

**If a Sponsor does not meet the published deadlines, promotion of sponsorship cannot be guaranteed.**

### PLEASE NOTE:

1. \*5% VAT (Kingdom of Saudi Arabia) will be added at the time of invoicing.
2. Sponsorship confirmation will be processed by order of receipt.
3. After receipt of your notification of sponsorship by fax or email, a confirmation letter with an invoice will be forwarded to your organisation.
4. In addition to the acknowledgement mentioned for each item, all sponsors will be acknowledged in the:
  - Conference Preview (subject to deadline dates).
  - Conference Programme (subject to deadline dates).
  - IPTC 2020 website.
5. All amounts in US Dollars, payable to International Petroleum Technology Conference, Limited.
6. Sponsors will only be acknowledged upon receipt of full payment.
7. If payment is not received by scheduled timelines, sponsorship promotion cannot be guaranteed.
8. If IPTC 2020 is cancelled through IPTC's responsibility or through any reason, which the Sponsor doesn't have to cause willfully or grossly negligent, IPTC shall fully refund the amount of Sponsorship fees paid by the Sponsor as of that time.

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Accepted by:

Company Stamp

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Authorised Representative

Date

### Return the completed form to:

International Petroleum Technology Conference, Limited  
c/o SPE Middle East DMCC  
PO Box 215959, Dubai, UAE | Tel.: +971.4.457.5800 | Fax: +971.4.457.3164  
Email: sansara@iptcnet.org