

## EASY IS NICE, ON ANY DEVICE

FreemanOnline® provides you with all the right tools to ensure a seamless execution at show site, from move-in to move-out. With an enhanced FreemanOnline, we are making it easier than ever for you to get what you want to have a great event.

- Access important show information
- Track freight
- Receive notifications
- Receive assistance through Concierge Services while at show site
- Order Freeman products and services pre-show, during move-in and while the show is open
- Expedite the move-out process
- Access invoices after the show

## HEALTH AND SAFETY

Stay informed on Products, Services and Resources that will help you plan for a safe return to your next event. [Click Here](#) for our Health and Safety Resources.

## BOOTH EQUIPMENT

Each 10' x 10' booth will be set up with 8' high black back drape, and 3' high black side dividers. Booths 300 sqft or less will receive a 7" x 44" identification sign. Booths larger than 300 sqft may receive one upon request.

## EXHIBIT HALL CARPET

The booths will not be carpeted, the aisles will be carpeted in tuxedo. Exhibitors will be required to install flooring.

## DISCOUNT PRICE DEADLINE DATE

**Order early on [FreemanOnline](#) to take advantage of advance order discount rates, place your order by March 28, 2023.**

## EXHIBITOR FREQUENTLY ASKED QUESTIONS

For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit [FreemanOnline FAQ page](#).

## SHOW SCHEDULE

### EXHIBITOR MOVE-IN

Tuesday	April 25, 2023	8:00 AM - 5:00 PM
Wednesday	April 26, 2023	8:00 AM - 5:00 PM
Thursday	April 27, 2023	8:00 AM - 5:00 PM
Friday	April 28, 2023	8:00 AM - 5:00 PM
Saturday	April 29, 2023	8:00 AM - 5:00 PM

### EXHIBIT HOURS

Monday	May 01, 2023	9:00 AM - 5:00 PM
Tuesday	May 02, 2023	9:00 AM - 5:00 PM
Wednesday	May 03, 2023	9:00 AM - 5:00 PM
Thursday	May 04, 2023	9:00 AM - 2:00 PM

**EXHIBITOR MOVE-OUT**

Thursday	May 04, 2023	2:00 PM - 10:00 PM
Friday	May 05, 2023	8:00 AM - 5:00 PM
Saturday	May 06, 2023	8:00 AM - 5:00 PM
Sunday	May 07, 2023	8:00 AM - 12:00 PM

**EXHIBITOR SERVICE HOURS**

Our Exhibitor Services team will be available from 8am - 5pm from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

**DISMANTLE AND MOVE-OUT INFORMATION**

All exhibitor materials must be removed from the exhibit facility by Sunday, May 07, 2023 at 12:00 PM. To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Sunday, May 07, 2023 at 10:00 AM. In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.

**POST SHOW PAPERWORK AND LABELS**

Our Exhibitor Support Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

**EXCESSIVE TRASH AND BOOTH ABANDONMENT**

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee.

**SERVICE CONTRACTOR CONTACTS / INFORMATION:****FREEMAN**

[Contact Us](#)

**FREEMAN EXHIBIT TRANSPORTATION**

(800) 995-3579 Toll Free US & Canada or +1 (512) 982-4187 or +1 (817) 607-5183 Local & International Shipping Services or fax +1 (469) 621-5810 or email [exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)

**FREEMAN ONLINE®**

**Take advantage of discount pricing by ordering online at [FreemanOnline](#) by March 28, 2023.**

Using the enhanced Freeman Online, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect - **before, during** and **after** your show.

To place online orders you will be required to enter your unique Username and Password. If this is your first time to use Freeman Online, click on the **"Create an Account"** link. To access Freeman Online without using the email link, visit [FreemanOnline](#).

If you need assistance with Freeman Online please call Exhibitor Support at (888) 508-5054.

**SHIPPING INFORMATION**

Warehouse Shipping Address:

Exhibiting Company Name / Booth # \_\_\_\_\_

**Offshore Technology Conference 2023**

C/O Freeman / Jetco  
3010 Aldine Bender Rd  
Houston, TX 77032

Freeman will accept crated, boxed or skidded materials beginning Monday, March 27, 2023, at the above address. Material arriving after April 18, 2023 will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 4:30 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

Show Site Shipping Address:

Exhibiting Company Name / Booth # \_\_\_\_\_

**Offshore Technology Conference 2023**

C/O Freeman  
NRG Park  
One NRG Park  
Houston, TX 77054

Freeman will receive shipments at the exhibit facility beginning Tuesday, April 25, 2023. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

**Please note: All materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.**

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

**PURCHASE TERMS**

Freeman's Terms & Conditions apply to all orders submitted to Freeman for any goods or services, and may be amended without notice. To review the current Purchase Terms, [click here](#).

**LABOR INFORMATION**

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Freeman Service Center. Refer to the order form under Display Labor for Straight time and Overtime hours.

**ASSISTANCE**

We want you to have a successful show. If we can be of assistance, please call Exhibitor Support at (888) 508-5054.

**WE APPRECIATE YOUR BUSINESS!**

## FREEMAN GENERAL INFORMATION

### TRANSLATION SERVICES

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Exhibitor Support at (888) 508-5054 US & Canada or +1(817) 607-5000 Local & International.

### HELPFUL HINTS

#### SAVE MONEY

Order early on [FreemanOnline](#) to take advantage of advance order discount rates, place your order by March 28, 2023.

#### AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

#### SAFETY TIPS

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

No one under the age of 18 will be permitted on the show floor during move in or move out.

No one under the age of 15 will be permitted on the show floor on show days.

No open toed shoes will be permitted on the show floor during move in or move out as it is an active construction zone.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EACs). Thank you for your cooperation.

Call Exhibitor Support at (888) 508-5054 with any questions or needs you may have.



## Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.



### 1 *booth structure*

#### Option 1 Multiple Use

Use **Forest Sustainable Certified (FSC)** wood to build your booth and crates.

Get creative! Design your booth with a **small shipping footprint** to minimize carbon emissions. Freeman's eye-catching stretch-fabric booth designs pack up small (and light!) for shipping.

#### Option 2 One-time Use

Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.

### 2 *carpet*

#### Option 1 Rent

Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.

#### Option 2 Color

Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.



### 3 *shipping*



**Online + before deadline = better bottom line.** Take advantage of early-bird pricing and consolidate shipping when ordering supplies.



**Choose reusable shipping padding.** Avoid packing peanuts and foam plastic materials that never decompose.



**Ship early.** Use the 30-day policy to ship materials to the Freeman advance warehouse.

### 4 *graphics*

#### Option 1 Multiple Use

Print on a durable substrate **without dates, event names, or locations.**

#### Option 2 One-time Use

Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.

### 5 *printing*



Reduce printing and **go digital** with your booth literature.



**Print locally.** Supporting local businesses while reducing shipping? It's a win-win.



Print on at least **50 percent post-consumer recycled paper.**

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## ON SITE

### save energy



**Use Energy Star-rated equipment** for audio-visual equipment and monitors.



**Power down.** Turn off equipment at the end of each day.



**Light up your booth** with CFLs, LEDs, or other energy-efficient lighting.



## MOVE OUT

### train your team

Educate your installation and dismantling teams about **recycling and donation processes**.



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### shipping out

#### **Pack in, pack out.**

Leave no traces on show site.

#### **Join a caravan.**

If you're shipping directly to another show, ask **Freeman Transportation** about **joining a caravan** to your next show.



### leftover materials

#### **Remember to label.**

Clearly **label recyclable leftover material** for disposal.

#### **Donate the rest.**

Ask the Freeman Exhibitors Services desk about local donation programs.



#### **TYPICALLY\* DONATE-ABLE**

**Furniture:** Purchased items  
Home furnishing: Décor  
staging materials

**Unused raw materials:** Plywood,  
subflooring, non-laminate wood

**Flooring:** 100 square feet of  
flooring. Excludes carpet.

**Left over giveaways:** Pens, pads  
of paper, sunglasses, USBs, etc., left  
over in your promotional giveaway

#### **TYPICALLY\* RECYCLABLE**

**Cardboard:** Used for signs or  
shipping boxes

**Glass:** Green, brown, clear

**Plastics:** Shrink-wrap or plastic  
banding used to secure shipments;  
water/soda bottles; plexiglass  
(acrylics) clear, smoked, or tinted;  
Visqueen used to protect flooring

**Metal:** Aluminum cans/  
steel banding

**Paper:** Fliers, brochures, programs,  
tickets, office paper, newspaper,  
magazines, paperboard

**Wood:** Non-laminate wood

FREEMAN

FREEMAN.COM

## **FIRE REGULATIONS – CITY OF HOUSTON**

**REF. CODE: 17.26029@**

**FOLLOWING IS THE WHOLE CODE**

**Sec. 17-26.29. Comply with the following requirements to install, operate or maintain any display, concession, exhibit, show or ride in any building or area for purposes of public entertainment, information and/or merchandising purposes:**

- 1. All tents, awnings, curtains, drapes, and decorations, either interior or exterior, must be constructed of flameproof material, or treated with an approved flameproofing solution. (Treatment shall be renewed as often as may be necessary to maintain the flame proofing effect.)**
- 2. All exits, hallways and aisles leading from buildings and/or tents are to be kept clear and unobstructed at all times.**
- 3. No exit door shall be locked, bolted or otherwise fastened or obstructed when the building is occupied.**
- 4. All sawdust and shavings shall be kept damp at all times.**
- 5. Automobiles, trucks, tractors, machinery and other motor vehicles utilizing flammable fuels, which are placed on display inside any building, shall have no more than two (2) gallons of fuel in the tank; and all fuel tanks shall be locked or effectively sealed and battery cables shall be disconnected from the ignition system. Ignition keys for vehicles on display shall be kept by a responsible person at the display location for removal of such vehicles from the building in the event of emergency.**
- 6. The use of liquefied petroleum gases in buildings, tents, or areas used for exhibition purposes is strictly prohibited except that use of such gases for demonstration purposes shall be by special permit from the Fire Marshal in accordance with provisions of Article X of this code.**
- 7. “No Smoking by Order of the Fire Marshal” signs shall be posted and maintained in areas designated by the Fire Marshal in accordance with Article XX. Sec. 20-7 of this code.**
- 8. Trash and rubbish, grease, etc., shall be removed from buildings, tents and areas at least once each day.**
- 9. All electrical wiring shall be installed in a manner approved by the City Electrical Inspector.**
- 10. Approved fire extinguishing equipment shall be provided and maintained in all areas as designated by the Fire Marshal.**
- 11. All standpipe and hose cabinets shall be kept clear and unobstructed at all times.**
- 12. The use of welding and cutting equipment for demonstration purposes shall be approved by the Fire Marshal.**

**(over)**

**FIRE REGULATIONS – CITY OF HOUSTON**  
**PAGE 2**

- 13. The demonstration of equipment using liquid fuel in buildings is prohibited, except as prescribed in Article XX of this code.**
- 14. There shall be no obstructions blocking exit doors from the outside of any building, such as autos parked in doorways, or barricades across the sidewalks.**
- 15. Where smoking is permitted, there shall be provided on each table and at other convenient places suitable noncombustible ashtrays or match receptacles. It shall be an offense for any person to smoke or to carry lighted tobacco in areas within buildings where a trade show is being set up or torn down except in specific areas designated by the Fire Marshal or his representative for smoking tobacco.**
- 16. Each exhibitor shall provide an approved metal container with metal cover for daily accumulation of waste material.**
- 17. All griddles and cook stoves shall be installed at a reasonable and safe distance from all combustible materials and be protected by metal and asbestos protectors.**
- 18. The use of all gas fired heating units, either portable or stationary, shall meet the approval of the City Plumbing Inspector and/or the Fire Marshal. The use of the so-called “Salamander” stove is strictly prohibited.**
- 19. All cooking appliances shall be equipped with ventilating hoods and equipment as deemed necessary by the Fire Marshal, but in any instance such equipment shall be installed in accordance with provisions of the city building and fire codes.**
- 20. All flammable liquids used in any exhibit area shall be stored in an approved underground tank and/or special approved storage room, and dispensed from an approved pump into a vehicle tank or underwriter’s laboratories labeled safety can, in compliance with the fire code.**
- 21. No curtains, drapes, or decorations shall be hung in such a manner, as to cover any exit signs.**
- 22. No vehicles shall be parked in fire lanes outside of buildings.**
- 23. No flammable liquids shall be used or admitted inside of buildings except by approval of the Fire Marshal.**
- 24. Artificial lighting such as lanterns and candles are prohibited, except when approved by the Fire Marshal’s office.**
- 25. No smokeless powder allowed unless authorized by Fire Marshal. Refer to Section 11.8 of the Houston Fire Code.**



(888) 508-5054  
Fax: (469) 621-5613



DISCOUNT PRICE  
DEADLINE DATE  
MARCH 28, 2023

## PAYMENT INFORMATION

Freeman only accepts payment information electronically. Place your order on [FreemanOnline](#) or follow the steps below to provide your payment information electronically and submit your order forms.

***Freeman will no longer accept cash payments for any Freeman services.***

### 1. Submit your payment information

Proceed to our electronic Freeman Pay site to securely submit your payment information

<https://www.freemanpay.com/515680>

### 2. Submit your order

Upload your order forms through the same link used to submit your payment information

- Both your order and your payment must be received by the discount price deadline date to guarantee discount pricing.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.

method of payment

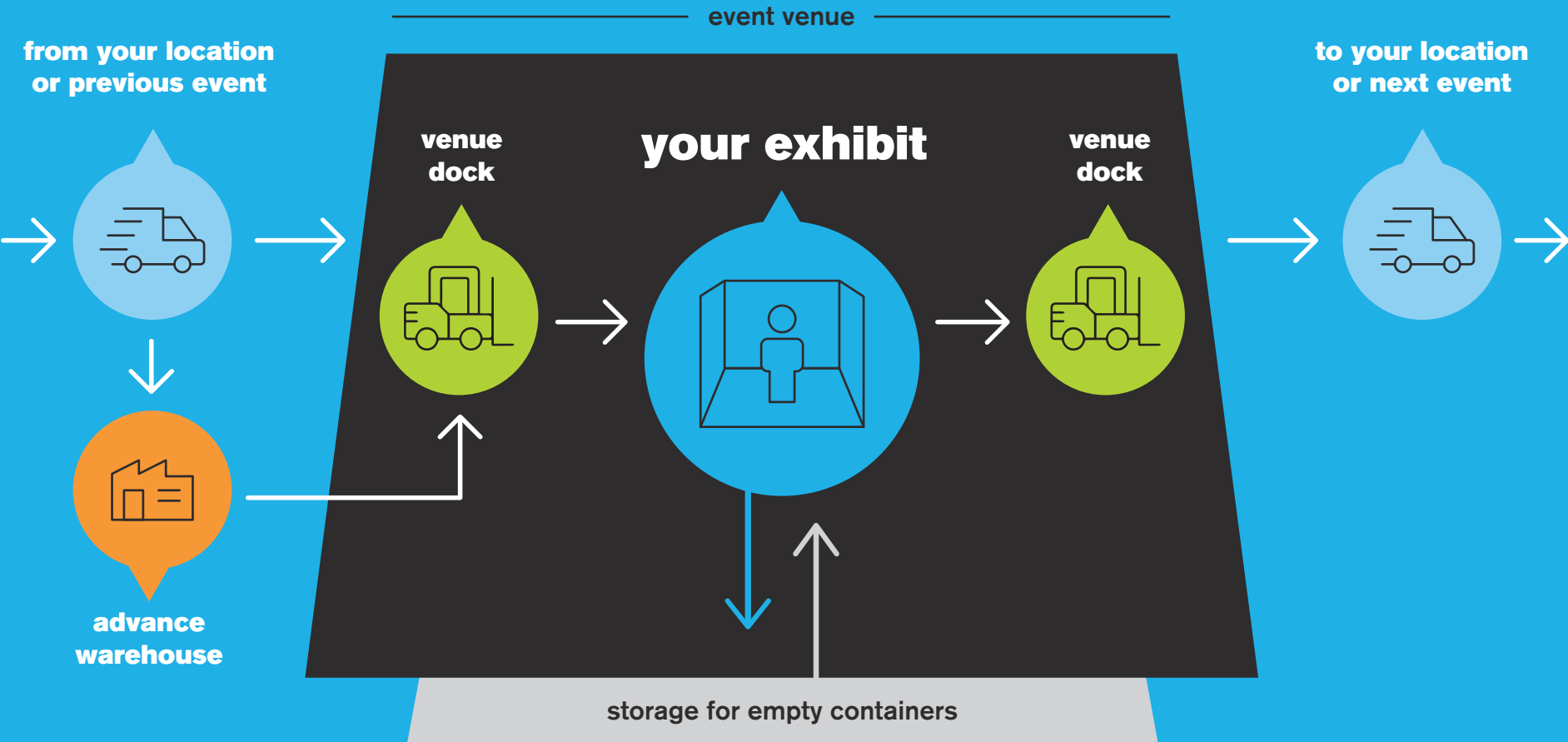
*before event*

*during the event*

*after event*

from your location  
or previous event

to your location  
or next event



*advance warehouse*

where exhibit materials are  
stored before an event

*shipping*

transport to the venue's shipping  
dock then from the shipping dock to  
the next event or customer location

*material handling*

move items from the dock, to the  
exhibit, back to the dock after the show





# TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

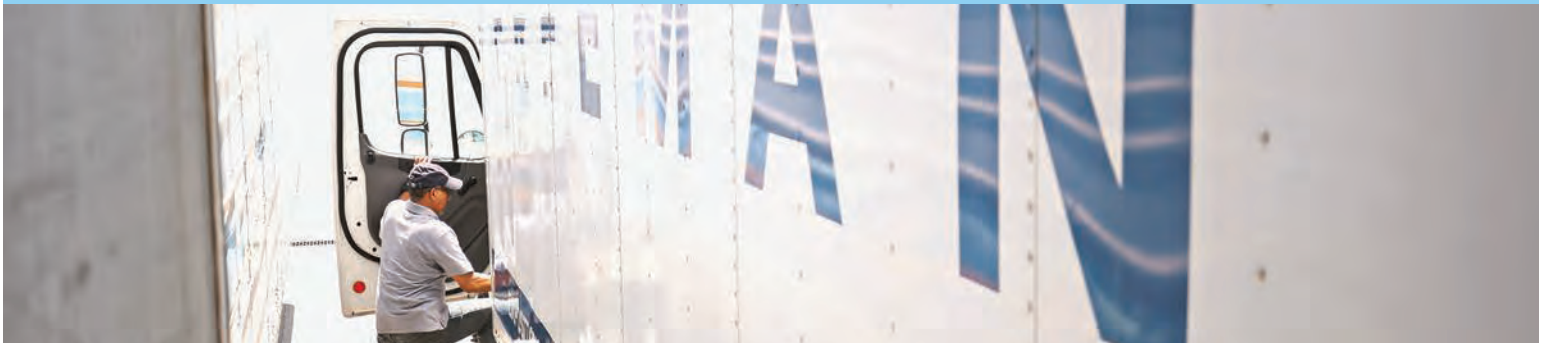
## The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

## Benefits:

- TURNKEY PRICING ENSURES PRECISE BUDGETING
- NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- NO CARRIER WAITING TIME FEES
- EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- LTL (LESS THAN TRUCK LOAD) SHIPPING

\*Services apply to destinations anywhere in the Continental U.S.



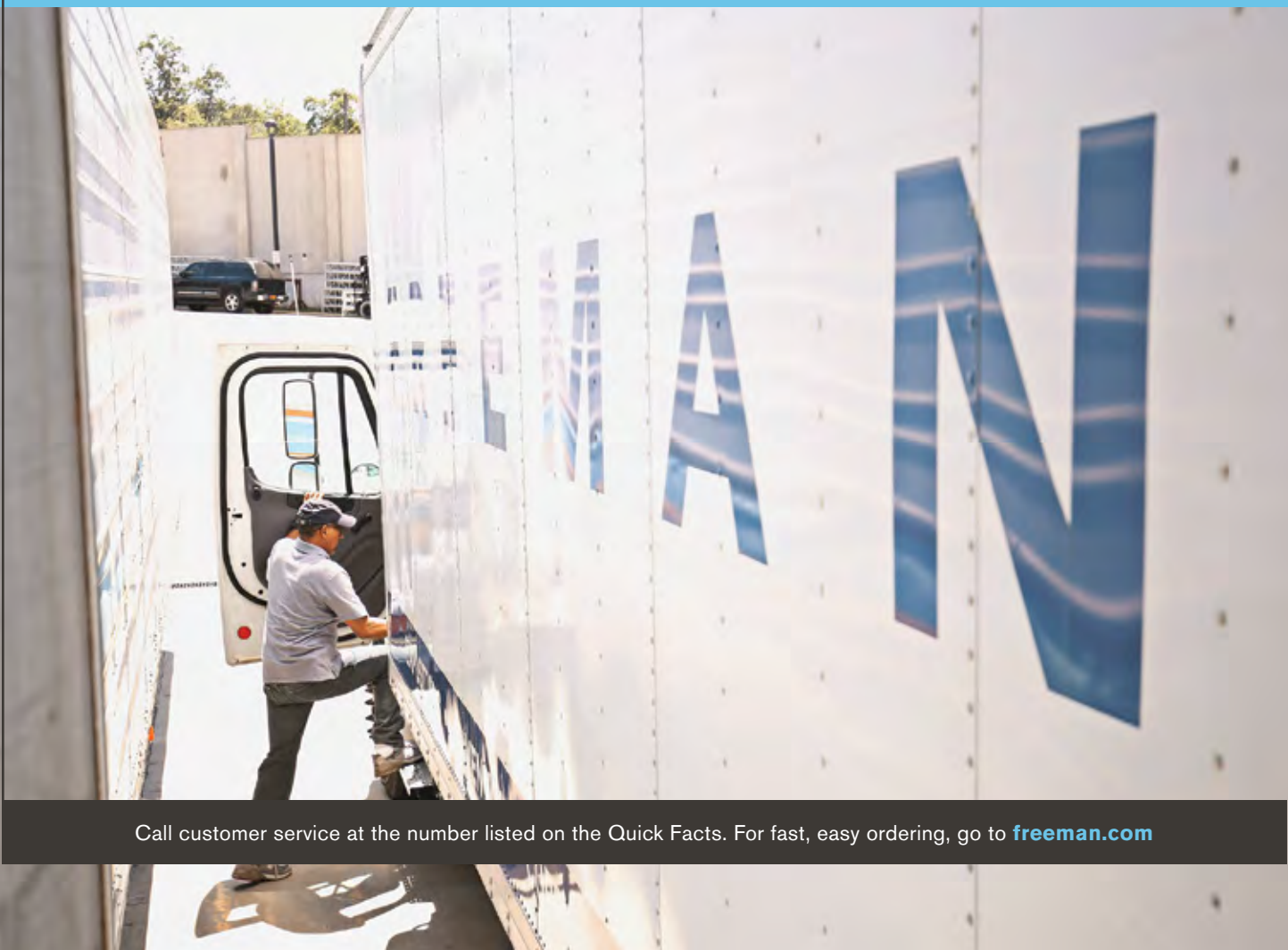
To take advantage, call **1-800-995-3579** or email **[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)** for a quote.

# RESULTS, DELIVERED

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With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)

## EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

### Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

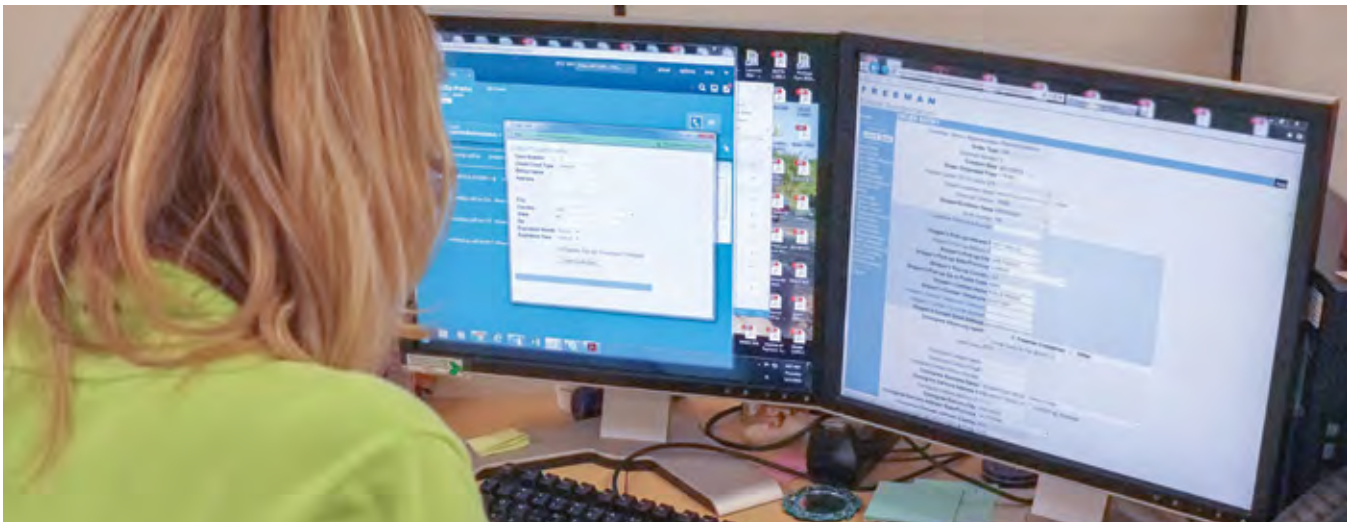
### Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **freeman.com**

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freeman.com**

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freeman.com**

**DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM**



# Freeman

(800) 995-3579 Toll Free US & Canada  
(817) 607-5183 Local & International



**COMPLETE THIS FORM ONLY IF YOU ARE  
SHIPPING YOUR EXHIBIT MATERIALS BY  
FREEMAN EXHIBIT TRANSPORTATION**

exhibit transportation

NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## EXHIBIT TRANSPORTATION

### TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:  
(800) 995-3579 Toll Free US & Canada  
(817) 607-5183 Local & International

COMPLETE THE FOLLOWING ITEMS  
ON THIS FORM:

### PICK UP INFORMATION

Requested Pick Up Date:

SHIPPER NAME

SHIPPER ADDRESS

(City)

(State)

(Zip Code)

### DESTINATION

- ☐ I will be shipping to the **WAREHOUSE**

**FREEMAN / Exhibiting Company Name / Booth #**

**Offshore Technology Conference**

C/O: Freeman / Jetco  
3010 Aldine Bender Rd  
Houston, TX 77032

MUST BE DELIVERED BY APRIL 18, 2023

- ☐ I will be shipping to **SHOW SITE**

**FREEMAN / Exhibiting Company Name / Booth #**

**Offshore Technology Conference**

C/O: Freeman  
NRG Park  
One NRG Park  
Houston, TX 77054

CANNOT BE DELIVERED BEFORE APRIL 25, 2023

### TYPE OF SERVICE

- ☐ Next Day Air: Delivery next business day by 5:00 PM  
☐ Second Day Air: Delivery second business day by 5:00 PM  
☐ 3-5 Day Service: Delivery within 3 - 5 business days  
☐ Declared Value \$ \_\_\_\_\_

**Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.**

- ☐ Standard Ground: Dependent on distance  
☐ Expedited Ground: Tailored to specific requirements  
☐ Specialized: Pad wrapped, uncrated, truck load

### SHIPPING INFORMATION

#### Items to be shipped

Number of Pieces	Est. Weight
____ Crates (wooden)	_____
____ Cartons (cardboard)	_____
____ Cases/Trunks (fiber) (color _____)	_____
____ Skids/Pallets	_____
____ Carpet (color _____)	_____
____ Other ( _____ )	_____
____ Total	_____

Size of largest piece: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (L) \_\_\_\_\_

**NOTE: Shipments will be weighed and measured prior to delivery.**

### OUTBOUND SHIPPING

- ☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Labels : \_\_\_\_\_

FAX THIS COMPLETED FORM VIA:

E-mail:

[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)

or

Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST  
WILL CALL YOU TO CONFIRM  
RECEIPT OF SHIPMENT REQUEST  
AND FINALIZE DETAILS.

SHOW # (515680) \_\_\_\_\_

# WHAT ARE FREIGHT SERVICES?

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As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

## HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

## HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

## WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
- “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

## HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

## HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually. All shipments are subject to reweigh.
- On the Material Handling Form, locate the rate that applies to your shipment and multiply that rate by the weight of your shipment in pounds.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

## WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up “Empty Labels” at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.



## HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

## HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handling Agreement and labels will be available for pick up at the Freeman Service Center.
- After materials are packed, labeled and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times, and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will be rerouted on Freeman's carrier choice at the exhibitor's expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

## WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

## DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at [www.freeman.com](http://www.freeman.com).

## OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return



FREEMAN®

# material handling simplified

**Our new straight forward pricing makes pre-show budgeting easier. Pay for your actual weight per-pound with no invoice surprises.**

- × No minimums
- × No crated
- × No special handling
- × No carpet & pad only
- × No uncrated
- × No hundred-weight billing
- × No reweigh fees
- × No overtime
- × No marshalling yard fees
- × No rounding - pay only for actual weight

## It's just easier!





## MATERIAL HANDLING

Freeman is the exclusive provider of material handling services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. You have two options for shipping your advance freight - either to the warehouse or directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive material handling services.

### RATES

**Material Handling**..... \$ **1.33 per pound**

Rate applies to shipments sent to either the warehouse or directly to show site.

**Material Handling - After Deadline** ..... \$ **1.66 per pound**

Rate applies to shipments arriving at the warehouse after **April 18, 2023**.

**Material Handling - 10 lbs and under** ..... **Free of Charge**

This rate is per shipment. A qualifying shipment totals any number of pieces delivered to the same booth, by the same carrier, from the same shipper, on the same day, weighing 10 pounds or less.

### IMPORTANT SHIPPING INFORMATION

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

#### Warehouse:

- Avoid wait times at show site; ship to our warehouse!
- Warehouse receiving begins on **March 27, 2023**.
- Warehouse address: **Exhibiting Company Name / Booth #**  
**Offshore Technology Conference 2023**  
**C/O Jetco / Freeman**  
**3010 Aldine Bender Rd**  
**Houston, TX 77032**

- Please note that the Freeman warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W.

#### Show Site:

- Show site receiving begins on **April 25, 2023**.
- Show Site address: **Exhibiting Company Name / Booth #**  
**Offshore Technology Conference 2023**  
**NRG Park**  
**C/O Freeman**  
**One NRG Park**  
**Houston, TX 77054**

#### Outbound:

- Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

### MACHINERY HANDLING

Freeman is the exclusive provider of machinery handling services. Rates include unloading your machinery at show site, delivery to the designated booth, and removal from the booth for reloading onto outbound carriers. Handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive machinery handling services.

#### RATES

Machinery Handling - 5,001 - 10,000 lbs.....	\$ 0.33 per pound
Machinery Handling - 10,001 - 20,000 lbs.....	\$ 0.31 per pound
Machinery Handling - 20,001 - 30,000 lbs.....	\$ 0.29 per pound
Machinery Handling - 30,001 - 40,000 lbs.....	\$ 0.29 per pound
Machinery Handling - 40,001 lbs and Above.....	\$ 0.29 per pound

#### IMPORTANT SHIPPING INFORMATION

##### General Information

- Rates above apply to machinery with proper lifting bars, points, hooks, or machinery that is skidded or crated which may be moved on or off the loading dock, vehicle or show floor by a forklift with NO special handling required. Forklift lifting points must be clearly marked. This does not apply to display materials.
- If it is necessary to unskid the machine before removing it from the container, labor and equipment charges will be added to the stated rates. **Please refer to the "Forklift & Rigging Labor Order Form".**
- Certified weight tickets are required. Separate weight for display materials and machinery equipment are required. If the weight is not separated and/or materials are not identified properly, the Material Handling rate will prevail.
- Freeman retains the right to determine whether or not the materials qualify for the machine rate.
- Machinery will be spotted with a 6" tolerance one time after removal from the truck, provided the following conditions are met:
  1. The exhibitor, or his representative, must be present to supervise the spotting.
  2. The area within the booth is clearly marked to indicate the machine's position.
  3. No rigging, bolting or unbolting, un-skidding or attaching to other equipment must be performed.
  4. Vehicles must be checked in no later than 2:00 pm to be unloaded by 5:00 pm. Vehicles checking in after 2:00 pm cannot be guaranteed unloading prior to 5:00 pm.

##### Freeman Exhibit Transportation

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

##### Show Site

- Please note that machinery shipments will not be accepted at the warehouse. All machinery shipments should be sent directly to show site.
- Show site receiving begins on **April 26, 2022**.
- Show site address:

Exhibiting Company Name / Booth #  
**Offshore Technology Conference 2023**  
C/O Freeman  
NRG Park  
One NRG Park  
Houston, TX 77054

##### Outbound

- Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.



(888) 508-5054 Fax: (469) 621-5613  
ExhibitorSupport@freeman.com



Offshore Technology Conference  
2023  
May 1-4, 2023  
NRG Park  
Houston, TX

## MOBILE UNIT & VEHICLE SPOTTING

Exhibitors or agents with mobile units or vehicles will require guidance to their respective booths. This guidance is required and provided by Freeman to prevent damage that may occur to exhibitors, the property of others, or when necessary to move crates that may be in the aisles.

Mobile units are defined as a piece of equipment than can be pushed or towed to the booth on wheels.

Vehicles are defined as an automobile, trailer, tractor, crane, etc. arriving at the exhibit hall that can be driven to the booth location under its own power. Exhibitors may drive their vehicles into and out of the exhibit areas or have Freeman supply an operator when available.

Each vehicle shall comply with the following:

1. Batteries should be disconnected in an approved manner.
2. Vehicles shall not be fueled or refueled within the building. Fuel in the tank shall not exceed 1/4 of the tank capacity or 5 gallons, whichever is less.
3. Fuel tank openings shall be locked and sealed to prevent escape of vapors.
4. No leaks underneath vehicles.
5. At least 36" clear access or aisles must be maintained around the vehicle.
6. Vehicles must be a minimum of 20 feet from exit of door or exit pathway.

### **SPOTTING FEES**

Mobile Units \* ..... \$292.55 per unit (round trip)

Vehicles..... \$292.55 per unit (round trip)

**\* Note:** If a forklift is utilized to tow a mobile unit or vehicle to the booth, a one hour forklift/operator charge will be assessed in addition to the spotting fee. If rigging labor is utilized to push the equipment to the booth, a one hour rigging labor charge will be assessed in addition to the spotting fee. Please refer to the Forklift & Rigging Labor Order Form for rates.



(888) 508-5054

Fax: (469) 621-5613



Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#)

NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

### SHIPPING INFORMATION

SHIP TO: COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

PHONE#: \_\_\_\_\_ ATTN: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

BILL TO: ☐ Same as Ship to:

COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

### METHOD OF SHIPMENT

Select a Carrier:

☐ Freeman Exhibit Transportation

☐ Other Carrier

No need to schedule your outbound shipment.  
Charges will appear on your Freeman invoice.

Carrier Name: \_\_\_\_\_

Carrier Phone: \_\_\_\_\_

Freeman will make arrangements for all Freeman Exhibit Transportation shipments.  
Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

☐ 1 Day: Delivery next business day

☐ Standard Ground

☐ 2 Day: Delivery by 5:00 PM second business day

☐ Specialized: Pad wrapped, uncrated, or truckload

☐ Deferred: Delivery within 3-5 business days

Select Shipment Options (if applicable)

☐ Have loading dock

☐ Lift gate required

☐ Inside delivery

☐ Air ride required

☐ Pad wrap required

☐ Residential

☐ Do not stack

Select Desired Number of Labels: \_\_\_\_\_

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.

Freeman<sup>7</sup>

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: MARCH 27, 2023**

**DEADLINE DATE IS: APRIL 18, 2023**

TO: \_\_\_\_\_

EXHIBITOR NAME

**C/O:** Freeman / Jetco  
3010 Aldine Bender Rd  
Houston, TX 77032

**WAREHOUSE**

(515680)

EVENT: Offshore Technology Conference 2023

BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS

Freeman<sup>7</sup>

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: MARCH 27, 2023**

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TO: \_\_\_\_\_

EXHIBITOR NAME

**C/O:** Freeman / Jetco  
3010 Aldine Bender Rd  
Houston, TX 77032

**WAREHOUSE**

(515680)

EVENT: Offshore Technology Conference 2023

BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.  
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.  
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.



Freeman<sup>7</sup>

**R U S H**

***DO NOT DELAY***

***CANNOT DELIVER BEFORE APRIL 25, 2023***

**TO:**

*EXHIBITOR NAME*

**C/O:** Freeman  
NRG Park  
One NRG Park  
Houston, TX 77054

**SHOW SITE**

(515680)

**EVENT:** Offshore Technology Conference 2023

**BOOTH NO:** \_\_\_\_\_ **NO.** \_\_\_\_\_ **OF** \_\_\_\_\_ **PCS**

Freeman<sup>7</sup>

**R U S H**

***DO NOT DELAY***

***CANNOT DELIVER BEFORE APRIL 25, 2023***

**TO:**

*EXHIBITOR NAME*

**C/O:** Freeman  
NRG Park  
One NRG Park  
Houston, TX 77054

**SHOW SITE**

(515680)

**EVENT:** Offshore Technology Conference 2023

**BOOTH NO:** \_\_\_\_\_ **NO.** \_\_\_\_\_ **OF** \_\_\_\_\_ **PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.  
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.  
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

Freeman<sup>7</sup>

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: MARCH 27, 2023**

**DEADLINE DATE IS: APRIL 18, 2023**

**TO:** \_\_\_\_\_

*EXHIBITOR NAME*

**C/O:** Freeman / Jetco  
3010 Aldine Bender Rd  
Houston, TX 77032

**HANGING SIGN**

(515680)

**EVENT:** Offshore Technology Conference 2023

**BOOTH NO:** \_\_\_\_\_ **NO.** \_\_\_\_\_ **OF** \_\_\_\_\_ **PCS**

Freeman<sup>7</sup>

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: MARCH 27, 2023**

**DEADLINE DATE IS: APRIL 18, 2023**

**TO:** \_\_\_\_\_

*EXHIBITOR NAME*

**C/O:** Freeman / Jetco  
3010 Aldine Bender Rd  
Houston, TX 77032

**HANGING SIGN**

(515680)

**EVENT:** Offshore Technology Conference 2023

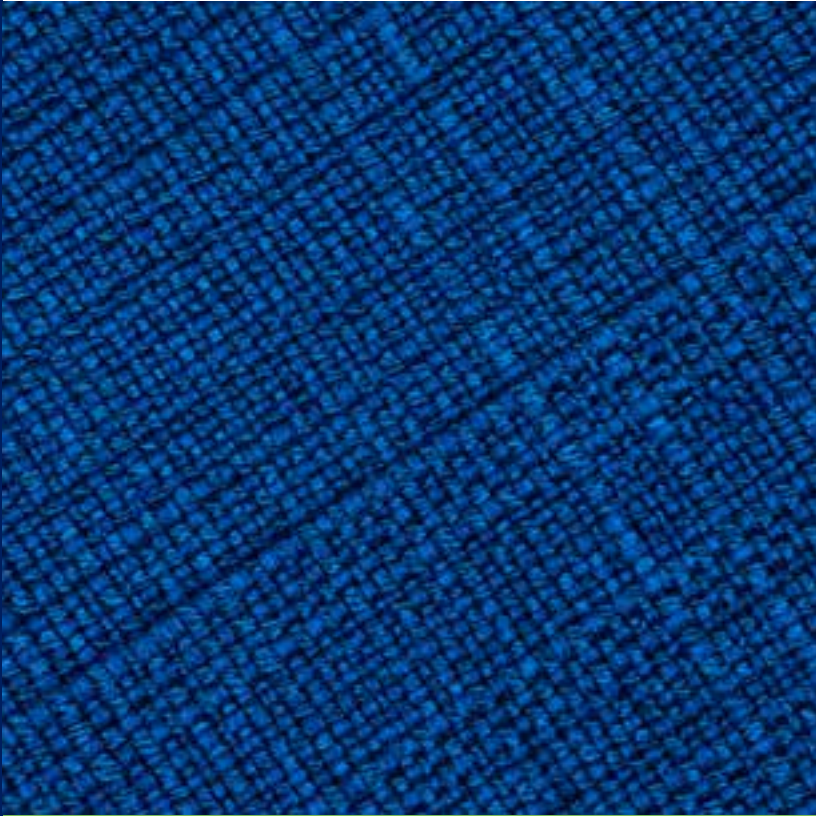
**BOOTH NO:** \_\_\_\_\_ **NO.** \_\_\_\_\_ **OF** \_\_\_\_\_ **PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.  
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.  
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

# Exhibitor support

Visit us at [freeman.com](http://freeman.com) or call 1.888.508.5054 to speak to our award winning exhibitor support team.

Freeman® Trade Show Furnishings are proud to offer this collection of the highest quality, design-oriented furnishings. Our nationwide distribution and professional staff is dedicated to the success of your exhibit. Make Freeman® Trade Show Furnishings your furniture solution.



# Furnishings Brochure



# Comfortable and Safe Networking

## Meaningful engagement doesn't have to be complicated.

Networking and connecting with peers face-to-face is a key objective of attending in-person events. Delivering environments which facilitate both ad-hoc and in-depth networking is important in accommodating attendee needs and will allow attendees to connect with peers effectively, comfortably, and safely.

To help you feel confident as you begin to plan your in-person and hybrid events, we have developed **Freeman SafeConnect**. This program includes standards, protocols, and service offerings that reflect our values and commitment to safety and wellbeing — for our people, our customers, and our attendees.

Learn more about Freeman SafeConnect at [Freeman.com](https://freeman.com)



## Bowery Swivel Chairs & Sedona C-Tables

Accent Chairs | pg 16  
Side Tables | pg 28  
Dividers | pg 57  
Greenery | pg 48



# Top Design Tips

for Tradeshow Booths.



## Complete The Look Of Your Exhibit Space

Freeman makes it easy to furnish your next exhibit space with recommended booth packages available on FreemanOnline. To view all available booth packages for your event and order your favorite, visit [freeman.com/store](https://freeman.com/store).



**The Showcase 10'x10' booth package** is designed for exhibitors with small, high value items to display. Multiple cabinets elevate your products and make it easy to catch the eye of attendees.

Shown here with Zoey Barstools

**The Cinematic 10'x20' booth package** is designed for exhibitors needing large monitors to display presentations, while hosting attendees in a comfortable and inviting environment.

Shown here with Banana Barstools



**The Gather 10'x10' booth package** turns your booth into a comfortable oasis from the bustle of the show floor. Ideal for comfortable one-on-one time with prospects.

Shown here with Baja Chairs and Sydney Power Cocktail Table

# Power Up In Style.

Denotes Powered Products



## Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.



**HEDGE**  
**85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H



**NAPLES**  
**830121**  
**Naples Sofa, Powered**  
(black vinyl)  
87"L 30"D 33.25"H



POWERED  
DETAIL

**NAPLES**  
**810120**  
**Naples Chair, Powered**  
(black vinyl)  
36"L 30"D 33.25"H



**NAPLES**  
**830122**  
**Naples Loveseat, Powered**  
(black vinyl)  
62"L 30"D 33.25"H



## Powered Tables

Use  
**Ventura 6'**  
**Bar or Cafe Tables**  
in your design to  
facilitate conversations  
while social  
distancing.



A.



B.



C.



D.



**Ventura Powered**  
**Bar Tables**  
72.25"L 26.25"D 42"H  
(silver frame)  
**A) 820950** (black top)  
**B) 820955** (white top)



POWERED  
DETAIL



**Ventura Powered**  
**Café Tables**  
72.25"L 26.25"D 30"H  
(silver frame)  
**C) 820964** (black top)  
**D) 820965** (white top)



POWERED  
DETAIL


**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.




# Take Charge.

## Powered Tables

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.


**SYDNEY**   
**Sydney Powered Cocktail Tables**  
48"L 26"D 18"H (brushed steel)  
**E) 82073** (white)  
**F) 82076** (black)



Denotes Powered Products 

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Powered Pedestals

Denotes AC and USB charging outlets 



**Powered Locking Pedestal**  
(white)  
**A) 85061** 24"L 24"D 36"H  
**B) 85063** 24"L 24"D 42"H (black)  
**C) 85060** 24"L 24"D 36"H  
**D) 85062** 24"L 24"D 42"H

(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface.)

## Powered Tech Desk




**A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet**  
(black metal, laminate)  
60"L 30"D 30"H

**B) 84084 Tech Desk, Powered**  
(black metal, laminate)  
60"L 30"D 30"H

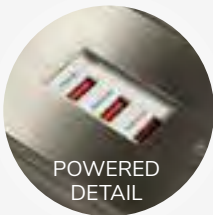
**C) 84080 3 Drawer File Cabinet on Castors**  
(black metal, laminate)  
16"L 20"D 28"H

# Take Charge.

Denotes Powered Products 

## Powered Tech Tablet Chair

Create an engaged learning environment at your next exhibit with the exclusive, powered Tech Tablet Chair. The soft dove gray vinyl chair features a removable white swivel tablet, an under-seat shelf for personal storage and an in-arm charging panel with three USB ports. An additional AC outlet is located at the base of the chair.




**A) 81039 Tech Tablet Chair**  
(gray vinyl, white metal tablet, chrome base)  
30.5"L 29"D 33.5"H  
**B) 81038 Tech Chair, No Tablet**



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Powered Poducts

Denotes AC and USB charging outlets 

## Wireless Charging Table



**820710 Wireless Charging Table, Powered**  
(white, AC plug-in)  
20"L 20"D 18"H  
Mobile devices must have Qi wireless charging capability.



## Village Charging Hub



**8502 Village Charging Hub**  
(cream)  
12"L 12"D 28.25"H



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Soft Seating

Create Engaging Booth Environments

VALENCIA

**810180 Chair**  
(spice orange velvet)  
28"L 30.5"D 31"H

**83045 Sofa**  
(coffee brown velvet)  
63"L 30.5"D 31"H

HEDGE

**85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H



Valencia Sofa & Chair 10'x10' Booth

A.



B.



VALENCIA

**A) 810180 Chair**  
(spice orange velvet)  
28"L 30.5"D 31"H

**B) 83045 Sofa**  
(coffee brown velvet)  
63"L 30.5"D 31"H

## Soft Seating Collections

A.



B.



C.



BAJA

**A) 83019 Sofa**  
(white vinyl)  
86"L 28"D 30"H

**B) 81050 Chair**  
(white vinyl)  
36"L 30.5"D 28"H

**C) 83020 Loveseat**  
(white vinyl)  
61"L 30.5"D 28"H

A.



B.



STERLING

**A) 8309 Sofa**  
(gray fabric)  
82"L 33.5"D 32"H

**B) 81037 Chair**  
(gray fabric)  
33"L 33.5"D 32"H

A.



B.



C.



KEY LARGO


**A) 830951 Sofa**  
(black fabric)  
79"L 35"D 34"H

**B) 810950 Chair**  
(black fabric)  
35"L 35"D 34"H

**C) 830950 Loveseat**  
(black fabric)  
57"L 35"D 34"H



# Soft Seating

Denotes Powered Products 

## Create Engaging Booth Environments



**PALM BEACH**  
**83040 Sofa**  
(white vinyl, brushed metal)  
69"L 29"D 33"H

**HEDGE**  
**85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H


**SWANSON**  
**810875 Swivel Chair**  
(white vinyl)  
28"L 25"D 30"H

Palm Beach Sofa & Swanson Chairs 10'x10' Booth



**PALM BEACH**  
**83040 Sofa**  
(white vinyl, brushed metal)  
69"L 29"D 33"H

## Soft Seating Collections

Available in Power 



A.

B.

**ALLEGRO**  
**A) 81019 Chair**  
(blue fabric)  
36"L 34.5"D 30"H  
**B) 83015 Sofa**  
(blue fabric)  
73"L 34.5"D 30"H



A.

B.

**FAIRFAX**  
**A) 830949 Sofa**  
(white vinyl, brushed metal)  
62"L 26"D 30"H  
**B) 810949 Chair**  
(white vinyl, brushed metal)  
27"L 26"D 30"H



B.

A.

C.

**NAPLES**   
**A) 810119 Chair**  
(black vinyl)  
36"L 30"D 33.25"H  
**810120** (Powered)  
**B) 830119 Sofa**  
(black vinyl)  
87"L 30"D 33.25"H  
**830121** (Powered)  
**C) 830120 Loveseat**  
(black vinyl)  
62"L 30"D 33.25"H  
**830122** (Powered)

# Accent Chairs

## Create Space

Swivel chairs maximize functionality and allow you to engage safely with those all around. They're particularly helpful in smaller spaces!



**81034**  
**Bowery Swivel Chair**  
(ochre fabric, chrome)  
29.75"L 31"D 27.25"H



**810875**  
**Swanson Swivel Chair**  
(white vinyl)  
28"L 25"D 30"H



**810874**  
**La Brea Chair**  
(charcoal gray, fabric)  
35"L 27"D 40"H



**810145**  
**Wentworth Chair**  
(brown vinyl)  
32.1"L 26"D 31.5"H

## Meeting & Stage Chairs



**Marina Chair**  
17.5"L 19.5"D 35"H  
**A) 810164** (white vinyl)  
**B) 810160** (black vinyl)  
**C) 810161** (brown fabric)



**810948**  
**Meeting Chair**  
25.5"L 23.5"D 34"H  
(white vinyl)



# Accent Chairs

## Accent Chair Styles



**Madrid**  
**810816 Chair**  
(white, chrome)  
30"L 30"D 31"H



**Montreal**  
**81031 Chair**  
(blue, black metal)  
30"L 23.25"D 30"H



Accent Tables | pg 26



**Lena**  
**81036 Chair**  
(moss green leather, bronze)  
27"L 25"D 31"H



**810949**  
**Fairfax Chair**  
(white vinyl, brushed metal)  
27"L 26"D 30"H



**A) 810151**  
**Munich Armless Chair**  
(gray fabric)  
22.5"L 27"D 28.5"H

**B) 81035**  
**Century Chair**  
(gray velvet)  
30"L 30"D 31"H

**C) 81024**  
**Atherton Chair**  
(distressed brown leather, blackened steel)  
27"L 31"D 30"H

**D) 810947**  
**Pro Executive Guest Chair**  
(black vinyl)  
24"L 26"D 36"H

**E) 81032**  
**Pasadena Chair**  
(white molded plastic w/ chrome tower base)  
27"L 25"D 26"H

**F) 81037**  
**Sterling Chair**  
(gray fabric)  
33"L 33.5"D 32"H



A.



B.



D.



E.



F.

# Group Seating

## Lounges

Carefully designed lounges deliver a safe and effective setting for casual and relaxed connections. The strategic placement of other furniture pieces—like coffee tables, room dividers, and large plants—helps to maintain order and preserve social distancing protocols while delivering comfortable and safe networking.

### ZENITH

- A) 810851 Chair (white, chrome) 18.25"L 22"D 32"H
- B) 820241 Madison Hydraulic Café Table (chrome base, gray acajou top) 30"RND 29"H



### LAGUNA

- C) 810861 Chair (maple, chrome) 18"L 19"D 34"H
- D) 8201223 Round Café Table (white laminate top, chrome hydraulic base) 30" RND 29"H



### MALBA

- A) 810131 Chair (gray) 20"L 20"D 32"H
- B) 810130 Chair (green) 20"L 20"D 32"H



### MARINA

- A) 810164 (white vinyl) 17.5"L 19.5"D 35"H
- B) 810160 (black vinyl)
- C) 810161 (brown fabric)
- D) 810162 (ocean blue fabric)
- E) 810163 (red fabric)



## Styles & Shapes



- A) 810846 Christopher Chair (white vinyl, chrome) 17"L 19"D 35"H

- B) 810841 Rustique Chair w/arms (gunmetal) 20"L 18"D 31"H

- C) 81093 Lucent Chair (frosted, acrylic) 19.5"L 19.75"D 32.5"H

- D) 71089 Diamond Side Chair (black) 21"W X 23"L X 32"H

- E) 71090 Diamond Arm Chair (black) 20"W X 21"L X 33"H

- F) 810837 Razor Armless Chair (white) 15.38"L 15.5"D 30.5"H

- G) 81083 Blade Chair (sky blue) 20.5"L 19"D 30.5"H

- H) 81082 Blade Chair (red) 20.5"L 19"D 30.5"H



## Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

- I) 210108 LIMERICK® Chair BY HERMAN MILLER™ (gray) 18"W X 17.75"L X 33"H

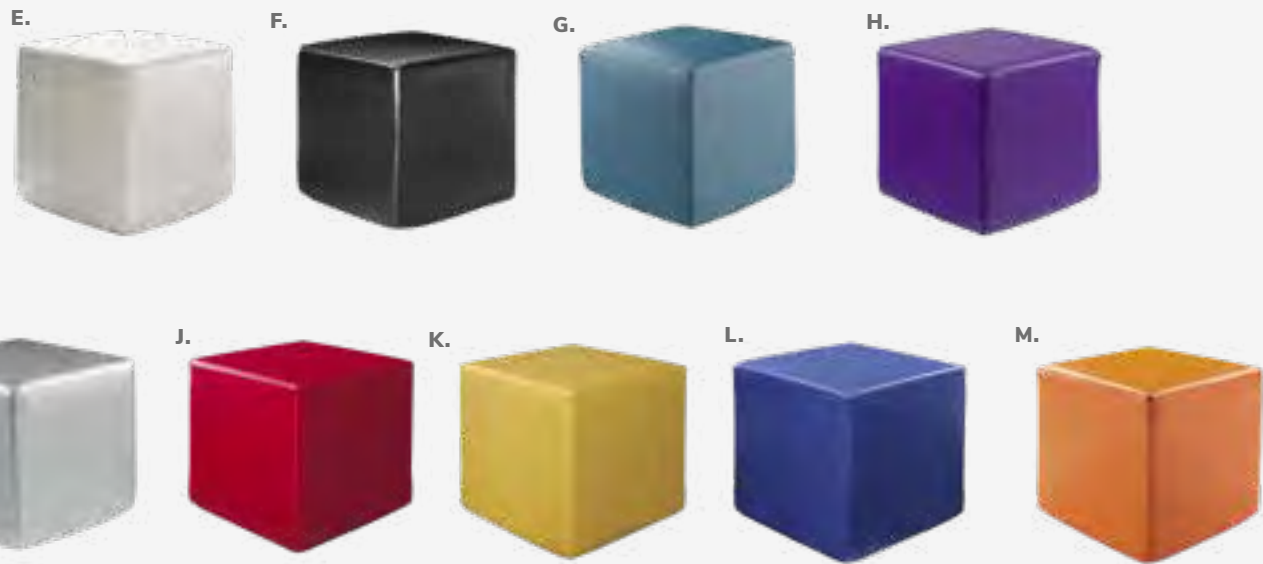


# Ottomans

## Vibe Cube

18"L 18"D 18"H

- A) 81535 (citrus green vinyl)
- B) 81537 (spice orange vinyl)
- C) 81538 (desert rose vinyl)
- D) 81536 (taupe vinyl)
- E) 81531 (white vinyl)
- F) 81530 (black vinyl)
- G) 81532 (steel blue vinyl)
- H) 81534 (purple vinyl)
- I) 81533 (silver vinyl)
- J) 81519 (red vinyl)
- K) 81517 (yellow vinyl)
- L) 81518 (blue vinyl)
- M) 81525 (orange vinyl)



## Beverly Bench Ottomans



- Beverly Bench**  
60"L 20"D 18"H  
A) 81556 (white vinyl)  
B) 81550 (black vinyl)  
C) 81552 (gray fabric)  
D) 81555 (red fabric)  
E) 81554 (ocean blue fabric)  
F) 81553 (linen fabric)  
G) 81551 (brown fabric)

## Styles & Shapes



- ENDLESS Square**  
34"L 34"D 15"H  
A) 815123 (black)  
B) 815122 (white)  
**ENDLESS Curved**  
60.5"L 37.5"D 15"H  
C) 815952 (black)  
D) 815953 (white)



- E) 82074**  
**Regis Bench**  
(brushed metal)  
47"L 15.5"D 16"H



# Ottomans

## Beverly Small Bench Ottomans

30"L 20"D 18"H

- A) 81567 (orange fabric)
- B) 81563 (olive green fabric)
- C) 81569 (white vinyl)
- D) 81560 (black vinyl)
- E) 81561 (ocean blue fabric)
- F) 81562 (brown fabric)
- G) 81564 (gray fabric)
- H) 81565 (linen fabric)
- I) 81566 (lavender fabric)
- J) 81568 (red fabric)
- K) 81570 (yellow fabric)



## Marche Swivel Ottomans



### Marche Swivel Ottomans

17" RND 18"H

- A) 815150 (white vinyl)
- B) 815154 (red fabric)
- C) 81539 (Ivory Faux Sheep Fur)
- D) 815158 (pear yellow fabric)
- E) 815156 (plum fabric)
- F) 815159 (blue fabric)
- G) 815151 (gray fabric)
- H) 815155 (rose quartz fabric)
- I) 815152 (linen fabric)
- J) 815153 (raspberry fabric)
- K) 815157 (meadow green fabric)
- L) 815160 (orange fabric)
- M) 81543 (black vinyl)
- N) 81540 (forest green vinyl)
- O) 81541 (teal velvet)
- P) 81542 (distressed brown vinyl)

# Accent Tables

## Tables and Meeting Rooms

When you want to facilitate more in-depth conversations and provide work surfaces, be sure to use appropriately-sized tables. As always, create generous aisleways between meetings spaces; this will help individuals feel comfortable networking.



MESA

- A) 820135 End Table**  
20.5"RND 21.25"H (wood top, bronze)

**B) 820132 Cocktail Table**  
32.25"RND 17.25"H (wood top, bronze)
- C) 820134 End Table**  
24"RND 21.25"H (glass top, bronze)

**D) 820131 Cocktail Table**  
36"RND 17.25"H (glass top, bronze)
- E) 820133 End Table**  
20.5"RND 21.25"H (black top, bronze)

**F) 820130 Cocktail Table**  
32.25"RND 17.25"H (black top, bronze)

## Styles & Shapes



### ALONDRA

- Cocktail Table**  
47"L 24"D 16"H
- A) 820250** (glass, chrome)
- B) 820251** (wood, chrome)
- End Table**  
20"L 20"D 20"H
- C) 820252** (glass, chrome)
- D) 820253** (wood, chrome)

### GEO

- Cocktail Table**  
50"L 22"D 16"H
- A) 82034** (glass, chrome)
- B) 82027** (wood, black)
- End Table**  
26"L 26"D 20"H
- C) 82035** (glass, chrome)
- D) 82028** (wood, black)

# Accent Tables

## Tables and Meeting Rooms

### TAOS SIDE TABLES

15.75"L 15.75"D 24"H  
**A) 820322**  
(white top, bronze)  
**B) 820320**  
(black top, bronze)  
**C) 820321**  
(wood top, bronze)




### SEDONA SIDE TABLE

15.75"L 15.75"D 24"H  
**D) 820312**  
(white top, bronze)  
**E) 820310**  
(black top, bronze)  
**F) 820311**  
(wood top, bronze)



## Styles & Shapes



Available in Power 

### SYDNEY

**Cocktail Tables**  
(brushed steel)  
48"L 26"D 18"H  
**A) 82053** (white)  
**82073** (powered)  
**B) 82052** (black)  
**82076** (powered)  
**C) 82077** (blue)  
**D) 82078** (wood)

**End Tables**  
27"L 23"D 22"H  
**E) 82055** (white)  
**F) 82054** (black)  
**G) 82079** (blue)  
**H) 82080** (wood)

### REGIS

(brushed metal)  
**I) 82074 Bench Table**  
47"L 15.5"D 16"H  
**J) 82075 End Table**  
16"L 15.5"D 16.5"H

### SILVERADO

(glass, chrome)  
**K) 82015 End Table**  
24" RND 22"H  
**L) 82014 Cocktail Table**  
36" RND 17"H

### WIRELESS

**M) Charging Table, Powered**  
**N) 820710**  
(white, AC plug-in)  
20"L 20"D 18"H

### AURA

**Round Table**  
**N) 820844**  
(white metal)  
15" Round 22"H



# Café Tables



**A) 820940 Blue Hydraulic Café Table**  
(chrome base, blue top) 30" RND 29"H  
**B) 810131 Malba Chair**  
(gray) 20"L 20"D 32"H



**A) 820241 Madison Hydraulic Café Table**  
(chrome base, gray acajou top) 30" RND 29"H  
**B) 810130 Malba Chair**  
(green) 20"L 20"D 32"H

**85030 7' Boxwood Hedge**  
36.5"L 12"D 84"H



**30" Round Café Table**  
**A) 820941 Standard Black Base** (blue top) 30" RND 29"H  
**B) 81093 Lucent Chair** (frosted, acrylic) 19.5"L 19.75"D 32.5"H



**A) 8201233 Hydraulic Cafe Table**  
(orange top, chrome) 30" RND 29"H  
**B) 810861 Laguna Chair**  
(maple, chrome) 18"L 19"D 34"H

## Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



GRAPHITE NEBULA	MAPLE	RED
WHITE	MADISON/GRAY ACAJOU	BLUE
WOOD	BLACK	BRUSHED GUN-
ORANGE	BRUSHED YELLOW	GREEN

### Café Tables

**Standard Black Base**  
30" RND 29"H

**A) 8201220** (white)  
also available  
**820265** (Madison/gray acajou)  
**820941** (blue)  
**820943** (wood)  
**8201236** (black)  
**8201235** (brushed gunmetal)  
**8201239** (brushed yellow)  
**8201237** (green)  
**8201238** (orange)

36" RND 29"H  
**8201243** (black)

### Café Tables

**Hydraulic Chrome Base**  
30" RND 29"H

**B) 820923** (graphite nebula)  
also available  
**8201208** (maple)  
**820921** (red)  
**820940** (blue)  
**820942** (wood)  
**8201223** (white)  
**8201231** (black)  
**8201230** (brushed gunmetal)  
**8201234** (brushed yellow)  
**8201232** (green)  
**8201233** (orange)

36" RND 29"H  
**820126** (white)  
**8201209** (graphite nebula)  
**8201206** (maple)  
**8201242** (black)

## Mix & Match

Create your look. Choose from a wide variety of tables and seating options.



**C) 72063 Chelsea Butcher Block-Top Café Table**  
(oak) 30" RND 30"H  
also available  
**72064** 36" RND 30"H

**D) 810164 Marina Chair**  
(white vinyl) 17.5"L 19.5"D 35"H

**E) 72069 Soho Black-Top Café Table**  
(black) 24" RND 30"H  
also available  
**72067** 36" RND 30"H | **72066** 18" RND 18"H

**F) 81082 Blade Chair**  
(red) 20.5"L 19"D 30.5"H



# Bar Tables

**A) 8201222 30" Round Bar Table**  
(white top, chrome hydraulic base) 30" RND 45"H  
**B) 81080 Blade Barstool** (red) 20.5"L 20.125"D 40.5"H



**C) 8201226 Rustique Square Metal Bar Table**  
(gunmetal) 23.75"L 23.75"D 41.25"H  
**D) 810839 Rustique Barstool**  
(gunmetal) 13"L 13"D 30"H



**E) 820930 30" Round Bar Table**  
(blue top, chrome hydraulic base) 30" RND 45"H  
**F) 810860 Laguna Barstool** (maple, chrome) 18"L 20"D 47"H



**G) 820240 30" Round Bar Table w/ Hydraulic Chrome Base**  
(Madison/gray acajou) 30" RND 45"H  
**H) 810848 Christopher Barstool** (white vinyl, chrome) 19"L 15"D 41"H



## Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



GRAPHITE NEBULA	MAPLE	RED
WHITE	MADISON/GRAY ACAJOU	BLUE
WOOD	BLACK	BRUSHED GUN-
ORANGE	BRUSHED YELLOW	GREEN

### Bar Tables Standard Black Base 30" RND 42"H

**A) 8201221** (white)  
**B) 820919** (brushed yellow)  
also available  
**820264**  
(Madison/gray acajou)  
**820915** (brushed gunmetal)  
**820916** (black)  
**820917** (green)  
**820918** (orange)  
**820931** (blue)  
**820933** (wood)

36" RND 42"H  
**8201241** (black)

### Bar Tables Hydraulic Chrome Base 30" RND 45"H

**C) 820920** (red)  
also available  
**8201207** (maple)  
**820922**  
(graphite nebula)  
**820910** (brushed gunmetal)  
**820911** (black)  
**820912** (green)  
**820913** (orange)  
**820914** (brushed yellow)  
**820930** (blue)  
**820932** (wood)  
**8201236** (black)

36" RND 45"H  
**820125** (white)  
**8201211** (graphite nebula)  
**8201205** (maple)  
**8201240** (black)

## Style & Design

Choose from a variety of table top colors and styles for the perfect look.



**C) 720163 Chelsea Butcher Block-Top Bistro Table**  
(oak) 30" RND 42"H  
also available  
**720164** 36" RND 42"H

**D) 81092 Lucent Barstool**  
(frosted, acrylic) 22"L 22.5"D 45.5"H

**E) 72070 Soho Black-Top Bistro Table**  
(black) 24" RND 42"H  
also available  
**72068** 36" RND 42"H

**F) 810840 Zoey Barstools**  
(white, chrome)  
15"L 16"D 30-34.75"H



# Barstools

## LIFT Barstools

15" RND 23–33.5"H  
A) 810870 (white vinyl)  
B) 810873 (red vinyl)  
C) 810871 (black vinyl)  
D) 810872 (gray vinyl)



## Marina Barstools



**Marina Barstools**  
21"L17.5"D41.5"H

A) 81026 (ocean blue fabric)  
B) 81028 (brown fabric)  
C) 81029 (red fabric)  
D) 81030 (white vinyl)  
E) 81027 (black vinyl)

All frames brushed metal.



# Barstools

## Mix & Match

**A) 810840**  
**Zoey Barstools**  
(white, chrome)  
15"L 16"D 30-34.75"H

**Banana Barstools**  
21"L 22"D 41.75"H  
**B) 810104** (black, chrome)  
**C) 810103** (white, chrome)

**D) 810848**  
**Christopher Barstool**  
(white vinyl, chrome)  
19"L 15"D 41"H

**E) 810202**  
**Shark Barstool**  
(white, chrome)  
22"L 19"D 34-44"H

**F) 810850**  
**Zenith Barstool**  
(white, chrome)  
19"L 20"D 44"H

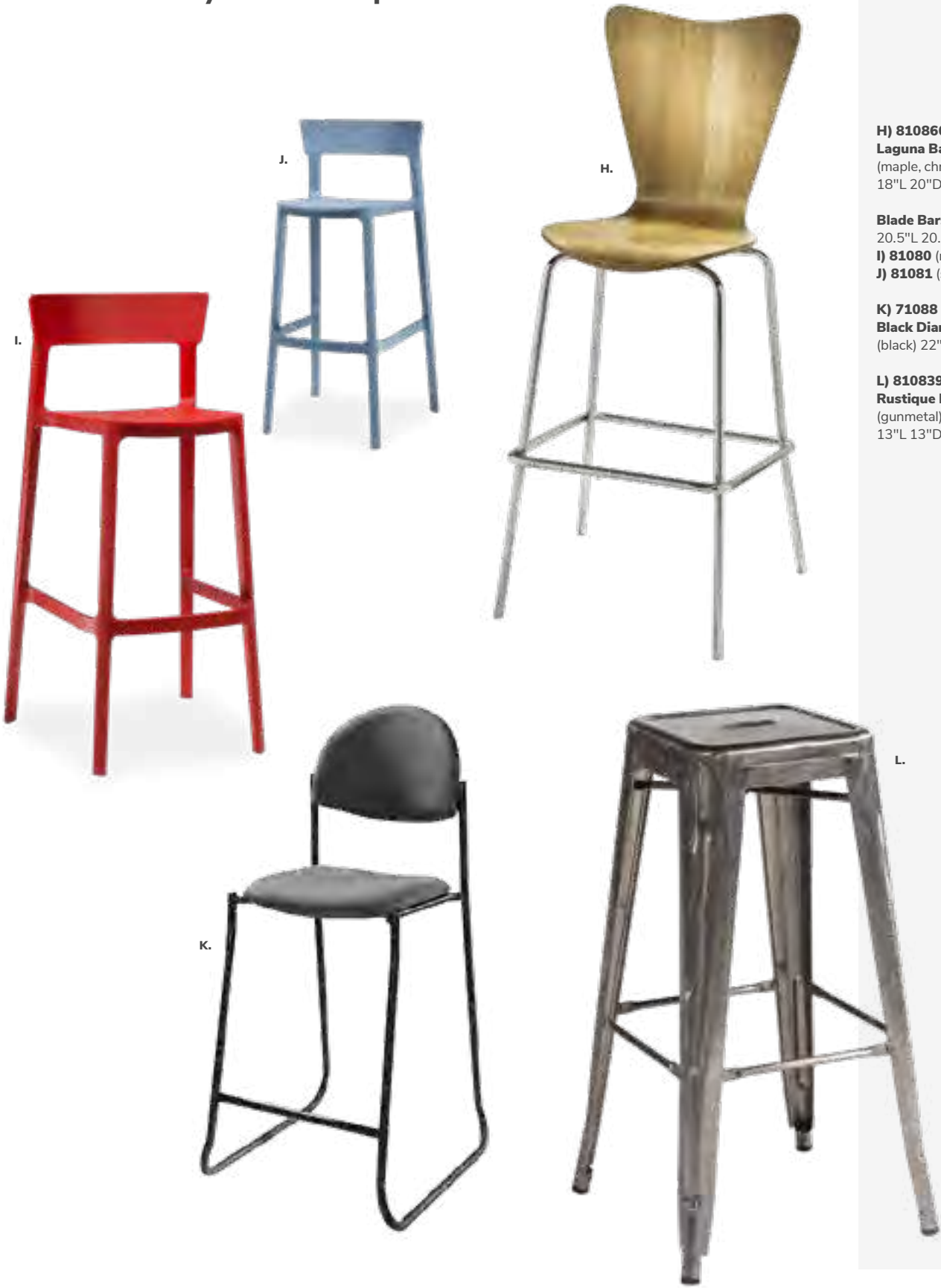
**G) 81092**  
**Lucent Barstool**  
(frosted, acrylic)  
22"L 22.5"D 45.5"H

**210109 LIMERICK®**  
**Stool BY HERMAN MILLER™**  
(white) 18" X 17.75"L X 44"H

**720163**  
**Butcher Block-Top Bistro**  
(oak) 30"L RND 42"H  
also available  
**720164** 36" RND 42"H



## Barstools Styles & Shapes



**H) 810860**  
**Laguna Barstool**  
(maple, chrome)  
18"L 20"D 47"H

**Blade Barstool**  
20.5"L 20.125"D 40.5"H  
**I) 81080** (red)  
**J) 81081** (sky blue)

**K) 71088**  
**Black Diamond Stool**  
(black) 22"W X 18"L X 46"H

**L) 810839**  
**Rustique Barstool**  
(gunmetal)  
13"L 13"D 30"H



# Conference Tables

## 42" Round Conference Table

42"RND 29"H  
A) 820708 (white laminate)  
B) 820260 (Madison/gray acajou)  
C) 8201244 (black top, black)



**Atomic Round Tables**  
(glass, chrome)  
8201225 42" RND 30"H  
8201224 36" RND 30"H

**Pro Executive Mid Back Chair**  
24"L 22"D 40"H  
A) 810945 (white vinyl)  
B) 810944 (black vinyl)  
Adjustable height



# Geo Tables



**Geo Rectangular Tables**  
60"L 36"D 29"H  
E) 82041 (glass, black)  
F) 82051 (glass, chrome)

**Geo Rounded Square Tables**  
42"L 42"D 29"H  
G) 82044 (glass, chrome)  
H) 82043 (glass, black)

# Work Space



I) 820706 Work Table  
(white laminate, white)  
48"L 24"D 30"H

# Conference Tables

## Madison

(Madison/gray acajou)  
**A) 820261 5' Table**  
60"L 48"D 29"H

**B) 820262 8' Table**  
96"L 60"D 29"H

**C) 820263 10' Table**  
120"L 48"D 29"H

A.



B.



C.



**810175 Genesis Chair**  
(black fabric, black)  
27.5"L 27.5"D 40-43.5"H Adjustable.

## Black Rectangular Conference Table

A.



B.



C.



**810170 Cupertino Mid Back Chair**  
(black vinyl, chrome)  
27"L 30.5"D 40-43"H Adjustable.

**Black Rectangular Conference Table**  
(black top, silver)

**A) 8203 5' Table**  
60"L 48"D 29"H  
**8204 Powered**

**B) 8205 8' Table**  
96"L 48"D 29"H  
**8206 Powered**

**C) 8201 10' Table**  
120"L 48"D 29"H  
**8202 Powered**

Executive Seating

Pro Executive High Back Chair  
25"L 24"D 48"H  
A) 810844 (white vinyl)  
B) 810946 (black vinyl)  
Adjustable height



Cupertino Mid Back Chair  
A) 810170 (black vinyl, chrome) 27"L 30.5"D 40-43"H Adjustable.  
Genesis Chair  
B) 810175 (black fabric, black) 27.5"L 27.5"D 40-43.5"H Adjustable.

Pro Executive Mid Back Chair  
24"L 22"D 40"H  
A) 810945 (white vinyl)  
B) 810944 (black vinyl)  
Adjustable height



Pro Executive Guest Chair  
24"L 22"D 36"H  
810947 (black vinyl)



Task Stool  
810135 (black fabric)  
27.5"L 27.5"D 32.75"-40.25"H  
Adjustable height



Communal and Powered Tables

Choose from a variety of powered, solid or grommet hole table tops.

Table Top Options

BLACK

WHITE

MAPLE

Colors not available in all table options. Please check options listed to the right.

Bar Tables



Café Tables



Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Denotes AC and USB charging outlets



POWERED  
DETAIL

Ventura Powered Bar Tables  
(silver frame)  
72.25"L 26.25"D 42"H  
A) 820950 (black top)  
B) 820955 (white top)

Ventura Communal Bar Tables  
(silver frame)  
72.25"L 26.25"D 42"H  
Maple Top  
B) 820954 (solid)  
820951 (grommets)  
White Top  
C) 820953 (grommets)  
820956 (solid)  
Black Top  
820952 (solid)

Ventura Powered Café Tables  
(silver frame)  
72.25"L 26.25"D 30"H  
A) 820964 (black top)  
B) 820965 (white top)

Ventura Communal Café Tables (silver frame)  
72.25"L 26.25"D 30"H  
Maple Top  
C) 820963 (solid)  
820960 (grommets)  
White Top  
D) 820961 (grommets)  
820966 (solid)  
Black Top  
E) 820962 (solid)



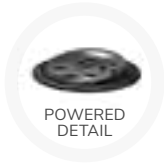
# Office Essentials



## MADISON

- A) 84075 Madison Executive Desk  
(gray acajou) 60"L 30"D 29"H
- B) 810844 Pro Executive High Back Chair  
(white classic vinyl) 25"L 24"D 48"H Adjustable

## Tech Powered Desk



A. ⚡



B. ⚡



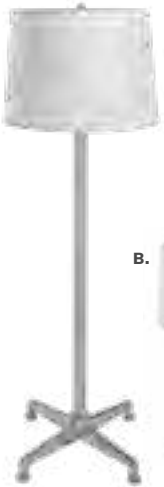
**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Denotes AC and USB charging outlets ⚡

- A) 84083 Tech Desk, Powered, w/ 3 Drawer File Cabinet  
(black metal, laminate) 60"L 30"D 30"H
- B) 84084 Tech Desk, Powered  
(black metal, laminate) 60"L 30"D 30"H
- C) 84080 3 Drawer File Cabinet on Castors  
(black metal, laminate) 16"L 20"D 28"H

## Lighting & Shelving

A.



B.



C.



D.



## ACCENT LAMPS

- Mason Lamps  
(brushed silver)
- A) 850708 Floor Lamp  
18" RND 55"H
- B) 850707 Table Lamp  
16" RND 26"H

## SHELVING

- C) 85020 Posh Shelving  
(chrome, acrylic) 36"L 18"D 72"H
- D) 84078 Madison Bookcase  
(gray acajou) 36"L 12"D 72"H

# Show Essentials

Denotes AC and USB charging outlets



## Midtown Powered Counter

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

**Midtown Powered Counter**  
60"L 18"D 42"H (pewter/glass)  
**850103** (unlighted)  
**850102** (lighted with plug-in)



**85030**  
**7' Boxwood Hedge**  
36.5"L 12"D 84"H



**810860**  
**Laguna Barstool**  
(maple, chrome)  
18"L 20"D 47"H

## Midtown Bar

Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.

**Midtown Bar**  
60"L 18"D 42"H (pewter)  
**A) 850101** (unlighted)  
**B) 850100** (lighted with plug-in)

**C) 810840 Zoey Barstools**  
(white, chrome)  
15"L 16"D 30-34.75"H



(lit-blue)



(lit-red)



(lit-green)



(lit-white)

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Product Display Counter



**A) 72056**  
**Display Counter**  
(black)  
24"W X 49"L X 42"H

**B) 210109**  
**LIMERICK® Stool**  
BY HERMAN MILLER™  
(white)  
18" X 17.75"L X 44"H

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Show Essentials

## Greenery and Dividers

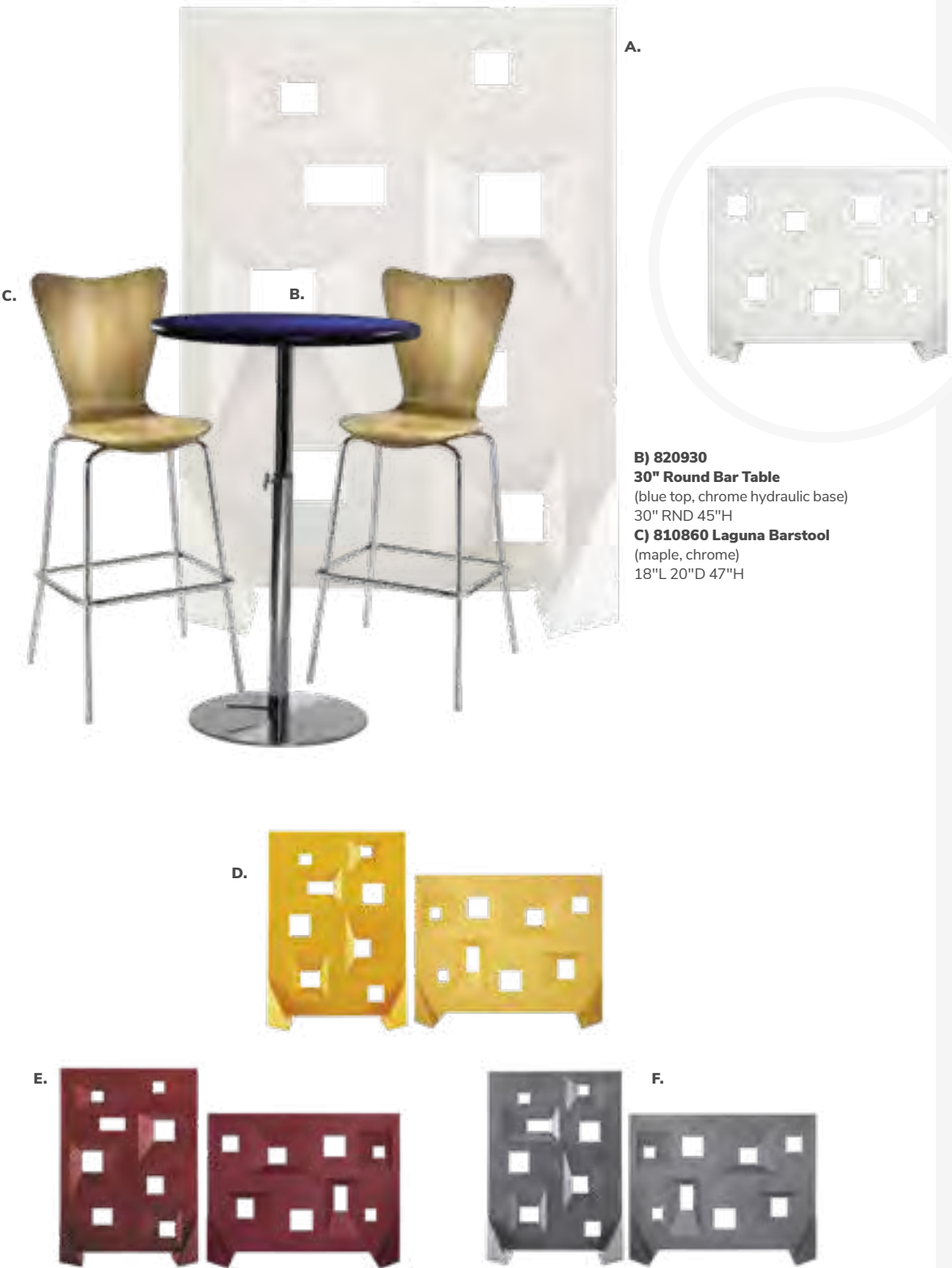
Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

### HEDGE

A) 85030  
7' Boxwood Hedge  
36.5"L 12"D 84"H  
B) 85035  
4' Boxwood Hedge  
46"L 9"D 47"H



## Miramar Dividers



**Miramar Dividers**  
(molded plastic)  
**A) 85040** (white)  
**Vertical:** 63"L 23"D 83"H  
**Horizontal:** 83"L 23"D 63"H

**B) 820930**  
**30" Round Bar Table**  
(blue top, chrome hydraulic base)  
30" RND 45"H  
**C) 810860 Laguna Barstool**  
(maple, chrome)  
18"L 20"D 47"H

**Miramar Dividers**  
(molded plastic)  
**D) 85043** (harvest yellow)  
**E) 85042** (burgundy)  
**F) 85041** (gray)  
**Vertical:** 63"L 23"D 83"H  
**Horizontal:** 83"L 23"D 63"H



# Show Essentials

## Product Kiosk & Display

A) 75032  
Display Cube–Large  
(black)  
24"W X 24"L X 42"H

B) 75031  
Display Cube–Medium  
(black)  
18"W X 18"L X 36"H

C) 75030  
Display Cube–Small  
(black)  
12"W X 12"L X 42"H



## Stanchions & Signage

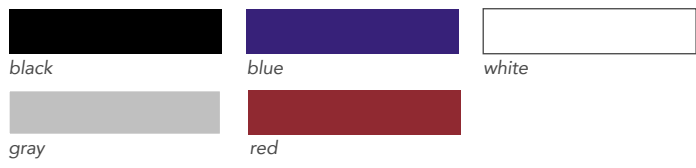
A) 220121  
Chrome Stanchion  
w/ 8' Retractable Belt  
(black, belt) 42"H

B) 220118  
Chrome Sign Holder  
(sign holds)  
22"W X 28"H



# Draped or Undraped Tables & Counters

## Table Drape Colors



Visit us at [freeman.com/store](https://freeman.com/store) to view full product line and place order.



## Sizing Chart\*

24"D X 30"H   Tables Draped			24"D X 42"H   Counter Draped		
124330	Tables Draped	3'L x 24"D x 30"H	124342	Counter Draped	3'L x 24"D x 42"H
124430	Tables Draped	4'L x 24"D x 30"H	124442	Counter Draped	4'L x 24"D x 42"H
124630	Tables Draped	6'L x 24"D x 30"H	124642	Counter Draped	6'L x 24"D x 42"H
124830	Tables Draped	8'L x 24"D x 30"H	124842	Counter Draped	8'L x 24"D x 42"H
24"D X 30"H   Tables Undraped			24"D X 42"H   Counter Undraped		
125330	Tables Undraped	3'L x 24"D x 30"H	125342	Counter Undraped	3'L x 24"D x 42"H
125430	Tables Undraped	4'L x 24"D x 30"H	125442	Counter Undraped	4'L x 24"D x 42"H
125630	Tables Undraped	6'L x 24"D x 30"H	125642	Counter Undraped	6'L x 24"D x 42"H
125830	Tables Undraped	8'L x 24"D x 30"H	125842	Counter Undraped	8'L x 24"D x 42"H
4th Side   Table Draped 30"			4th Side   Table Draped 42"		
12404630	Drape Table 4th Side	6' X 30"	12404642	Drape Table 4th Side	6' X 42"
12404830	Drape Table 4th Side	8' X 30"	12404842	Drape Table 4th Side	8' X 42"



# Show Essentials

## Storage



**750135**  
**Round Literature Rack**  
(black)  
17"W X 17"L X 57"H



**750136**  
**Flat Literature Rack**  
(black)  
10"W X 55"H

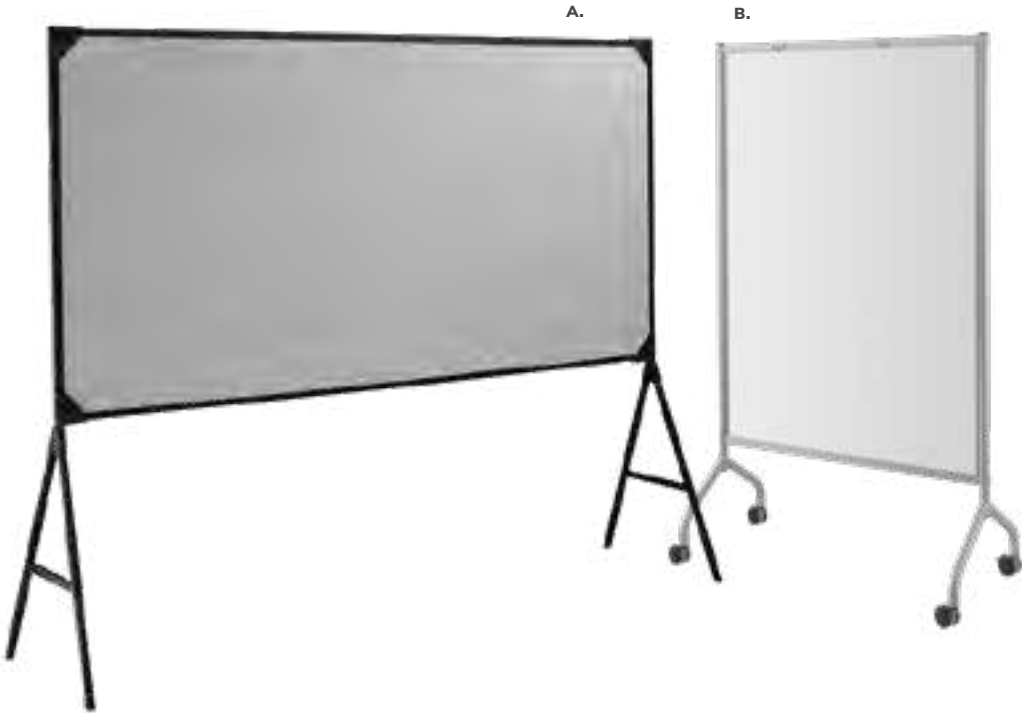


**8503001**  
**Large Refrigerator**  
(white) 14.0 cubic feet  
28"W X 28"L X 64"H



**84080**  
**3 Drawer File Cabinet**  
**on Castors**  
(black metal, laminate)  
16"L 20"D 28"H

## Office Accessories



**A) 10201484**  
**Floor Standing**  
**Bulletin Board**  
(white laminate, black)  
48"W X 96"L X 78"H

**B) 84050**  
**Mobile White Board**  
(white laminate, white)  
48"L 24"D 30"H



**C) 220110**  
**Chrome Bag Rack**  
(3" at center)  
1"W X 41"H X 26"W

**D) 220109**  
**Chrome Coat Tree**  
(21" w at the base)  
8 1/4"W X 69 1/2"H

**E) 220134**  
**Brushed**  
**Aluminum Easel**  
(open 5 1/4"W X 64 1/4"H)  
26"W X 62"H

**F) 220106**  
**Corrugated**  
**Wastebasket**  
(black)

# Strategic planning with health & safety in mind

Health & Safety are the top priorities as we consider new designs and ways to connect. When those are clearly emphasized on the show floor, attendees will feel more confident re-engaging.

Together, let's imagine what this new experience will look like - based on both what is possible and realistic. Some recommendations may be new to you. Some, not. To get you started, our top five recommendations include

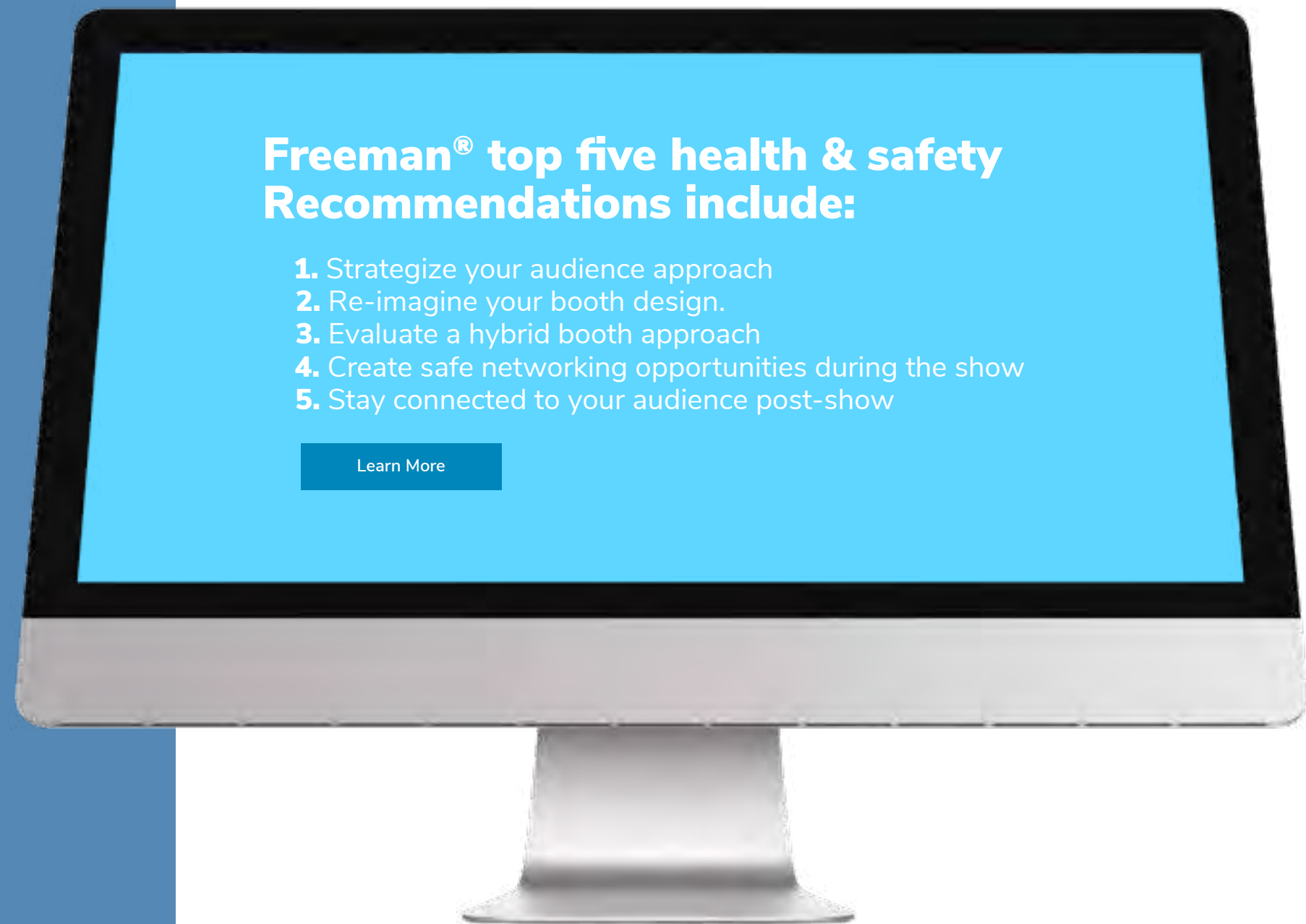
In all cases, we've put considerable thought into them.

[Click](#) to learn more detailed, interactive, printable checklist.

## Freeman® top five health & safety Recommendations include:

1. Strategize your audience approach
2. Re-imagine your booth design.
3. Evaluate a hybrid booth approach
4. Create safe networking opportunities during the show
5. Stay connected to your audience post-show

[Learn More](#)



# Health & Safety

## Safety Dividers

Freeman, offers a complete collection of uniquely designed and safe selling environments that are clean, comfortable, and give your clients peace of mind.

Personalize here

**85051 Freestanding Divider**  
(silver, clear) 39"L 9"D 72"H

Also available in opaque and personalization available.

- 85052 Divider Single Sided Graphic
- 85053 Divider Single-Sided Graphic
- 85090 Divider Double-Sided Graphic



**85055 Freestanding Wall Plus**  
(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.

- 85056 Panel Single-Sided Graphic
- 85057 Panel Single-Sided Graphic
- 85058 Panel Double-Sided Graphic



**85054 Freestanding Corner**  
(silver, clear) 39"L 39"D 72"H

Also available in opaque and personalization available.



**85064 Flag Pole Divider**  
(silver, clear) 34"L 11"W 47-74"H

Also available in opaque and personalization available.

**85091 Freestanding White Board**  
(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.



**A) Atomic Round Tables**  
(glass, chrome)  
**8201225** 42" RND 30"H  
**8201224** 36" RND 30"H

**B) 810944 Pro Executive Mid Back Chair**  
(black vinyl)  
24"L 22"D 40"H  
Adjustable height

### Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options [here](#) and learn more about our SafeConnect Promise on [Freeman.com](#)



# Health & Safety

## Greenery and Dividers

**Keep it Green.** Life-like greenery is an easy yet sophisticated way to bridge the distance between seats for a warmer, organic environment.

### 20'x20' Midtown, Greenery Booth

Midtown Bar | pg 46  
Dividers | pg 59  
Accent Chair | pg 16  
Bar Tables | pg 7  
Barstools | pg 33  
Greenery | pg 48



**Please Note:**  
Safety dividers also available in opaque finish. Graphics and branding options also available.  
View those options **Here** and learn more about our SafeConnect Promise on **Freeman.com**



**85050 Clear Divider Bar Counter**  
(silver, clear) 48-70\"/>



Personalize here



**Miramar Dividers**  
(molded plastic)  
**A) 85043** (white)  
Also available in the following colors.  
See page 47.  
**85043** (harvest yellow)  
**85042** (burgundy)  
**85041** (gray)  
**Vertical:** 63\"/>

**B) 8201233 Hydraulic Cafe Table**  
(orange top, chrome)  
30\"/>

**C) 810861 Laguna Chair**  
(maple, chrome)  
18\"/>

# Health & Safety

## Stanchions & Booth Design

## Stanchions & Booth Design

Design unique and safe selling environments using stanchions. Create stylish spaces that are comfortable and give your clients peace of mind.



**10'x10' - Beverly  
Demonstration Booth**

- Greenery | pg 48
- Safety Decals | pg 63
- Bar Tables | pg 33
- Barstools | pg 33
- Side Tables | pg 29
- Ottomans | pg 24



**10'x10' - Atherton Conversation Booth**

- Greenery | pg 48
- Accent Chairs | pg 16
- Side Tables | pg 29



**220121  
Chrome Stanchion  
w/ 8' Retractable Belt  
(black, belt) 42"H**



**10'x20' - Wireless Charging  
Engagement Booth**

- Bar Tables | pg 32
- Barstools | pg 33
- Charging Tables | pg 11
- Ottomans | pg 22



# Health & Safety

## Safety & Directional Signage

Please reach out to your Freeman contact to discuss suggested use and options. For additional questions please email [healthandsafety@freeman.com](mailto:healthandsafety@freeman.com) Layout will include YOUR logo and basic background color.



**220118**  
**Chrome Sign Holder**  
(sign holds) 22"W X 28"H



**10'x10' - Atherton**  
**Conversation Booth**  
Greenery | pg 48  
Accent Chairs | pg 16  
Side Tables | pg 29

## Safety & Directional Signage

Design your next booth with Freeman safety signage. Choose from select signage or customize with your brand to complete any size space.



**A) Masks Required Sign**  
**20303001** 22"W X 28"H  
**20303002** 8.5"W X 11"H

**B) Temperature Check Station Sign**  
**20303003** 22"W X 28"H  
**20303004** 8.5"W X 11"H

**C) If You Are Experiencing Symptoms Sign**  
**20303005** 22"W X 28"H  
**20303006** 8.5"W X 11"H

**D) Practice Social Distancing Sign**  
**20303007** 22"W X 28"H  
**20303008** 8.5"W X 11"H

**E) Wash Your Hands Sign**  
**20303009** 22"W X 28"H  
**20303010** 8.5"W X 11"H

**F) 6' Apart Please Sign**  
**20303011** 22"W X 28"H  
**20303012** 8.5"W X 11"H

**G) Enter Here Sign**  
**20303013** 22"W X 28"H  
**20303014** 8.5"W X 11"H

**H) Exit Here Sign**  
**20303015** 22"W X 28"H  
**20303016** 8.5"W X 11"H

**I) Stand Here Floor Decal**  
**20303017** 12"W X 12"H

**J) Directional Arrow Floor Decal**  
**20303018** 18"W X 24"H



# Health & Safety

## Sanitization Product & Services

### Hand Sanitizing Stations

Using hand sanitizer reduces microbial counts and kills many harmful germs that could compromise the health of attendees with the COVID-19 and other viruses. Hand sanitizing stations provide convenient access to hand sanitizer after interactions where they happen.



**1510103 Clear Barrier**  
(plexi, clear) 31.5"W x 36"H

*Also available in opaque and personalization available.*

**1510100 Clear Barrier with graphic**

[Personalize here](#)

**Please Note:**

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options [here](#) and learn more about our SafeConnect Promise on [Freeman.com](#)

# Freeman<sup>®</sup>

(888) 508-5054

Fax: (469) 621-5613



Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#).

NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by MARCH 28, 2023.

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>SOFT SEATING</b>						
<b>Naples Group - Black Vinyl</b>						
_____	810119	Chair.....	565.00	621.50	791.00	_____
_____	830120	Loveseat.....	655.00	720.50	917.00	_____
_____	830119	Sofa.....	745.00	819.50	1,043.00	_____
<b>Munich Group - Gray Fabric</b>						
_____	810151	Armless Chair.....	360.00	396.00	504.00	_____
<b>Baja Group - White Vinyl</b>						
_____	81050	Chair.....	565.00	621.50	791.00	_____
_____	83020	Loveseat.....	655.00	720.50	917.00	_____
_____	83019	Sofa.....	745.00	819.50	1,043.00	_____
<b>Valencia - Velvet</b>						
_____	810180	Chair - Spice Orange.....	450.00	495.00	630.00	_____
_____	83045	Sofa - Coffee Brown.....	585.00	643.50	819.00	_____
<b>Key Largo Group - Black Fabric</b>						
_____	830950	Loveseat.....	540.00	594.00	756.00	_____
_____	830951	Sofa.....	630.00	693.00	882.00	_____
_____	810950	Chair.....	450.00	495.00	630.00	_____
<b>Allegro Group - Blue Fabric</b>						
_____	81019	Chair.....	450.00	495.00	630.00	_____
_____	83015	Sofa.....	630.00	693.00	882.00	_____
<b>Fairfax Group - White Vinyl</b>						
_____	810949	Chair.....	360.00	396.00	504.00	_____
_____	830949	Sofa.....	540.00	594.00	756.00	_____
<b>Palm Beach - White Vinyl</b>						
_____	83040	Sofa.....	655.00	720.50	917.00	_____
<b>Sterling Group - Gray Fabric</b>						
_____	81037	Chair.....	655.00	720.50	917.00	_____
_____	8309	Sofa.....	880.00	968.00	1,232.00	_____
<b>Cordoba Group - Taupe/Black</b>						
_____	81048	Chair.....	540.00	594.00	756.00	_____
_____	83013	Loveseat.....	630.00	693.00	882.00	_____
<b>CASUAL SEATING</b>						
<b>Ottomans</b>						
_____	815122	Endless Square - White Vinyl.....	370.00	407.00	518.00	_____
_____	815123	Endless Square - Black Vinyl.....	370.00	407.00	518.00	_____
_____	815953	Endless Curve - White Vinyl.....	390.00	429.00	546.00	_____
_____	815952	Endless Curve - Black Vinyl.....	390.00	429.00	546.00	_____
_____	81518	Vibe Cube - Blue Vinyl.....	135.00	148.50	189.00	_____
_____	81519	Vibe Cube - Red Vinyl.....	135.00	148.50	189.00	_____
_____	81525	Vibe Cube - Orange Vinyl.....	135.00	148.50	189.00	_____
_____	81517	Vibe Cube - Yellow Vinyl.....	135.00	148.50	189.00	_____
_____	81530	Vibe Cube - Black Vinyl.....	135.00	148.50	189.00	_____
_____	81531	Vibe Cube - White Vinyl.....	135.00	148.50	189.00	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Ottomans (continued)</b>						
_____	81532	Vibe Cube - Steel Blue Vinyl.....	135.00	148.50	189.00	_____
_____	81533	Vibe Cube - Silver Vinyl.....	135.00	148.50	189.00	_____
_____	81534	Vibe Cube - Purple Vinyl.....	135.00	148.50	189.00	_____
_____	81535	Vibe Cube -Citrus Green Vinyl.....	135.00	148.50	189.00	_____
_____	81536	Vibe Cube - Taupe Vinyl.....	135.00	148.50	189.00	_____
_____	81537	Vibe Cube - Spice Orange Vinyl.....	135.00	148.50	189.00	_____
_____	81538	Vibe Cube - Desert Rose Vinyl.....	135.00	148.50	189.00	_____
_____	815151	Marche Swivel - Gray Fabric.....	190.00	209.00	266.00	_____
_____	815154	Marche Swivel - Red Fabric.....	190.00	209.00	266.00	_____
_____	815159	Marche Swivel - Blue Fabric.....	190.00	209.00	266.00	_____
_____	815152	Marche Swivel - Linen Fabric.....	190.00	209.00	266.00	_____
_____	815157	Marche Swivel - Meadow Green Fabric.....	190.00	209.00	266.00	_____
_____	815158	Marche Swivel - Pear Yellow Fabric.....	190.00	209.00	266.00	_____
_____	815156	Marche Swivel - Plum Fabric.....	190.00	209.00	266.00	_____
_____	815153	Marche Swivel - Raspberry Fabric.....	190.00	209.00	266.00	_____
_____	815155	Marche Swivel - Rose Quartz Fabric.....	190.00	209.00	266.00	_____
_____	815150	Marche Swivel - White Vinyl.....	190.00	209.00	266.00	_____
_____	815160	Marche Swivel - Orange Fabric.....	190.00	209.00	266.00	_____
_____	81540	Marche Swivel - Forest Green Vinyl.....	190.00	209.00	266.00	_____
_____	81541	Marche Swivel - Teal Velvet.....	190.00	209.00	266.00	_____
_____	81542	Marche Swivel - Distressed Brown Vinyl.....	190.00	209.00	266.00	_____
_____	81543	Marche Swivel - Black Vinyl.....	190.00	209.00	266.00	_____
_____	81539	Marche Swivel - Ivory Faux Sheep Fur.....	190.00	209.00	266.00	_____
<b>Beverly Bench Ottomans</b>						
_____	81550	Black Vinyl.....	370.00	407.00	518.00	_____
_____	81551	Brown Fabric.....	370.00	407.00	518.00	_____
_____	81552	Gray Fabric.....	370.00	407.00	518.00	_____
_____	81553	Linen Fabric.....	370.00	407.00	518.00	_____
_____	81554	Ocean Blue Fabric.....	370.00	407.00	518.00	_____
_____	81555	Red Fabric.....	370.00	407.00	518.00	_____
_____	81556	White Vinyl.....	370.00	407.00	518.00	_____
<b>Beverly Small Bench Ottomans</b>						
_____	81560	Black Vinyl.....	280.00	308.00	392.00	_____
_____	81561	Blue Fabric.....	280.00	308.00	392.00	_____
_____	81562	Brown Fabric.....	280.00	308.00	392.00	_____
_____	81563	Green Fabric.....	280.00	308.00	392.00	_____
_____	81565	Linen Fabric.....	280.00	308.00	392.00	_____
_____	81568	Red Fabric.....	280.00	308.00	392.00	_____
_____	81569	White Vinyl.....	280.00	308.00	392.00	_____
_____	81566	Lavender Fabric.....	280.00	308.00	392.00	_____
_____	81567	Orange Fabric.....	280.00	308.00	392.00	_____
_____	81564	Gray Fabric.....	280.00	308.00	392.00	_____
_____	81570	Yellow Fabric.....	280.00	308.00	392.00	_____
<b>Accent Chairs</b>						
_____	71089	Black Diamond Side Chair.....	120.00	132.00	168.00	_____
_____	71090	Black Diamond Arm Chair.....	135.00	148.50	189.00	_____
_____	810861	Laguna Chair - Maple/Chrome.....	145.00	159.50	203.00	_____

NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

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Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by MARCH 28, 2023.

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Accent Chairs (continued)						
	210108	Limerick® Chair by Herman Miller.....	80.00	88.00	112.00	
	810816	Madrid Chair - White Vinyl/Chrome.....	565.00	621.50	791.00	
	810948	Meeting Chair - White Vinyl.....	295.00	324.50	413.00	
	810164	Marina Chair - White Vinyl.....	160.00	176.00	224.00	
	810160	Marina Chair - Black Vinyl.....	160.00	176.00	224.00	
	810161	Marina Chair - Brown Fabric.....	160.00	176.00	224.00	
	810162	Marina Chair - Ocean Blue Fabric.....	160.00	176.00	224.00	
	810163	Marina Chair - Red Fabric.....	160.00	176.00	224.00	
	810131	Malba Chair - Gray Molded Plastic.....	105.00	115.50	147.00	
	810130	Malba Chair - Green Molded Plastic.....	105.00	115.50	147.00	
	810846	Christopher Chair - White Vinyl/Chrome.....	135.00	148.50	189.00	
	810851	Zenith Chair - White/Chrome.....	145.00	159.50	203.00	
	810841	Rustique Chair - Gunmetal.....	135.00	148.50	189.00	
	810837	Razor Armless Chair - White High Density Plastic.....	100.00	110.00	140.00	
	810875	Swanson Swivel Chair - White Vinyl.....	295.00	324.50	413.00	
	81083	Blade Chair - Sky Blue.....	100.00	110.00	140.00	
	81082	Blade Chair - Red.....	100.00	110.00	140.00	
	81093	Lucent Chair - Frosted Acrylic.....	180.00	198.00	252.00	
	810145	Wentworth Chair - Brown Vinyl.....	295.00	324.50	413.00	
	81024	Atherton Chair - Brown Leather.....	655.00	720.50	917.00	
	81034	Bowery Chair - Yellow Fabric.....	450.00	495.00	630.00	
	81035	Century Chair - Gray Velvet.....	450.00	495.00	630.00	
	81036	Lena Chair - Green Leather.....	450.00	495.00	630.00	
	81031	Montreal Chair - Blue Fabric.....	565.00	621.50	791.00	
	81032	Pasadena Chair - White Plastic.....	285.00	313.50	399.00	
	81038	Tech Chair - Gray Vinyl.....	565.00	621.50	791.00	
	81039	Tech Tablet Chair - Gray Vinyl.....	565.00	621.50	791.00	
	81046	Brooklyn Swivel Meeting Chair - White/Oak.....	360.00	396.00	504.00	
	81047	Brooklyn Swivel Meeting Chair - White/Black.....	360.00	396.00	504.00	
Executive Seating						
	71045	Gray Gaslift Chair Without Arms.....	215.00	236.50	301.00	
	810874	La Brea Swivel Chair - Charcoal Gray Fabric.....	360.00	396.00	504.00	
	810175	Genesis Chair - Black.....	225.00	247.50	315.00	
	810844	Pro Executive High Back Chair - White Vinyl.....	315.00	346.50	441.00	
	810946	Pro Executive High Back Chair - Black Vinyl.....	315.00	346.50	441.00	
	810945	Pro Executive Mid Back Chair - White Vinyl.....	315.00	346.50	441.00	
	810944	Pro Executive Mid Back Chair - Black Vinyl.....	315.00	346.50	441.00	
	810947	Pro Executive Guest Chair - Black Vinyl.....	315.00	346.50	441.00	
	810170	Cupertino Mid Back Chair - Black Vinyl.....	405.00	445.50	567.00	
Barstools						
	71088	Black Diamond Stool.....	175.00	192.50	245.00	
	71047	Gray Gaslift Stool without Arms.....	265.00	291.50	371.00	
	810860	Laguna Barstool - Maple/Chrome.....	190.00	209.00	266.00	
	210109	Limerick® Stool by Herman Miller.....	125.00	137.50	175.00	
	810872	Lift Barstool - Gray Vinyl/Chrome.....	175.00	192.50	245.00	
	810873	Lift Barstool - Red Vinyl/Chrome.....	175.00	192.50	245.00	



NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

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E-MAIL ADDRESS : \_\_\_\_\_

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Barstools (continued)						
_____	810871	Lift Barstool - Black Vinyl/Chrome.....	175.00	192.50	245.00	_____
_____	810870	Lift Barstool - White Vinyl/Chrome.....	175.00	192.50	245.00	_____
_____	810103	Banana Barstool - White Vinyl/Chrome.....	200.00	220.00	280.00	_____
_____	810104	Banana Barstool - Black Vinyl/Chrome.....	200.00	220.00	280.00	_____
_____	810850	Zenith Barstool - White/Chrome.....	190.00	209.00	266.00	_____
_____	810840	Zoey Barstool - White Vinyl/Chrome.....	305.00	335.50	427.00	_____
_____	810848	Christopher Barstool - White Vinyl/Chrome.....	190.00	209.00	266.00	_____
_____	810202	Shark Swivel Barstool - White Plastic/Chrome.....	315.00	346.50	441.00	_____
_____	810839	Rustique Barstool - Gunmetal.....	135.00	148.50	189.00	_____
_____	81080	Blade Barstool - Red.....	145.00	159.50	203.00	_____
_____	81081	Blade Barstool - Sky Blue.....	145.00	159.50	203.00	_____
_____	81092	Lucent Barstool - Frosted Acrylic.....	235.00	258.50	329.00	_____
_____	810135	Task Stool - Black Fabric.....	275.00	302.50	385.00	_____
_____	81026	Marina Barstool - Ocean Blue.....	215.00	236.50	301.00	_____
_____	81027	Marina Barstool - Black Vinyl.....	215.00	236.50	301.00	_____
_____	81028	Marina Barstool - Brown Fabric.....	215.00	236.50	301.00	_____
_____	81029	Marina Barstool - Red Fabric.....	215.00	236.50	301.00	_____
_____	81030	Marina Barstool - White Vinyl.....	215.00	236.50	301.00	_____

Draped Tables & Counters

<b>Draped Tables - Tables are 24" wide</b> <input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> White <input type="checkbox"/> Gray <input type="checkbox"/> Red						
_____	124330	Draped Table 3'L x 30"H.....	160.00	176.00	224.00	_____
_____	124430	Draped Table 4'L x 30"H.....	160.00	176.00	224.00	_____
_____	124630	Draped Table 6'L x 30"H.....	190.00	209.00	266.00	_____
_____	124830	Draped Table 8'L x 30"H.....	205.00	225.50	287.00	_____
_____	12404630	4th Side Drape 6'L x 30"H.....	45.00	49.50	63.00	_____
_____	12404830	4th Side Drape 8'L x 30"H.....	45.00	49.50	63.00	_____
_____	124342	Draped Counter 3'L x 42"H.....	190.00	209.00	266.00	_____
_____	124442	Draped Counter 4'L x 42"H.....	190.00	209.00	266.00	_____
_____	124642	Draped Counter 6'L x 42"H.....	205.00	225.50	287.00	_____
_____	124842	Draped Counter 8'L x 42"H.....	235.00	258.50	329.00	_____
_____	12404642	4th Side Drape 6'L x 42"H.....	55.00	60.50	77.00	_____
_____	12404842	4th Side Drape 8'L x 42"H.....	55.00	60.50	77.00	_____

Undraped Tables & Counters

_____	125330	Undraped Table 3'L x 30"H.....	115.00	126.50	161.00	_____
_____	125430	Undraped Table 4'L x 30"H.....	115.00	126.50	161.00	_____
_____	125630	Undraped Table 6'L x 30"H.....	145.00	159.50	203.00	_____
_____	125830	Undraped Table 8'L x 30"H.....	160.00	176.00	224.00	_____
_____	125342	Undraped Counter 3'L x 42"H.....	135.00	148.50	189.00	_____
_____	125442	Undraped Counter 4'L x 42"H.....	135.00	148.50	189.00	_____
_____	125642	Undraped Counter 6'L x 42"H.....	150.00	165.00	210.00	_____
_____	125842	Undraped Counter 8'L x 42"H.....	180.00	198.00	252.00	_____

Table Top Risers - Risers are 8" wide

_____	1504100	Black 4'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1504101	White 4'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1506100	Black 6'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1506101	White 6'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Table Top Risers - Risers are 8" wide (continued)</b>						
_____	1508100	Black 8'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1508101	White 8'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1504200	Black 4'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1504201	White 4'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1506200	Black 6'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1506201	White 6'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1508200	Black 8'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1508201	White 8'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
<b>Pedestal Tables - Soho Series</b>						
_____	72069	Black Top Cafe Table - 30"H x 24"W.....	225.00	247.50	315.00	_____
_____	72067	Black Top Cafe Table - 30"H x 36"W.....	240.00	264.00	336.00	_____
_____	72066	Black Top Mini Table - 18"H x 18"W.....	129.00	141.90	180.60	_____
_____	72070	Black Top Bistro Table - 42"H x 24"W.....	225.00	247.50	315.00	_____
_____	72068	Black Top Bistro Table - 42"H x 36"W.....	240.00	264.00	336.00	_____
<b>Pedestal Tables - Chelsea Series</b>						
_____	72063	Butcher Block Top Cafe Table - 30"H x 30"W.....	225.00	247.50	315.00	_____
_____	72064	Butcher Block Top Cafe Table - 30"H x 36"W.....	240.00	264.00	336.00	_____
_____	720163	Butcher Block Top Bistro Table - 42"H x 30"W.....	225.00	247.50	315.00	_____
_____	720164	Butcher Block Top Bistro Table - 42"H x 36"W.....	240.00	264.00	336.00	_____
<b>Pedestal Tables</b>						
_____	8201208	Hydraulic Base Cafe Table - Maple.....	355.00	390.50	497.00	_____
_____	8201207	Hydraulic Base Bar Table - Maple.....	355.00	390.50	497.00	_____
_____	8201209	Hydraulic Base Cafe Table - Graphite.....	370.00	407.00	518.00	_____
_____	8201211	Hydraulic Base Bar Table - Graphite.....	370.00	407.00	518.00	_____
_____	8201206	Hydraulic Base Cafe Table - Maple.....	370.00	407.00	518.00	_____
_____	8201205	Hydraulic Base Bar Table - Maple.....	370.00	407.00	518.00	_____
_____	820126	Hydraulic Base Cafe Table - White Laminate.....	370.00	407.00	518.00	_____
_____	820125	Hydraulic Base Bar Table - White Laminate.....	370.00	407.00	518.00	_____
_____	820241	Madison Hydraulic Base Cafe Table - Gray Acajou.....	355.00	390.50	497.00	_____
_____	820240	Madison Hydraulic Base Bar Table - Gray Acajou.....	355.00	390.50	497.00	_____
_____	820265	Madison Cafe Table - Gray Acajou.....	265.00	291.50	371.00	_____
_____	820264	Madison Bar Table - Gray Acajou.....	265.00	291.50	371.00	_____
_____	8201220	30" Cafe Table Black Base - White Laminate.....	265.00	291.50	371.00	_____
_____	8201221	30" Bar Table Black Base - White Laminate.....	265.00	291.50	371.00	_____
_____	8201222	30" Bar Table Chrome Base - White Laminate.....	355.00	390.50	497.00	_____
_____	8201223	30" Cafe Table Chrome Base - White Laminate.....	355.00	390.50	497.00	_____
_____	820920	30" Bar Table Chrome Hydraulic Base - Red.....	355.00	390.50	497.00	_____
_____	820921	30" Cafe Table Chrome Hydraulic Base - Red.....	355.00	390.50	497.00	_____
_____	820922	30" Bar Table Chrome Hydraulic Base - Graphite.....	355.00	390.50	497.00	_____
_____	820923	30" Cafe Table Chrome Hydraulic Base - Graphite.....	355.00	390.50	497.00	_____
_____	820930	30" Bar Table w/ Hydraulic Base - Blue.....	355.00	390.50	497.00	_____
_____	820931	30" Bar Table w/ Black Base - Blue.....	265.00	291.50	371.00	_____
_____	820932	30" Bar Table w/ Hydraulic Base - Wood.....	355.00	390.50	497.00	_____
_____	820933	30" Bar Table w/ Black Base - Wood.....	265.00	291.50	371.00	_____
_____	820940	30" Cafe Table w/ Hydraulic Base - Blue.....	355.00	390.50	497.00	_____
_____	820941	30" Cafe Table w/ Black Base - Blue.....	265.00	291.50	371.00	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Pedestal Tables (continued)						
_____	820942	30" Cafe Table w/ Hydraulic Base - Wood.....	355.00	390.50	497.00	_____
_____	820943	30" Cafe Table w/ Black Base - Wood.....	265.00	291.50	371.00	_____
_____	820910	30" Bar Table w/ Hydraulic Base - Gunmetal.....	355.00	390.50	497.00	_____
_____	820911	30" Bar Table w/ Hydraulic Base - Black.....	355.00	390.50	497.00	_____
_____	820912	30" Bar Table w/ Hydraulic Base - Green.....	355.00	390.50	497.00	_____
_____	820913	30" Bar Table w/ Hydraulic Base - Orange.....	355.00	390.50	497.00	_____
_____	820914	30" Bar Table w/ Hydraulic Base - Yellow.....	355.00	390.50	497.00	_____
_____	820915	30" Bar Table w/ Black Base - Gunmetal.....	265.00	291.50	371.00	_____
_____	820916	30" Bar Table w/ Black Base - Black.....	265.00	291.50	371.00	_____
_____	820917	30" Bar Table w/ Black Base - Green.....	265.00	291.50	371.00	_____
_____	820918	30" Bar Table w/ Black Base - Orange.....	265.00	291.50	371.00	_____
_____	820919	30" Bar Table w/ Black Base - Yellow.....	265.00	291.50	371.00	_____
_____	8201230	30" Cafe Table w/ Hydraulic Base - Gunmetal.....	355.00	390.50	497.00	_____
_____	8201231	30" Cafe Table w/ Hydraulic Base - Black.....	355.00	390.50	497.00	_____
_____	8201232	30" Cafe Table w/ Hydraulic Base - Green.....	355.00	390.50	497.00	_____
_____	8201233	30" Cafe Table w/ Hydraulic Base - Orange.....	355.00	390.50	497.00	_____
_____	8201234	30" Cafe Table w/ Hydraulic Base - Yellow.....	355.00	390.50	497.00	_____
_____	8201235	30" Cafe Table w/ Black Base - Gunmetal.....	265.00	291.50	371.00	_____
_____	8201236	30" Cafe Table w/ Black Base - Black.....	265.00	291.50	371.00	_____
_____	8201237	30" Cafe Table w/ Black Base - Green.....	265.00	291.50	371.00	_____
_____	8201238	30" Cafe Table w/ Black Base - Orange.....	265.00	291.50	371.00	_____
_____	8201239	30" Cafe Table w/ Black Base - Yellow.....	265.00	291.50	371.00	_____
_____	8201240	36" Bar Table w/ Hydraulic Base - Black.....	370.00	407.00	518.00	_____
_____	8201241	36" Bar Table w/ Black Base - Black.....	295.00	324.50	413.00	_____
_____	8201242	36" Cafe Table w/ Hydraulic Base - Black.....	370.00	407.00	518.00	_____
_____	8201243	36" Cafe Table w/ Black Base - Black.....	295.00	324.50	413.00	_____
Accent Tables						
_____	82015	Silverado End Table - Tempered Glass/Painted Steel.....	265.00	291.50	371.00	_____
_____	82014	Silverado Cocktail Table - Tempered Glass/Painted Steel.....	340.00	374.00	476.00	_____
_____	820252	Alondra End Table - Glass/Chrome.....	265.00	291.50	371.00	_____
_____	820250	Alondra Cocktail Table - Glass/Chrome.....	340.00	374.00	476.00	_____
_____	820253	Alondra End Table - Wood/Chrome.....	265.00	291.50	371.00	_____
_____	820251	Alondra Cocktail Table - Wood/Chrome.....	340.00	374.00	476.00	_____
_____	8201224	Atomic 36" Round Table - Glass/Chrome.....	340.00	374.00	476.00	_____
_____	8201225	Atomic 42" Round Table - Glass/Chrome.....	355.00	390.50	497.00	_____
_____	82028	Geo End Table - Wood/Black Steel.....	225.00	247.50	315.00	_____
_____	82027	Geo Cocktail Table - Wood/Black Steel.....	295.00	324.50	413.00	_____
_____	82035	Geo End Table - Glass/Chrome.....	225.00	247.50	315.00	_____
_____	82034	Geo Cocktail Table - Glass/Chrome.....	295.00	324.50	413.00	_____
_____	82054	Sydney End Table - Black Laminate/Brushed Steel..	225.00	247.50	315.00	_____
_____	82055	Sydney End Table - White Laminate/Brushed Steel..	225.00	247.50	315.00	_____
_____	82052	Sydney Cocktail Table - Black Laminate/Brushed Steel.....	295.00	324.50	413.00	_____
_____	82053	Sydney Cocktail Table - White Laminate/Brushed Steel.....	295.00	324.50	413.00	_____
_____	82079	Sydney End Table - Blue Laminate/Brushed Steel.....	225.00	247.50	315.00	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Accent Tables (continued)						
	82080	Sydney End Table - Wood Laminate/Brushed Steel..	225.00	247.50	315.00	
	82077	Sydney Cocktail Table - Blue Laminate/Brushed Steel.....	295.00	324.50	413.00	
	82078	Sydney Cocktail Table - Wood Laminate/Brushed Steel.....	295.00	324.50	413.00	
	82075	Regis End Table - Brushed Metal.....	265.00	291.50	371.00	
	82074	Regis Bench Table - Brushed Metal.....	340.00	374.00	476.00	
	820844	Aura Round Table - White Metal.....	160.00	176.00	224.00	
	82043	Geo Square-Round Table - Glass/Black Steel.....	355.00	390.50	497.00	
	82044	Geo Square-Round Table - Glass/Chrome.....	355.00	390.50	497.00	
	8201226	Rustique Square Metal Bar Table - Gray.....	315.00	346.50	441.00	
	820130	Mesa Cocktail Table - Black/Bronze.....	295.00	324.50	413.00	
	820131	Mesa Cocktail Table - Glass/Bronze.....	295.00	324.50	413.00	
	820132	Mesa Cocktail Table - Wood/Bronze.....	295.00	324.50	413.00	
	820133	Mesa End Table - Black/Bronze.....	225.00	247.50	315.00	
	820134	Mesa End Table - Glass/Bronze.....	225.00	247.50	315.00	
	820135	Mesa End Table - Wood/Bronze.....	225.00	247.50	315.00	
	820310	Sedona Side Table - Black/Bronze.....	160.00	176.00	224.00	
	820311	Sedona Side Table - Wood/Bronze.....	160.00	176.00	224.00	
	820312	Sedona Side Table - White/Bronze.....	160.00	176.00	224.00	
	820320	Taos Side Table - Black/Bronze.....	160.00	176.00	224.00	
	820321	Taos Side Table Wood/Bronze.....	160.00	176.00	224.00	
	820322	Taos Side Table - White/Bronze.....	160.00	176.00	224.00	
Conference Tables						
	82041	Geo Conference Table - Glass/Black Steel.....	445.00	489.50	623.00	
	82051	Geo Conference Table - Glass/Chrome.....	445.00	489.50	623.00	
	820260	Madison Conference Table - Gray Acajou.....	405.00	445.50	567.00	
	820708	42" Round Conference Table - White Laminate.....	405.00	445.50	567.00	
	820261	Madison 5' Conference Table - Gray Acajou.....	535.00	588.50	749.00	
	820262	Madison 8' Conference Table - Gray Acajou.....	945.00	1,039.50	1,323.00	
	820263	Madison 10' Conference Table - Gray Acajou.....	945.00	1,039.50	1,323.00	
	820951	Ventura Bar Table - Maple w/ Grommets.....	630.00	693.00	882.00	
	820952	Ventura Communal Bar Table - Black.....	630.00	693.00	882.00	
	820953	Ventura Bar Table - White w/ Grommets.....	630.00	693.00	882.00	
	820954	Ventura Communal Bar Table - Maple.....	630.00	693.00	882.00	
	820956	Ventura Communal Bar Table - White.....	630.00	693.00	882.00	
	820963	Ventura Communal Cafe Table - Maple.....	540.00	594.00	756.00	
	820960	Ventura Cafe Table - Maple w/ Grommets.....	540.00	594.00	756.00	
	820961	Ventura Cafe Table - White w/ Grommets.....	540.00	594.00	756.00	
	820966	Ventura Communal Cafe Table - White.....	540.00	594.00	756.00	
	820962	Ventura Communal Cafe Table - Black.....	540.00	594.00	756.00	
	8201244	42" Round Conference Table - Black Laminate.....	405.00	445.50	567.00	
	8201	10' Table - Black Laminate.....	945.00	1,039.50	1,323.00	
	8203	5' Table - Black Laminate.....	535.00	588.50	749.00	
	8205	8' Table - Black Laminate.....	945.00	1,039.50	1,323.00	



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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Office</b>						
_____	84075	Madison Desk - Gray Acajou.....	605.00	665.50	847.00	_____
_____	84078	Madison Bookcase - Gray Acajou.....	445.00	489.50	623.00	_____
<b>Computer Desks/Tables</b>						
_____	820706	Work Desk - White Laminate.....	355.00	390.50	497.00	_____
<b>POWERED</b>						
<b>Powered Seating</b>						
_____	810120	Naples Chair, Powered - Black Vinyl.....	655.00	720.50	917.00	_____
_____	830122	Naples Loveseat, Powered - Black Vinyl.....	745.00	819.50	1,043.00	_____
_____	830121	Naples Sofa, Powered - Black Vinyl.....	835.00	918.50	1,169.00	_____
<b>Powered Tables</b>						
_____	820950	Ventura Communal Bar Table, Powered - Black.....	720.00	792.00	1,008.00	_____
_____	820955	Ventura Communal Bar Table, Powered - White.....	720.00	792.00	1,008.00	_____
_____	820964	Ventura Communal Cafe Table, Powered - Black.....	630.00	693.00	882.00	_____
_____	820965	Ventura Communal Cafe Table, Powered - White.....	630.00	693.00	882.00	_____
_____	84083	Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal.....	605.00	665.50	847.00	_____
_____	84084	Tech Desk, Powered - Black Metal.....	480.00	528.00	672.00	_____
_____	82076	Sydney Cocktail Table, Powered - Black.....	385.00	423.50	539.00	_____
_____	82073	Sydney Cocktail Table, Powered - White.....	385.00	423.50	539.00	_____
_____	8202	10' Table, Powered - Black Laminate.....	1,035.00	1,138.50	1,449.00	_____
_____	8204	5' Table, Powered - Black Laminate.....	625.00	687.50	875.00	_____
_____	8206	8' Table, Powered - Black Laminate.....	1,035.00	1,138.50	1,449.00	_____
<b>Powered Pedestals</b>						
_____	85060	Powered Locking Pedestal 36" H, Black.....	525.00	577.50	735.00	_____
_____	85061	Powered Locking Pedestal 36" H, White.....	525.00	577.50	735.00	_____
_____	85062	Powered Locking Pedestal 42" H, Black.....	620.00	682.00	868.00	_____
_____	85063	Powered Locking Pedestal 42" H, White.....	620.00	682.00	868.00	_____
_____	820710	Wireless Charging Table, Powered.....	355.00	390.50	497.00	_____
<b>Midtown Counters &amp; Bars</b>						
_____	850103	Midtown Powered Counter Unlighted - Pewter.....	1,380.00	1,518.00	1,932.00	_____
_____	850102	Midtown Powered Counter Lighted w/ Plug-In - Pewter.....	1,465.00	1,611.50	2,051.00	_____
_____	850101	Midtown Bar Unlighted - Pewter.....	1,225.00	1,347.50	1,715.00	_____
_____	850100	Midtown Bar Lighted w/ Plug-In - Pewter.....	1,465.00	1,611.50	2,051.00	_____
<b>DISPLAY &amp; ACCESSORIES</b>						
<b>Product Storage</b>						
_____	84080	3 Door File Cabinet on Castors - Black .....	170.00	187.00	238.00	_____
_____	85020	Posh Shelving w/ Chrome Frame - White.....	510.00	561.00	714.00	_____
<b>Refrigerator</b>						
_____	8503001	Refrigerator - White.....	1,645.00	1,809.50	2,303.00	_____
_____	8983000	Small Refrigerator.....	675.00	742.50	945.00	_____
<b>Lighting</b>						
_____	850707	Mason Table Lamp - White/Brushed Silver.....	125.00	137.50	175.00	_____
_____	850708	Mason Floor Lamp - White/Brushed Silver.....	230.00	253.00	322.00	_____

NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by MARCH 28, 2023.

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Display</b>						
_____	75030	Display Cube - Black - 12" Small.....	250.00	275.00	350.00	_____
_____	75031	Display Cube - Black - 18" Medium.....	265.00	291.50	371.00	_____
_____	75032	Display Cube - Black - 24" Large.....	285.00	313.50	399.00	_____
_____	72056	Display Counter - Black.....	410.35	451.40	574.50	_____
<b>Boxwood Hedges</b>						
_____	85030	7' Boxwood Hedge.....	640.00	704.00	896.00	_____
_____	85035	4' Boxwood Hedge.....	350.00	385.00	490.00	_____
<b>Accessories</b>						
_____	220121	Chrome Stanchion w/ 8' Retractable Belt.....	115.00	126.50	161.00	_____
_____	220118	Chrome Sign Holder.....	115.00	126.50	161.00	_____
_____	750135	Round Literature Rack.....	237.70	261.45	332.80	_____
_____	750136	Flat Literature Rack.....	220.00	242.00	308.00	_____
_____	220109	Chrome Coat Tree.....	70.00	77.00	98.00	_____
_____	220134	Aluminum Easel.....	65.00	71.50	91.00	_____
_____	220110	Chrome Bag Rack.....	130.00	143.00	182.00	_____
_____	10201484	Floor Standing Bulletin Board.....	225.00	247.50	315.00	_____
_____	220106	Corrugated Wastebasket.....	23.00	25.30	32.20	_____
_____	8502	Village Charging Hub.....	345.00	379.50	483.00	_____
<b>Special Drape</b>						
<input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> White <input type="checkbox"/> Gray <input type="checkbox"/> Red						
_____	12103	Special Drape 3'H (per ft.).....	22.85	25.15	32.00	_____
_____	12108	Special Drape 8'H (per ft.).....	26.85	29.55	37.60	_____

TOTAL COST	
Total Cost = \$ _____	
Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.	



NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME:

BOOTH #:

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PHONE #:

E-MAIL ADDRESS :

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by MARCH 28, 2023.

## SHOWCASES

- Please order in advance to ensure availability.
- Rental prices are for the duration of the show and include delivery to and removal from your booth space.
- Electrical outlet not included and can be ordered through the official electrical service provider.
- **Orders received after the deadline date will be charged the Standard Price.**

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>STANDARD WHITE LINE (Fluorescent)</b>						
___	1010406	4' Quarter Vision.....	550.00	605.00	770.00	___
___	1010502	5' Quarter Vision.....	550.00	605.00	770.00	___
___	1010602	6' Quarter Vision.....	550.00	605.00	770.00	___
___	1010404	4' Half Vision.....	550.00	605.00	770.00	___
___	1010500	5' Half Vision.....	550.00	605.00	770.00	___
___	1010600	6' Half Vision.....	550.00	605.00	770.00	___
___	1010405	4' Full Vision.....	550.00	605.00	770.00	___
___	1010501	5' Full Vision.....	550.00	605.00	770.00	___
___	1010601	6' Full Vision.....	550.00	605.00	770.00	___
___	1010151	Corner Quarter Vision.....	575.00	632.50	805.00	___
___	1010150	Corner Half Vision.....	575.00	632.50	805.00	___

<b>STANDARD WHITE LINE (LED)</b>						
___	1010413	4' Quarter Vision.....	640.00	704.00	896.00	___
___	1010509	5' Quarter Vision.....	640.00	704.00	896.00	___
___	1010609	6' Quarter Vision.....	640.00	704.00	896.00	___
___	1010411	4' Half Vision.....	640.00	704.00	896.00	___
___	1010507	5' Half Vision.....	640.00	704.00	896.00	___
___	1010607	6' Half Vision.....	640.00	704.00	896.00	___
___	1010412	4' Full Vision.....	640.00	704.00	896.00	___
___	1010508	5' Full Vision.....	640.00	704.00	896.00	___
___	1010608	6' Full Vision.....	640.00	704.00	896.00	___
___	1010153	Corner Quarter Vision.....	665.00	731.50	931.00	___
___	1010152	Corner Half Vision.....	665.00	731.50	931.00	___

<b>DELUXE LINE (Black with Fluorescent Lighting)</b>						
___	1014111	4' Quarter Vision.....	615.00	676.50	861.00	___
___	1014121	5' Quarter Vision.....	615.00	676.50	861.00	___
___	1014131	6' Quarter Vision.....	615.00	676.50	861.00	___
___	1014110	4' Half Vision.....	615.00	676.50	861.00	___
___	1014120	5' Half Vision.....	615.00	676.50	861.00	___
___	1014130	6' Half Vision.....	615.00	676.50	861.00	___
___	1014101	Corner Quarter Vision.....	645.00	709.50	903.00	___
___	1014100	Corner Half Vision.....	645.00	709.50	903.00	___

<b>DELUXE LINE (Black with LED Lighting)</b>						
___	1014113	4' Quarter Vision.....	705.00	775.50	987.00	___
___	1014123	5' Quarter Vision.....	705.00	775.50	987.00	___
___	1014133	6' Quarter Vision.....	705.00	775.50	987.00	___
___	1014112	4' Half Vision.....	705.00	775.50	987.00	___
___	1014122	5' Half Vision.....	705.00	775.50	987.00	___
___	1014132	6' Half Vision.....	705.00	775.50	987.00	___
___	1014103	Corner Quarter Vision.....	735.00	808.50	1,029.00	___
___	1014102	Corner Half Vision.....	735.00	808.50	1,029.00	___

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>ELITE LINE (Champagne with Halogen Lighting)</b>						
___	1013403	4' Quarter Vision.....	660.00	726.00	924.00	___
___	1013503	5' Quarter Vision.....	660.00	726.00	924.00	___
___	1013603	6' Quarter Vision.....	660.00	726.00	924.00	___
___	1013402	4' Half Vision.....	660.00	726.00	924.00	___
___	1013502	5' Half Vision.....	660.00	726.00	924.00	___
___	1013602	6' Half Vision.....	660.00	726.00	924.00	___
___	101316	Corner Quarter Vision.....	690.00	759.00	966.00	___
___	101315	Corner Half Vision.....	690.00	759.00	966.00	___

<b>ELITE LINE (Champagne with LED Lighting)</b>						
___	1013400	4' Quarter Vision.....	705.00	775.50	987.00	___
___	1013500	5' Quarter Vision.....	705.00	775.50	987.00	___
___	1013600	6' Quarter Vision.....	705.00	775.50	987.00	___
___	1013401	4' Half Vision.....	705.00	775.50	987.00	___
___	1013501	5' Half Vision.....	705.00	775.50	987.00	___
___	1013601	6' Half Vision.....	705.00	775.50	987.00	___
___	101314	Corner Quarter Vision.....	735.00	808.50	1,029.00	___
___	101312	Corner Half Vision.....	735.00	808.50	1,029.00	___

<b>DESIGNER LINE (Gray with Halogen Lighting)</b>						
___	1011400	4' Quarter Vision.....	630.00	693.00	882.00	___
___	1011500	5' Quarter Vision.....	630.00	693.00	882.00	___
___	1011600	6' Quarter Vision.....	630.00	693.00	882.00	___
___	1011401	4' Half Vision.....	630.00	693.00	882.00	___
___	1011501	5' Half Vision.....	630.00	693.00	882.00	___
___	1011601	6' Half Vision.....	630.00	693.00	882.00	___
___	1011405	4' Full Vision.....	630.00	693.00	882.00	___
___	1011505	5' Full Vision.....	630.00	693.00	882.00	___
___	1011605	6' Full Vision.....	630.00	693.00	882.00	___
___	101192	Corner Quarter Vision.....	655.00	720.50	917.00	___
___	101190	Corner Half Vision.....	655.00	720.50	917.00	___
___	101142	Corner Full Vision.....	655.00	720.50	917.00	___

<b>DESIGNER LINE (Gray with Fluorescent Lighting)</b>						
___	1012400	4' Quarter Vision.....	585.00	643.50	819.00	___
___	1012500	5' Quarter Vision.....	585.00	643.50	819.00	___
___	1012600	6' Quarter Vision.....	585.00	643.50	819.00	___
___	1012401	4' Half Vision.....	585.00	643.50	819.00	___
___	1012501	5' Half Vision.....	585.00	643.50	819.00	___
___	1012601	6' Half Vision.....	585.00	643.50	819.00	___
___	1012402	4' Full Vision.....	585.00	643.50	819.00	___
___	1012502	5' Full Vision.....	585.00	643.50	819.00	___
___	1012602	6' Full Vision.....	585.00	643.50	819.00	___
___	101214	Corner Quarter Vision.....	610.00	671.00	854.00	___
___	101212	Corner Half Vision.....	610.00	671.00	854.00	___
___	101211	Corner Full Vision.....	610.00	671.00	854.00	___

### TOTAL COST

Total Cost = \$ \_\_\_\_\_

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NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

**SHOWCASES**

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>DESIGNER LINE (Gray with LED Lighting)</b>						
___	1011404	4' Quarter Vision.....	675.00	742.50	945.00	___
___	1011504	5' Quarter Vision.....	675.00	742.50	945.00	___
___	1011604	6' Quarter Vision.....	675.00	742.50	945.00	___
___	1011403	4' Half Vision.....	675.00	742.50	945.00	___
___	1011503	5' Half Vision.....	675.00	742.50	945.00	___
___	1011603	6' Half Vision.....	675.00	742.50	945.00	___
___	1011402	4' Full Vision.....	675.00	742.50	945.00	___
___	1011502	5' Full Vision.....	675.00	742.50	945.00	___
___	1011602	6' Full Vision.....	675.00	742.50	945.00	___
___	101194	Corner Quarter Vision.....	700.00	770.00	980.00	___
___	101193	Corner Half Vision.....	700.00	770.00	980.00	___
___	101195	Corner Full Vision.....	700.00	770.00	980.00	___

**WALL SHOWCASES (Fluorescent)**

___	1010402	4' Black Front View.....	740.00	814.00	1,036.00	___
___	1010504	5' Black Front View.....	740.00	814.00	1,036.00	___
___	1010605	6' Black Front View.....	740.00	814.00	1,036.00	___
___	1010403	4' White Front View.....	740.00	814.00	1,036.00	___
___	1010503	5' White Front View.....	740.00	814.00	1,036.00	___
___	1010606	6' White Front View.....	740.00	814.00	1,036.00	___
___	1010603	6' Black See Thru.....	775.00	852.50	1,085.00	___
___	1010604	6' White See Thru.....	775.00	852.50	1,085.00	___

**WALL SHOWCASES (LED)**

___	1010410	4' Black Front View.....	830.00	913.00	1,162.00	___
___	1010511	5' Black Front View.....	830.00	913.00	1,162.00	___
___	1010613	6' Black Front View.....	830.00	913.00	1,162.00	___
___	1010409	4' White Front View.....	830.00	913.00	1,162.00	___
___	1010510	5' White Front View.....	830.00	913.00	1,162.00	___
___	1010612	6' White Front View.....	830.00	913.00	1,162.00	___
___	1010611	6' Black See Thru.....	865.00	951.50	1,211.00	___
___	1010610	6' White See Thru.....	865.00	951.50	1,211.00	___

**BOUTIQUE WALL SHOWCASES (Fluorescent)**

___	101215	6' Gray Front View.....	700.00	770.00	980.00	___
___	101423	6' Black Front View.....	700.00	770.00	980.00	___
___	101216	6' Gray See Thru.....	740.00	814.00	1,036.00	___
___	101425	6' Black See Thru.....	740.00	814.00	1,036.00	___

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>BOUTIQUE WALL SHOWCASES (LED)</b>						
___	101152	6' Gray Front View.....	790.00	869.00	1,106.00	___
___	101424	6' Black Front View.....	790.00	869.00	1,106.00	___
___	101155	6' Gray See Thru.....	830.00	913.00	1,162.00	___
___	101426	6' Black See Thru.....	830.00	913.00	1,162.00	___

**TOWER SHOWCASES (Halogen)**

___	1010111	White with 3 Shelves.....	595.00	654.50	833.00	___
___	101154	Gray with 3 Shelves.....	595.00	654.50	833.00	___
___	101419	Black with 3 Shelves.....	595.00	654.50	833.00	___
___	101320	Champagne with 3 Shelves....	595.00	654.50	833.00	___

**TOWER SHOWCASES (LED)**

___	1010112	White with 3 Shelves.....	640.00	704.00	896.00	___
___	101153	Gray with 3 Shelves.....	640.00	704.00	896.00	___
___	101420	Black with 3 Shelves.....	640.00	704.00	896.00	___
___	101319	Champagne with 3 Shelves....	640.00	704.00	896.00	___

**ACCENT CUBE (Halogen)**

___	1010105	White Accent Cube.....	485.00	533.50	679.00	___
___	101150	Gray Accent Cube.....	485.00	533.50	679.00	___
___	101417	Black Accent Cube.....	485.00	533.50	679.00	___
___	101318	Champagne Accent Cube.....	485.00	533.50	679.00	___

**ACCENT CUBE (LED)**

___	1010106	White Accent Cube.....	530.00	583.00	742.00	___
___	101151	Gray Accent Cube.....	530.00	583.00	742.00	___
___	101418	Black Accent Cube.....	530.00	583.00	742.00	___
___	101317	Champagne Accent Cube.....	530.00	583.00	742.00	___

**MUSEUM PEDESTAL (Halogen)**

___	1010108	White Pedestal.....	530.00	583.00	742.00	___
___	1010107	Beige Pedestal.....	530.00	583.00	742.00	___
___	101421	Black Pedestal.....	530.00	583.00	742.00	___

**MUSEUM PEDESTAL (LED)**

___	1010110	White Pedestal.....	575.00	632.50	805.00	___
___	1010109	Beige Pedestal.....	575.00	632.50	805.00	___
___	101422	Black Pedestal.....	575.00	632.50	805.00	___

**TOTAL COST**

Total Cost = \$ \_\_\_\_\_

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Freeman<sup>™</sup>

# Flooring solutions

Stand out in style.

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## Your exhibit's flooring should complement your brand

- The largest selection of exhibit flooring in the industry with a wide choice of colors and sizes
- New vinyl and turf solutions added to broaden your options and freshen your space
- Colorfast carpeting boasts a consistent shade every time
- All carpet and padding is manufactured with 100% recycled material
- Rental prices include delivery, installation, carpet removal and material handling fees

# Most popular flooring options

Freeman offers the widest selection of flooring options, ensuring you can take your booth to the next level. Choose from varying carpet weights to fit your level of comfort and durability or stand out with vinyl and turf. Continue reading for more detail on each flooring option.

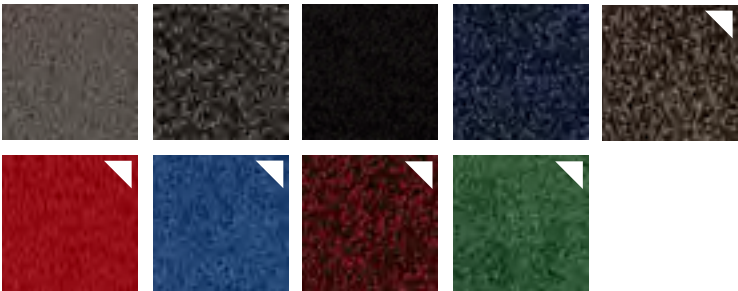
Be sure to order before the discount deadline!

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

▼ = Available only before the discount deadline

## Classic Collection

16oz carpet



## Designer Plus Collection

30oz carpet

NEW



## Supreme Collection

45oz carpet

NEW



## Expo Flex Collection

10ft vinyl

NEW



## Event Flex Collection

12ft vinyl

NEW



## Riviera + Parkside Collections

Turf

NEW





# Classic Collection

## 16oz

- Best value and best seller
- Available in 10ft width and in the most common exhibit spaces including 10x10, 10x20, and 10x30
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)



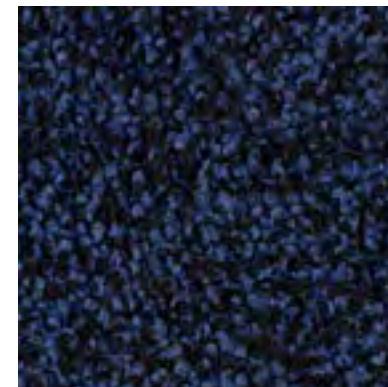
**Gray**



**Tuxedo**



**Black**



**Midnight**



**Blue**



**Red**

▽ = Available only before the discount deadline



# Custom Cut Classic Collection

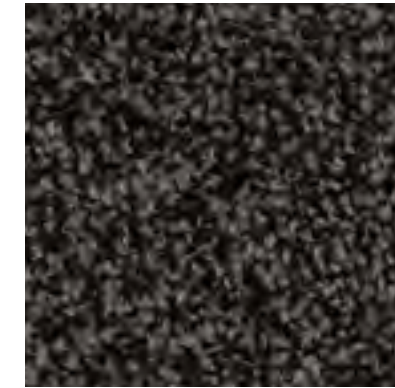
16oz

- 10ft width and custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)



**Gray**



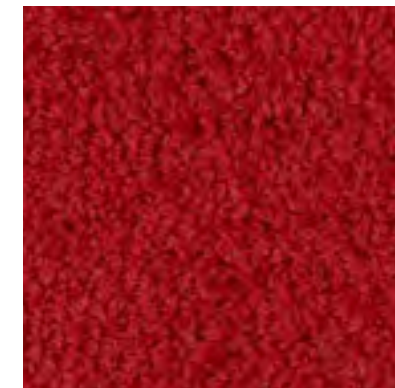
**Tuxedo**



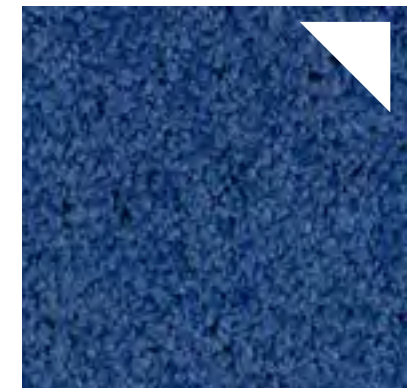
**Black**



**Midnight**



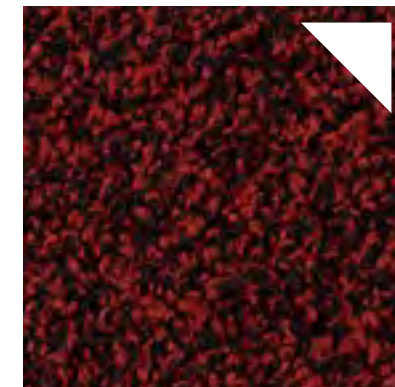
**Red**



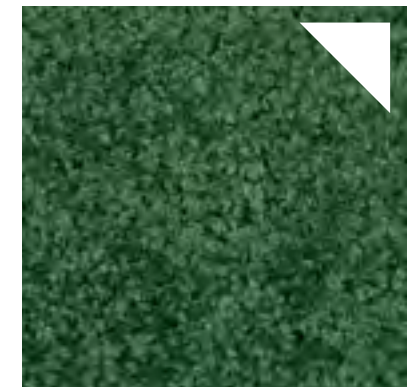
**Blue**



**Latte**



**Red Pepper**



**Green**

▼ = Available only before the discount deadline

NEW

# Designer Plus Collection

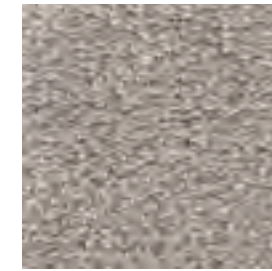
30oz

- Step up the comfort and durability with the Designer plus carpet
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

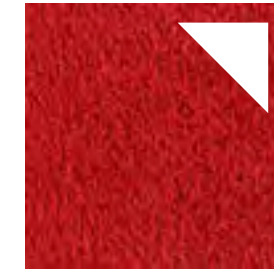
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**Black**



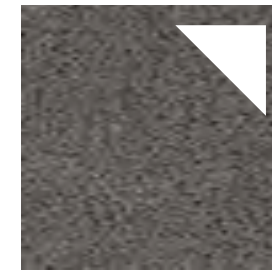
**Grey Pearl**



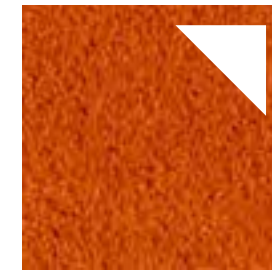
**Red**



**Navy**



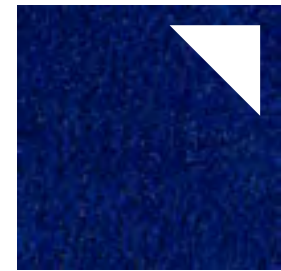
**Lava Rock**



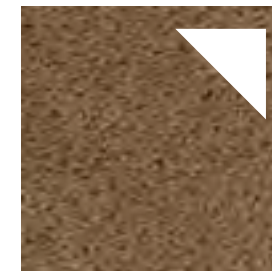
**Paprika**



**Graphite**



**Royal Blue**



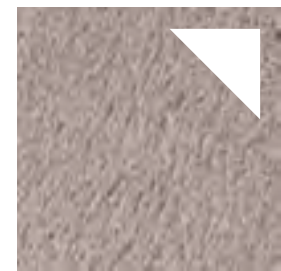
**Silky Beige**



**Ivory**



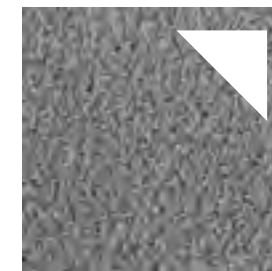
**Smoke**



**Sword**



**White**



**Silver Cloud**

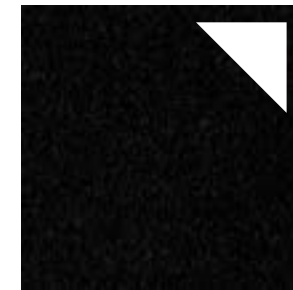
▼ = Available only before the discount deadline

NEW

# Supreme Collection

## 45oz

- The most plush flooring option with added durability
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee



**Black**



**Red**



**Silver Cloud**



**Navy**



**Charcoal**



**Reflex Blue**



**Cream**



**Silver Mist**



**Smoke**



**White**

▼ = Available only before the discount deadline



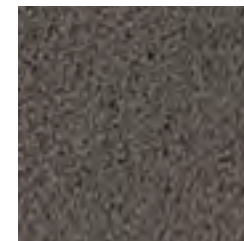
# Ordering after the discount deadline? Don't fret.

You can select from these options.

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## Classic Collection

16oz



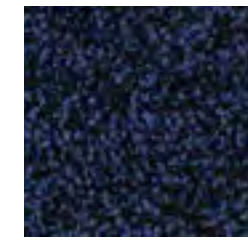
Gray



Tuxedo



Black



Midnight

## Custom Cut Classic Collection

16oz



Gray



Tuxedo



Black



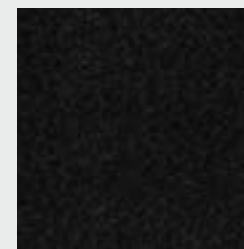
Midnight



Red

## Designer Plus Collection

30oz



Black



Gray Pearl





# Want to try something other than carpet? We have it!

Now offering vinyl and turf  
flooring solutions.

NEW

# Expo Vinyl Collection

- Get the upgraded appearance of wood or tile
- Standard 10ft width and can be custom cut to size
- Great for exhibit spaces in common sizes of 10x10, 10x20 and 10x30
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee



**Birch**



**Light Maple**



**Dark Maple**



**Ash**



**Smoke**

▼ = Available only before the discount deadline

NEW

# Event Flex Collection

- Get the look of classic wood, tile, or laminate – with easier installation
- 12ft width designed and cut to size
- Great for island exhibit spaces or aisle flooring designs
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)



**Whitewood**



**Silverwood**



**Dark Maple**



**Blackwood**



**Barnwood**

▼ = Available only before the discount deadline

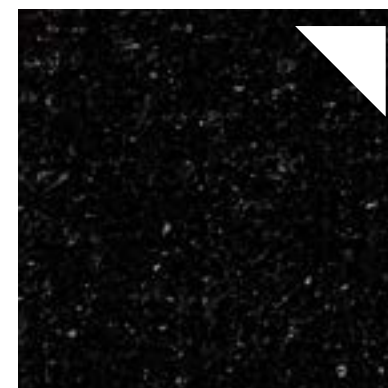
NEW

# Turf

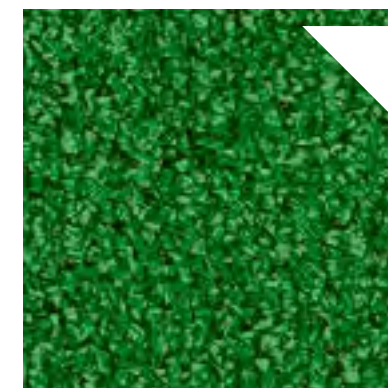
- Bring the outdoors to you with these synthetic grass flooring solutions
- Available in many shades of green and durable for both indoor and outdoor use
- Standard 12ft width and can be custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)

**Riviera** synthetic grass brings an outdoor feel to your event space. Optimized for durability and resistance that is ideal for indoor or outdoor use.

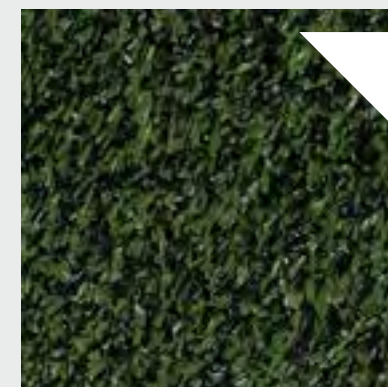


**Riviera Black**



**Riviera Green**

**Parkside** Parkside high-quality synthetic grass provides the real look and feel of your backyard. Colorfast and UV technology makes this the most durable turf solution for both indoor and outdoor use.



**Parkside Green**

▼ = Available only before the discount deadline



# Want to take your flooring to the next level?

Custom flooring options can be ordered for borders, patterns, logos and specific sizes. Contact your Freeman Sales Team member for more information about specialty and custom flooring selections.

Contact [solutions@freeman.com](mailto:solutions@freeman.com)





Freeman<sup>7</sup>

# Order before the discount deadline.

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

[freeman.com/find-show](https://freeman.com/find-show)

Visit us at [freeman.com](https://freeman.com) or contact us at [freeman.com/contact](https://freeman.com/contact)



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NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

Take advantage of the Online Price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by MARCH 28, 2023.

## FLOORING

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Products or colors with limited availability after the discount deadline are denoted with an asterisk \*
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.
- All carpets, padding and plastic covering contain recycled content and are recyclable.

### 10' Classic Carpet, Padding & Plastic Covering

#### CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue\* ☐ Gray ☐ Midnight Blue ☐ Red\* ☐ Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
_____	10' x 10' Classic Carpet .....	\$ 235.00	\$ 258.50	\$ 329.00	_____
_____	10' x 20' Classic Carpet .....	\$ 470.00	\$ 517.00	\$ 658.00	_____
_____	10' x 30' Classic Carpet .....	\$ 705.00	\$ 775.50	\$ 987.00	_____
_____	10' x 10' Carpet Padding - Single Layer.....	\$ 145.00	\$ 159.50	\$ 203.00	_____
_____	10' x 20' Carpet Padding - Single Layer.....	\$ 290.00	\$ 319.00	\$ 406.00	_____
_____	10' x 30' Carpet Padding - Single Layer.....	\$ 435.00	\$ 478.50	\$ 609.00	_____
_____	10' x 10' Carpet Padding - Double Layer.....	\$ 290.00	\$ 319.00	\$ 406.00	_____
_____	10' x 20' Carpet Padding - Double Layer.....	\$ 580.00	\$ 638.00	\$ 812.00	_____
_____	10' x 30' Carpet Padding - Double Layer.....	\$ 870.00	\$ 957.00	\$ 1,218.00	_____
_____	Plastic Covering (price per sqft).....	\$ .80	\$ .90	\$ 1.10	_____

### Custom Cut Classic Carpet

- Order Custom Cut Classic Carpeting by the sqft if your size is not listed on the standard size order form.
- Pricing includes plastic covering, delivery, material handling, installation and removal.

#### CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue\* ☐ Gray ☐ Green\* ☐ Latte\* ☐ Midnight ☐ Red ☐ Red pepper\* ☐ Tuxedo

**16 oz. Carpet Rental** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ x _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 4.70	\$ 5.15	\$ 6.60	_____

### Vinyl\*

- Pricing includes delivery, material handling, installation and removal.

#### 10 ft Expo Event Vinyl, choose your flooring color:

☐ Ash ☐ Birch ☐ Dark Maple ☐ Light Maple ☐ Smoke

**10 ft wide Vinyl** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ x _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 7.10	\$ 7.80	\$ 9.95	_____

#### 12 ft Event Flex Vinyl, choose your flooring color:

☐ Barnwood ☐ Blackwood ☐ Dark Maple ☐ Silverwood ☐ Whitewood

**12 ft wide Vinyl** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ x _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 8.90	\$ 9.80	\$ 12.45	_____

NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

### Upgraded Carpet\*

- Pricing includes plastic covering, delivery, material handling, installation and removal.

#### 30 oz Designer Plus Carpet, choose your carpet color:

☐ Black ☐ Graphite\* ☐ Gray Pearl ☐ Ivory\* ☐ Lava Rock\* ☐ Navy\* ☐ Paprika\* ☐ Red\* ☐ Royal Blue\* ☐ Silky Beige\*  
☐ Silver Cloud ☐ Smoke\* ☐ Sword\* ☐ White\*

#### 30 oz. Carpet Rental - Price per sq. ft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size: _____	x _____	= _____	sqft	\$ 5.60	\$ 6.15	\$ 7.85	_____
Over 700 sqft	Booth Size: _____	x _____	= _____	sqft	\$ 5.05	\$ 5.55	\$ 7.05	_____

#### 45 oz Supreme Carpet, choose your carpet color:

☐ Black\* ☐ Charcoal\* ☐ Cream\* ☐ Navy\* ☐ Red\* ☐ Reflex Blue\* ☐ Silver Cloud\* ☐ Silver Mist\* ☐ Smoke\* ☐ White\*

#### 45 oz. Carpet Rental - Price per sq. ft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size: _____	x _____	= _____	sqft	\$ 6.45	\$ 7.10	\$ 9.05	_____
Over 700 sqft	Booth Size: _____	x _____	= _____	sqft	\$ 5.75	\$ 6.35	\$ 8.05	_____

### Carpet Padding

- Pricing includes delivery, material handling, installation and removal.
- Order padding by the sqft if your size is not listed on the standard size order form.

#### Carpet Padding- Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
100 - 700 sqft	Booth Size: _____	x _____	= _____	sqft	\$ 1.45	\$ 1.60	\$ 2.05	_____
Over 700 sqft	Booth Size: _____	x _____	= _____	sqft	\$ 1.30	\$ 1.45	\$ 1.80	_____

#### Double Carpet Padding- Price per sqft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
100 - 700 sqft	Booth Size: _____	x _____	= _____	sqft	\$ 2.90	\$ 3.20	\$ 4.05	_____
Over 700 sqft	Booth Size: _____	x _____	= _____	sqft	\$ 2.60	\$ 2.85	\$ 3.65	_____

#### Vinyl Flooring Padding - Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size: _____	x _____	= _____	sqft	\$ 4.25	\$ 4.70	\$ 5.95	_____

### Turf\*

- Pricing includes delivery, material handling, installation and removal.

#### Riviera Turf, choose your color:

☐ Black ☐ Ivy Green

#### Riviera Turf - Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size: _____	x _____	= _____	sqft	\$ 5.15	\$ 5.65	\$ 7.20	_____

#### Parkside Turf, choose your color:

☐ Green

#### Parkside Landscape Turf - Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size: _____	x _____	= _____	sqft	\$ 10.70	\$ 11.75	\$ 15.00	_____

#### TOTAL COST

Total Cost = \$ \_\_\_\_\_

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.



# SEEING IS BELIEVING

.....

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine "high definition," which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)

## CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

## STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

## SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

## DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

## REPRODUCTION AND INSTALLATION

- Suspended banners
- Accent graphic photo panels
- Large format signage and banners
- Logo reproduction
- Backlit displays and murals
- Four-color carpet image printing





(888) 508-5054

Fax: (469) 621-5613

Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)Submit order forms [here](#).

graphics

NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Take advantage of the Discount Price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by MARCH 28, 2023.**GRAPHICS**

To order your graphics, complete this order form and attach your sign copy or electronic file.  
Please see artwork guidelines for electronic files on page 2 of this form.

**DIGITAL GRAPHICS**

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

\_\_\_\_\_ L X \_\_\_\_\_ W = \_\_\_\_\_ sqft  
\$ 24.10 per sqft discount price  
sqft \_\_\_\_\_ x or \_\_\_\_\_ = \$ \_\_\_\_\_  
\$ 36.15 per sqft standard price

- Minimum order per graphic 9 sqft (1296 sqin)
- Double sqft for double-sided graphics
- Round sqft to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

**LARGE DIGITAL GRAPHICS**

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sqft.

File Information:

Electronic File Name \_\_\_\_\_

Application \_\_\_\_\_

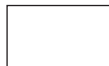
PMS Colors \_\_\_\_\_

**Backing Material:**

- |   |  |
|---|--|
| <input type="checkbox"/> Freeman Foam (Foamcore)        | <input type="checkbox"/> Masonite                      |
| <input type="checkbox"/> Freeman PVC (PVC)              | <input type="checkbox"/> Plexi                         |
| <input type="checkbox"/> Freeman HD Foam (Gatorfoam)    | <input type="checkbox"/> Freeman Honeycomb (Eco-Board) |
| <input type="checkbox"/> Freeman Polyfoam (Ultra Board) | <input type="checkbox"/> Other                         |

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical \_\_\_\_\_ Horizontal \_\_\_\_\_ Use Your Judgment For Sign Layout

**Special Instructions** \_\_\_\_\_**STANDARD SIZES****CHOOSE YOUR SIZE:**

QTY.	Discount Price	Standard Price	TOTAL
7" x 11"	56.30	84.45 =	_____
7" x 22"	61.75	92.65 =	_____
7" x 44"	63.95	95.95 =	_____
9" x 44"	77.65	116.50 =	_____
11" x 14"	71.05	106.60 =	_____
14" x 22"	80.90	121.35 =	_____
14" x 44"	84.75	127.15 =	_____
22" x 28"	126.80	190.20 =	_____
28" x 44"	187.45	281.20 =	_____
20" x 60"	227.85	341.80 =	_____

(white only)

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

**INDICATE YOUR SIGN COPY HERE:**

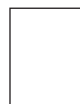
\* Please feel free to attach additional sign copy on separate page.



Vertical

Horizontal

Use Your Judgment For Sign Layout



Background Color: \_\_\_\_\_

Lettering Color: \_\_\_\_\_

**TOTAL COST**

Total Cost = \$ \_\_\_\_\_

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.



## CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

*Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.*

### PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

**RASTER ART** (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

**VECTOR ART:**

- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

**FONTS and LINKS**

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

**COLOR**

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

**ARTWORK IN THE STRUCTURE**

- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

### ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

### ACCEPTABLE FILE TYPES and SUPPORT FILES

**NATIVE FILES:**

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

**PRINT FILES:**

- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

**RASTER OR BITMAP ART:**

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

### WAYS TO SEND ARTWORK

- When placing an order online, your order confirmation will include a link to our secure file sharing library so you may upload your graphic files. If your order is faxed in, or if you are working directly with a Freeman team member, a link will be emailed to you when your order is processed.



# UNION JURISDICTIONS FOR THE TEXAS LOCAL UNIONS

THE FOLLOWING GUIDELINES APPLY IN THE TEXAS REGION:

We are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction that the various unions have, we ask that you read the following:

## ELECTRICAL LABOR & PLUMBING

Responsible for the installation and distribution of all electrical outlets, cables and distribution equipment. This includes extension cords installed under carpet or any other type of flooring. Freeman is responsible for any hardwiring of equipment to installed electrical cables or disconnecting devices. Exhibitors are permitted to install their own lights, monitors, and other A/V equipment.

Freeman is responsible for the installation and distribution of all water lines and the filling and draining of all water tanks. Exhibitors are permitted to connect their equipment to the lines installed by Freeman.

## MATERIAL HANDLING LOCAL UNION LABOR

The Local Union has jurisdiction for the operation of all material-handling equipment, all unloading and reloading, and the handling of empty containers.

Exhibitors may unload their own personal vehicles provided they do not use any material handling equipment (fork-lifts, flatbeds, dollies, pallet jacks, etc.)

Freeman will control access to the loading docks in order to provide for a safe and orderly move-in/move-out.

## INSTALLATION & DISMANTLE LABOR - LOCAL UNION LABOR

The Local Union has jurisdiction for the installation and dismantling of all exhibits including carpet, furniture, and hanging signs. All hired labor must belong to Local Union. Labor can be ordered in advance by returning the enclosed form, or on showsite, at the Freeman Service Desk.

Three options for installation and dismantle labor exist in Texas. Labor may be:

- performed by full-time employees of the exhibiting company; or
- hired through Freeman, the official general service contractor; or
- hired through an exhibitor-appointed contractor.

## PLEASE NOTE:

- Please do not tip any employee. Do not give coffee breaks, for union employees have a fifteen minute paid break mid-morning and mid-afternoon. Any attempt by an employee to solicit a gratuity for any service should be reported immediately to Freeman and/or Exhibit Management. Union employees are paid a good wage scale, and tipping is strongly discouraged and is not an accepted policy of any Official Service Supplier.
- If you encounter any difficulty with any laborer, or if you are not satisfied with the work performed, please bring this to the attention of Freeman. Please refrain from voicing complaints directly to craft personnel.
- The person in charge of your exhibit should carefully inspect and sign all work order forms. If there are any questions about any bills, bring the bill to the appropriate Freeman Service Center and discuss it with the person in charge.

# LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)



Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

## ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

---

### If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.





NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## INSTALLATION & DISMANTLE LABOR

Description	Advance Price	Show Site Price
<b>Straight Time:</b> 8:00 AM to 4:30 PM Monday through Friday.....	\$82.40	\$115.40
<b>Overtime:</b> 6:00 AM to 8:00 AM and 4:30 PM to 12:00 Midnight Monday through Friday .....	\$123.60	\$173.05
6:00 AM to 12:00 Midnight Saturday and Sunday		
<b>Double Time:</b> 12:00 Midnight to 6:00 AM and recognized holidays.....	\$164.80	\$230.75

- Show Site prices will apply to all labor orders placed at show site.
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

### INSTALLATION LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**

- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill.

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

☐ **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____	= _____	x _____	= \$ _____
_____	_____	_____	x _____	= _____	x _____	= \$ _____
Freeman Supervision (30%) = \$ _____						
Total Installation = \$ _____						

### DISMANTLE LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**

- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
- The charge for this service is 30% of the total dismantle labor bill.

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

☐ **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____	= _____	x _____	= \$ _____
_____	_____	_____	x _____	= _____	x _____	= \$ _____
Freeman Supervision (30%) = \$ _____						
Total Dismantle = \$ _____						



NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

### FREEMAN SUPERVISED LABOR

**IN ORDER TO BETTER SERVE YOU** - Please complete the following information if your display is to be set-up and/or dismantled by Freeman I&D and you will not be present to supervise the installation and/or dismantle.

### INBOUND SHIPPING & SET-UP INFORMATION

Freight will be shipped to: Warehouse \_\_\_\_\_ Show Site \_\_\_\_\_ Date Shipped \_\_\_\_\_

Total No. of Pieces: Crates \_\_\_\_\_ Cartons \_\_\_\_\_ Fiber Cases \_\_\_\_\_

Setup Plan/Photo: Attached \_\_\_\_\_ To Be Sent With Exhibit \_\_\_\_\_ In Crate No. \_\_\_\_\_

Carpet: With Exhibit \_\_\_\_\_ Rented From Freeman \_\_\_\_\_ Color \_\_\_\_\_ Size \_\_\_\_\_

Electrical Placement: Drawing Attached \_\_\_\_\_ Drawing With Exhibit \_\_\_\_\_ Electrical Under Carpet \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Graphics: With Exhibit \_\_\_\_\_ Shipped Separately \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Special Tools/Hardware Required: \_\_\_\_\_  
\_\_\_\_\_

### OUTBOUND SHIPPING INFORMATION

SHIP TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Select a Carrier:

##### ☐ Freeman Exhibit Transportation:

No need to schedule your outbound shipment.  
Charges will appear on your Freeman invoice.  
Freeman will make arrangements for all  
Freeman Exhibit Transportation shipments.

##### ☐ Other Carrier:

Carrier Name: \_\_\_\_\_

Carrier Phone: \_\_\_\_\_

Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

#### Select Level of Service:

☐ 1 Day: Delivery next business day

☐ 2 Day: Delivery by 5:00 PM second business day

☐ Deferred: Delivery within 3-5 business days

☐ Standard Ground

☐ Specialized: Pad wrapped, uncrated or truckload

#### Freight Charges:

☐ Same as ship to

Bill To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Select Shipment Options (if applicable)

☐ Have loading dock

☐ Inside delivery

☐ Pad wrap required

☐ Do not stack

☐ Lift gate required

☐ Air ride required

☐ Residential

**In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.**

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by the exhibitor.



NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## FORKLIFT & RIGGING LABOR

**Straight Time:** 8:00 AM to 4:30 PM Monday through Friday  
**Overtime:** 6:00 AM to 8:00 AM and 4:30 PM to 12:00 Midnight Monday through Friday, 6:00 AM to 12:00 Midnight Saturday and Sunday  
**Double Time:** 12:00 Midnight to 6:00 AM and recognized holidays

- Show site prices will apply to all labor orders placed at show site
- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at the Freeman Service Center to pickup labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Part #	Description	Advance Price	Show Site Price
<b>FORKLIFT LABOR</b>			
304050	Forklift w/operator - up to 5,000 lbs - ST.....	\$185.15	\$259.25
304051	Forklift w/operator - up to 5,000 lbs - OT.....	\$245.00	\$343.00
3040100	Forklift w/operator - up to 10,000 lbs - ST.....	\$196.75	\$275.45
3040101	Forklift w/operator - up to 10,000 lbs - OT.....	\$256.25	\$358.75
3040150	Forklift w/operator - up to 15,000 lbs - ST.....	\$214.25	\$299.95
3040151	Forklift w/operator - up to 15,000 lbs - OT.....	\$273.70	\$383.20
304040	Forklift w/operator - 4-Stage - ST.....	\$193.15	\$270.45
304041	Forklift w/operator - 4-Stage - OT.....	\$252.60	\$353.65
<b>RIGGING LABOR</b>			
3020100	Rigger - ST.....	\$82.40	\$115.40
3020101	Rigger - OT.....	\$123.60	\$173.05
<b>EQUIPMENT</b>			
3090600	Forklift Cage.....	\$59.50	
3090700	Forklift Boom.....	\$59.50	
3090800	Pallet Jack.....	\$59.50	

### INSTALLATION

Part #	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost

Describe work to be done: \_\_\_\_\_ Total Installation \$ \_\_\_\_\_

### DISMANTLE

Part #	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost

Describe work to be done: \_\_\_\_\_ Total Dismantle \$ \_\_\_\_\_



NAME OF SHOW: **Offshore Technology Conference 2023 / May 1-4, 2023**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## HANGING SIGN LABOR

### INSTRUCTIONS

- Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the enclosed Hanging Sign Labels. This container **MUST** arrive by the warehouse shipping deadline. If these procedures are not followed, Freeman cannot guarantee the hanging of your sign or advance pricing.
- All ceiling rigging must conform to show management rules and regulations and facility limitations.
- All overhead hanging must be assembled, installed, and removed by Freeman. Please refer to the Freeman Terms and Conditions found in the Exhibitor Services Manual as it relates. Please complete the enclosed Labor Order Form for labor to assemble your hanging sign.
- Set up instructions must be provided for signs needing assembly.
- Hanging anchor points must be pre-fabricated and ready for use.
- Electrical signs must be in working order and in accordance with the National Electrical Code. Electrical service requirements must be ordered in advance on the enclosed Electrical Order Form.
- If any hang point supports over 250 lbs., notify Freeman immediately for special authorization.

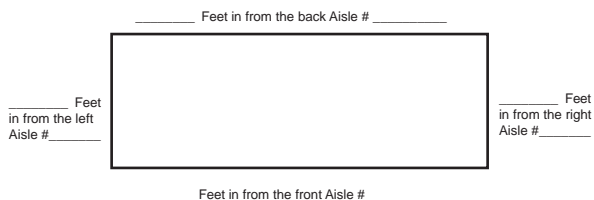
### SIGN DESCRIPTION, SIZE & WEIGHT

For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points can be determined.

Type: Cloth Banner \_\_\_\_\_ Metal or Wood \_\_\_\_\_ Other \_\_\_\_\_  
Shape: Square \_\_\_\_\_ Triangle \_\_\_\_\_ Rectangle \_\_\_\_\_ Other \_\_\_\_\_  
Size: Height \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_  
Weight of Sign: \_\_\_\_\_  
Does Your Sign Require: Electricity \_\_\_\_\_ Assembly \_\_\_\_\_  
Is Your Sign Designed to Rotate? \_\_\_\_\_ Yes \_\_\_\_\_ No  
*(Initial in the applicable box above)*

### PLACEMENT DIAGRAM

- Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
- The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.



Number of feet from floor to top of sign: \_\_\_\_\_

**STRUCTURAL INTEGRITY STATEMENT  
MUST ACCOMPANY ORDER**

(515680) FY23 CC

### EQUIPMENT AND LABOR RATES TO HANG SIGNS

#### Straight Time

8:00 AM to 4:30 PM, Monday through Friday

#### Overtime

6:00 AM to 8:00 AM & 4:30 PM to 12:00 AM Monday through Friday,  
6:00 AM to 12:00 AM Saturday & Sunday

#### Double Time

12:00 AM to 6:00 AM and recognized holidays

**Crew Size:** MINIMUM of two people

**Materials:** Cable, clamps, etc. additional and charged accordingly

#### Equipment With Crew

- Show site prices will apply to all hanging sign orders placed at show site.
- Rates are per lift and crew per hour
- One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments
- Straight time cannot be guaranteed

	Straight Time	Overtime	Double Time
<b>Condor/Boom</b> Condor with crew (up to 200 lbs lift capacity)			
Advance Price	\$585.00	\$667.50	\$750.00
Show Site Price	\$819.00	\$934.50	\$1050.00
<b>Additional Crew/Assembly Labor</b> (Per person / Per hour)			
Advance Price	\$82.40	\$123.75	\$165.00
Show Site Price	\$115.36	\$173.25	\$231.00

#### Installation Estimate

Approx Hours \_\_\_\_\_ Hourly Rate \_\_\_\_\_ Total Estimated Cost \_\_\_\_\_  
\_\_\_\_\_ @ \_\_\_\_\_ = \_\_\_\_\_

#### Dismantle Estimate

Approx Hours \_\_\_\_\_ Hourly Rate \_\_\_\_\_ Total Estimated Cost \_\_\_\_\_  
\_\_\_\_\_ @ \_\_\_\_\_ = \_\_\_\_\_

Supervision for assembly and disassembly of overhead hanging sign can be provided by Freeman, or by your company representative, display house, independent or lighting contractor.

Please indicate method of supervision you require for assembly/ disassembly:

- \_\_\_\_\_ Freeman  
\_\_\_\_\_ Exhibitor Personnel  
\_\_\_\_\_ Display House

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.



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STRUCTURAL INTEGRITY STATEMENT  
THIS FORM MUST BE RETURNED  
FOR ALL SUSPENDED STRUCTURES

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\_\_\_\_\_, the  
contracted exhibitor at the **Offshore Technology Conference 2023 / May 1-4, 2023** and (if applicable), the display house or builder for the  
aforementioned exhibitor, do hereby certify and guarantee that the stress  
points for the hanging structure have been properly engineered and tested.  
We further certify that the structure can be hung safely and has been  
constructed to meet all applicable regulations and safety measures.  
We hereby release, indemnify and forever hold harmless the **Association,  
NRG Park, Freeman**, and its subsidiaries, their directors, officers,  
employees, representatives, agents and contractors from and against any and  
all liability, claims, damage, loss, fines, or penalties arising from the installation,  
use or dismantling of this structure. All hang points supporting in excess of 200  
lbs. may be verified (metered) on site at exhibitor's expense.

Exhibiting Company: \_\_\_\_\_ Booth #: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Display House/Builder (if applicable): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_