4. OPERATIONAL SCHEDULE

BUILD-UP/SETUP

Sunday, 26 February 2023	
0700-2100 hours	Official Contractor Move-In and Build-Up
1000-2100 hours	Official Freight Forwarder Move-In
1100-2100 hours	Exhibitor Contractor Move-In and Build-Up
2100 hours	Exhibition Hall Closed for Build-Up/Setup
Monday, 27 February 2023	
0900-2100 hours	Official and Exhibitor Contractor Build-Up
1200-2100 hours	Exhibitor Registration, Badge Collection, Move-In and Setup
2100 hours	Exhibition Hall Closed for Build-Up/Setup
Tuesday, 28 February 2023	
0900-1800 hours	Official and Exhibitor Contractor Build-Up
0900-1800 hours	Exhibitor Registration, Badge Collection, Move-In and Setup
1800 hours	Exhibition Hall Closed for Build-Up/Setup

OFFICIAL SHOW DAYS

Wednesday, 1 March 2023	
0800-2000 hours	Exhibitor Registration and Badge Collection
0800-2000 hours	Access Hours for Exhibitors and Standby Contractors
1000-1900 hours	Opening Hours for Visitors
Thursday, 2 March 2023	
0900-1900 hours	Exhibitor Registration and Badge Collection
0900-1900 hours	Access Hours for Exhibitors and Standby Contractors
1000-1800 hours	Opening Hours for Visitors
Friday, 3 March 2023	
0900-1800 hours	Exhibitor Registration and Badge Collection
0900-1800 hours	Access Hours for Exhibitors and Standby Contractors
1000-1700 hours	Opening Hours for Visitors

TEAR-DOWN

Friday, 3 March 2023	
1700-1800 hours	Exhibitor Move-Out (Hand Carry Items Only)
1800-2000 hours	Official Freight Forwarder Move-Out
Saturday, 4 March 2023	
0900-1700 hours	Dismantle of Booth Structure by Official and Exhibitor Contractors

Important Notes:

1. All exhibitors/non-official contactors MUST register with the Official Contractor - Innogen for move-in/out and usage of freight lift. Strict scheduling will be announced/notified closer to the event and all exhibitors/non-official contractors MUST adhere to the rules and procedures.
2. All booth construction/setup MUST be completed by 1800 hours on Tuesday, 28 February 2023. This will be enforced and no exceptions will be allowed.
3. All booth structure and exhibit dismantling MUST be completed by 1700 hours on Saturday, 4 March 2023.
4. IPTC reserves the right to alter the operations hours.
5. Exhibitors are solely responsible for complying with all law, ordinances and regulations pertaining to custom, health, fire prevention and public safety while participating in IPTC 2023.