



OTC 2023  
Official Vendor

# EXHIBITOR CATERING MENU

OFFICIAL VENDOR

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OTC 2023  
Official Vendor

# EXHIBITOR CATERING MENU

NEW FOR 2023

START MENU »

## 1 EARLY BIRD DEADLINES

Place your order by the Early Bird Deadline,  
Friday, March 31, 2023, to receive a **10% discount**.

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## 2 IN-BOOTH ACTION STATIONS

Choose from exciting **new in-booth action stations**.

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## 3 EASY ORDERING + CANCELLATION

Enjoy relaxed ordering and cancellation policies.

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# EXHIBITOR CATERING MENU

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## ORDERING INFORMATION

### Early Bird Orders

Orders placed by **Friday, March 31, 2023** will receive a **10% discount**.

- » Espresso, Smoothie and Nitrogen Ice Cream  
Action Stations Excluded from 10% Discount

### Order Deadlines

All original catering orders must be received no later than two (2) weeks prior to the first day of your show.

- » A 10% late charge will be applied to all orders after this date.

### Changes & Cancellations

Changes and/or cancellations must be received one (1) week prior to the first day of your show.

- » No cancellations, reductions or returns will be made after this date.
- » Any changes made after one (1) week prior to the first day of the show will be subject to approval by the Aramark Sales Department based on availability of product and staff.

### Catering Buyouts

Aramark is the exclusive caterer for NRG Park. Absolutely no outside food or beverage is allowed into NRG Park without the consent of the Aramark Sales Department. This includes the following:

- » Coffee/Espresso/Barista Services or Machines
- » Non-Alcoholic Beverages
- » Popcorn/Popcorn Machines
- » Ethnic Food
- » Logo Water/Beverages
- » Logo Cookies/Snacks

In compliance with Texas Alcoholic Beverage Commission (TABC) laws, outside alcohol is prohibited from entering NRG Park.

If you are interested in serving anything beyond the scope of the Aramark OTC Exhibitor Catering Menu, please contact the Aramark Sales Department at [aramarksalesnrgpark@aramark.com](mailto:aramarksalesnrgpark@aramark.com) for more information.

*\* Small bowls of mints or candy are permitted. Please contact the Aramark Sales Department for approval.*

## BREAKFAST

### PACKAGES

Serves 24 People

Includes 3 gallons of Regular Coffee

#### Daylight Delights ✓ \$445

Assorted Individual Fruit Yogurts, Assorted Muffins, Breakfast Pastries, Butter, Assorted Juices

#### Savory Sunrise ✓ \$290

Assorted Muffins, Breakfast Pastries, Butter

### A LA CARTE

By the Dozen

#### Assorted Muffin + Breakfast Pastries ✓ \$48

#### Bagels, Cream Cheese ✓ \$48

#### Voodoo Doughnuts \$48



Gluten Friendly **GF** / Vegetarian **✓** / Vegan **VEG**

## SNACKS

### INDIVIDUALLY WRAPPED

By the Dozen

#### Granola Bars ✓ \$34

#### Fancy Mixed Nuts **GF** / **VEG** \$58

#### Cocktail Pretzels **VEG** \$24

#### Assorted Kettle Chips ✓ \$24

#### Cajun Snack Mix ✓ \$38

#### Trail Mix **GF** / **V** \$38

#### Fresh Popcorn **GF** / **VEG** \$38

#### Veggie Straws **GF** / **VEG** \$38

#### Parmesan Cheese Crisps **GF** / **V** \$38

## SANDWICHES

### PLATTERS

Serves 12

#### Signature Sandwich + Wrap Platter \$280

- » Turkey + Swiss Sandwiches
- » Smoked Ham + Cheddar Sandwiches
- » Grilled Chicken Caesar Wraps
- » Mediterranean Vegetarian Wraps ▼

Served with Chipotle Baked Potato Salad Cups, Pasta Salad Cups, Assorted Kettle Chips

#### Assorted Sandwich + Wrap Platter \$225

- » Turkey + Swiss Sandwiches
- » Smoked Ham + Cheddar Sandwiches
- » Grilled Chicken Caesar Wraps
- » Mediterranean Vegetarian Wraps ▼

Served with Assorted Kettle Chips

### ENHANCERS

#### Chocolate Chip Cookies ▼ \$42

dozen

#### Fudge Brownies ▼ \$42

dozen

#### Bottled Water \$19

6 pack

#### Assorted Soft Drinks \$19

6 pack

Gluten Friendly GF / Vegetarian ▼ / Vegan VEG

### INDIVIDUAL SERVINGS

Each meal includes Entrée, Kettle Chips, Chocolate Chip Cookie, Bottled Water

#### Boxed Lunch \$24

Minimum Order 5 per Type

- » **Turkey + Swiss** on Whole Wheat Bread
- » **Roast Beef + Cheddar** on Herbed Hoagie
- » **Italian Hoagie**
- » **Grilled Chicken Caesar** Wrap
- » **Grilled Chicken Caesar** Salad
- » **Mediterranean Greek Vegetarian** Salad ▼

#### Hot Sandwich Meals \$28

Delivered Individually Wrapped in Compact Insulated Bag; Minimum Order 5 per Type

- » **Sliced Brisket Sandwich**  
Barbecue Sauce Included on Side
- » **Chicken Bacon Ranch Sandwich**  
Ranch Dressing Included on side
- » **Grilled Chicken Sandwich**  
Lettuce, Tomato, Onion, Pickle, Mayonnaise Included on Side
- » **Cheeseburger**  
Lettuce, Tomato, Onion, Pickle, Ketchup, Mustard, Mayonnaise Included on Side

*Limited Quantities Available*

[BREAKFAST](#)[SNACKS](#)[SANDWICHES](#)[APPETIZERS](#)[DISPLAYS](#)[DESSERT](#)[ACTION STATIONS](#)[BEVERAGES](#)[SERVICE INFO](#)

## APPETIZERS

Pricing per 50 pieces

All appetizer orders require one catering attendant minimum.

**Jalapeno Bacon Wrapped Chicken** GF \$260

Raspberry Chipotle Glaze

**Beef Empanadas** \$200

Chipotle Dip

**Black Bean Empanadas** V \$200

Chipotle Dip

**Coconut Shrimp** GF \$260

Sweet Chili Sauce

**Ancho Chicken Skewers** GF \$200

**Buffalo Chicken Spring Roll** \$220

Bleu Cheese Dip

## DISPLAYS

Serves 12

**Artisan Cheese Display** V \$130

Domestic + Imported Cheeses, Flatbreads, Crackers

**Antipasti Display** \$175

Genoa Salami, Mortadella, Provolone, Mozzarella, Olives, Pickled Vegetables, Flatbreads, Crackers

**Market Fresh Vegetable Crudites** GF / VEG \$110

Baby Carrots, Cucumber, Grape Tomatoes, Celery, Broccoli, Red Radish, Ranch Dressing, Red Pepper Hummus

**Texas Jumbo Shrimp Cocktail** \$210

Jumbo Gulf Shrimp, Cocktail Sauce, Lemons

---

## CHAFING DISHES

Included at No Additional Charge

## SERVICE TABLE + LINEN

Not Included with Service

Gluten Friendly GF / Vegetarian V / Vegan VEG

## DESSERT

### BY THE DOZEN

Cake Pops v \$95

Cupcakes v \$75

Novelty Ice Cream v \$54

Chocolate Chip Cookies v \$42

### BY THE POUND

Mint Candy v \$30

3 lbs / Individually Wrapped / Choose:  
Andes Chocolate Mints, Butter Mints

### SERVES 12

Dessert Charcuterie v \$220



### CANDY & DISPENSER

Bulk Candy GF / VEG \$80

5 lbs / Choose: M&Ms, Jellybeans, Reese's Pieces, Skittles

*Make sure you order the dispenser!*

» Candy Dispenser Rental per show \$100

5 lbs Capacity

*Based on Availability*

Gluten Friendly GF / Vegetarian v / Vegan VEG



## ACTION STATIONS

Contact Aramark Sales for more information:

AramarkSalesNRGPark@aramark.com

### Fresh Made Popcorn\*

In-Booth Service Offering **Fresh Made Popcorn**  
Includes Individual Boxes

Popcorn Machine Rental \$350

Individual Boxes *minimum 10 dozen* \$38 per Dozen

• Additional Fees Apply (Electrical, Labor)



### Fresh Baked Cookies\*

In-Booth Service Offering **Fresh Baked Chocolate Chip Cookies**

Oven Rental \$350

Cookies *minimum 12 dozen* \$42 per Dozen

• Additional Fees Apply (Electrical, Labor)



### Shaved Ice\*

In-Booth Service Offering **Fresh Shaved Ice**  
Includes Assorted Syrups

Shaved Ice Machine Rental \$250

Serves 150+ Guests / Per Station starting at \$750

• Additional Fees Apply (Electrical, Labor)



Limited Quantities of Action Stations Available

One (1) 3 ft x 4 ft table included with Fresh Made Popcorn, Fresh Baked Cookies and Shaved Ice Action Stations. *Based on Availability*

### \* REQUIRES DEDICATED POWER

Please contact Freeman Electrical for Power Needs: 832-667-2651

Each machine requires (1) 110 amp outlet.

## ACTION STATIONS

*Contact Aramark Sales for more information:*

[AramarkSalesNRGPark@aramark.com](mailto:AramarkSalesNRGPark@aramark.com)

### Continued

#### Espresso Action Station\*

Prices Starting at \$1750

Custom In-Booth Service Offering  
**Espresso, Cappuccino, Lattes + More**

Serves 250+ Guests / Per Station

- *Additional Fees Apply (Electrical, Setup, Labor)*

#### Smoothie Action Station\*

Prices Starting at \$1250

Custom In-Booth Service Offering **Fresh Made Fruit Smoothies**

Serves 150+ Guests / Per Station

- *Additional Fees Apply (Electrical, Setup, Labor)*

#### Nitrogen Ice Cream Action Station\*

Prices Starting at \$2800

Custom In-Booth **Nitrogen Ice Cream Station**

Serves 250+ Guests / Per Station

- *Additional Fees Apply (Electrical, Setup, Labor)*

## SPECIALTY ITEMS

#### Logo Cookies per Dozen \$90

Minimum 5 dozen /  
Individually Wrapped  
Customize Cookies for  
VIP Clients

#### Custom Luncheons or Receptions

Contact Aramark Sales for  
Specialty Menu Options  
*Sandwiches, Salads, Barbecue,  
Local Favorites, etc.*

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Limited Quantities of Action Stations Available

#### \* REQUIRES DEDICATED POWER

Please contact Freeman Electrical for Power Needs: 832-667-2651

## BEVERAGES

### NON-ALCOHOLIC

Six pack unless otherwise stated

Dasani Bottled Water	12 oz	\$19
Soft Drinks	12 oz	\$19
Coca Cola, Diet Coke, Coke Zero Sugar, Sprite, Dr. Pepper		
Gold Peak Bottled Tea	12 oz	\$26
Sweet, Unsweet		
Perrier	11 oz	\$32
Juice	10 oz	\$30
Apple, Cranberry, Orange		
Powerade		\$26
Fruit Punch, Cool Blue		
Red Bull	12 oz	\$36
Regular, Sugar Free		
Starbucks Frappuccino		\$120
Twelve pack, 9.5 oz Mocha, Vanilla		
Fruit + Herb Infused Water		\$45
1 Gallon		
Bag of Ice		\$16
40 Pounds		

### COFFEE

PREMIUM COFFEE	3 Gallons	
Regular		\$180
Decaffeinated		\$180
Includes Cups, Sleeves, Lids, Creamers, Sweeteners, Stir Sticks		
<i>Each gallon yields approximately (12) 10-oz servings</i>		
COLD BREW COFFEE	1 Gallon	
Regular		\$105
Includes Cups, Sleeves, Lids, Creamers, Sweeteners, Stir Sticks		
<i>Each gallon yields approximately (12) 10-oz servings</i>		
Silver Urn Service	per urn	\$150
<b>Run of Show</b>		
Deluxe Coffee presentation		
<i>Based on Availability,</i>		
<b>Advance Order Only</b>		

### COFFEE

#### KEURIG OR NESPRESSO

Machine Rental*	per show	\$200
Includes Cups, Sleeves, Lids, Creamers, Sweeteners, Stir Sticks		
<i>Based on Availability</i>		
Each machine requires (1) 110 amp outlet.		
Assorted Pods + Capsules		
K-Cup (12)		\$60
Nespresso (10)		\$60
1-Gallon Water Jug		\$10

### WATER + TEA

Water Cooler Rental*	per show	\$200
Includes (1) 5 Gallon Water Jug, 5oz Cups		
<i>Based on Availability</i>		
Additional Water Jug	5 Gallons	\$45
Hot Tea	3 Gallons	\$130
Includes Cups, Sleeves, Lids, Creamers, Sweeteners, Honey, Stir Sticks		
<i>Each gallon yields approximately (12) 10-oz servings</i>		

#### \* REQUIRES DEDICATED POWER

Please contact Freeman Electrical for Power Needs: 832-667-2651

#### EQUIPMENT RENTALS

Equipment rentals returned damaged or not returned at all will incur replacement fees.

#### BARS, TABLES + COUNTERS NOT INCLUDED WITH SERVICE

Please order these items from the Show Decorator in advance of service start time.

## BEVERAGES

*Looking for something not listed?*

Contact Aramark Sales at [AramarkSalesNRGPark@aramark.com](mailto:AramarkSalesNRGPark@aramark.com).

*Additional fees may apply. Items subject to availability.*

### BEER + SELTZER

Six pack

#### Domestic \$42

Bud Light  
Budweiser  
Coors Light  
Michelob Ultra  
Miller Lite

#### Premium \$48

Guinness  
Heineken  
Karch Love Street  
Modelo  
Peroni  
Shiner Bock  
Stella Artois  
White Claw Mango Hard Seltzer

### LIQUOR

750 mL bottle

#### Whiskey + Bourbon

Crown Royal Whiskey \$120  
Maker's Mark Bourbon \$95  
Jack Daniels American Whiskey \$90

#### Scotch

Macallan 12 \$275  
Johnnie Walker Black \$120

#### Gin

Bombay Sapphire \$95  
Tanqueray \$85

#### Rum

Captain Morgan Spiced \$75  
Bacardi Superior \$73

#### Tequila

Don Julio 1942 \$400  
Casamigos Reposado \$195  
Patron Silver \$175  
1800 Silver \$120

#### Vodka

Grey Goose \$120  
Tito's \$110  
Ketel One \$90

#### Cordials

Kahlua \$75  
Bailey's Irish Cream \$75

Aramark TABC-Certified Bartender Required for all Orders Containing Alcohol EXCEPT:

- Maximum 24 Bottles of Beer OR 2 Bottles of Wine.

Orders of these Quantities or Less Require a Valid TABC Certificate for the Person Serving Alcohol to be Submitted to the Aramark Sales Department.

Product Carry Over from day to day Allowed with the Addition of Bartender Charge and \$200 Daily Setup Fee.

**No Alcohol May be Removed from the Premises at Any Time, Including End of Show, NO EXCEPTIONS**

## BEVERAGES

*Looking for something not listed?*

Contact Aramark Sales at [AramarkSalesNRGPark@aramark.com](mailto:AramarkSalesNRGPark@aramark.com).

*Additional fees may apply. Items subject to availability.*

### BARTESIAN

**Machine Rental\*** per show **\$200**

Includes Cups; Drink Capsules and Liquor Must be Purchased Separately.

*Based on Availability*

**Cocktail Capsules \$60**

Each set of 10 capsules will be 1 flavor.

Choose from these flavors:

- Whiskey Sour
- Espresso Martini
- Long Island Iced Tea
- Hurricane
- Old Fashioned



#### \* REQUIRES DEDICATED POWER

Please contact Freeman Electrical for Power Needs: 832-667-2651

Each machine requires (1) 110 amp outlet.

Aramark TABC-Certified Bartender Required for all Orders Containing Alcohol EXCEPT:

- Maximum 24 Bottles of Beer OR 2 Bottles of Wine.

Orders of these Quantities or Less Require a Valid TABC Certificate for the Person Serving Alcohol to be Submitted to the Aramark Sales Department.

Product Carry Over from day to day Allowed with the Addition of Bartender Charge and \$200 Daily Setup Fee.

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## BEVERAGES

*Looking for something not listed?*

Contact Aramark Sales at [AramarkSalesNRGPark@aramark.com](mailto:AramarkSalesNRGPark@aramark.com).

*Additional fees may apply. Items subject to availability.*

### WITE WINE

750 mL bottle

#### Sparkling

Veuve Clicquot "Yellow Label" Brut Champagne	\$185
La Marca Brut Prosecco	\$52

#### Chardonnay

Sonoma-Cutrer	\$70
Kendall-Jackson	\$54
Woodbridge	\$44

#### Sauvignon Blanc

Kim Crawford	\$60
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#### Pinot Grigio

Santa Margherita	\$75
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#### Rose

Whispering Angel	\$60
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### RED

750 mL bottle

#### Cabernet Sauvignon

Franciscan	\$78
Kendall-Jackson Vintner's Reserve	\$60
Woodbridge	\$44

#### Merlot

J. Lohr Los Osos	\$50
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#### Pinot Noir

La Crema	\$64
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Aramark TABC-Certified Bartender Required for all Orders Containing Alcohol EXCEPT:

- Maximum 24 Bottles of Beer OR 2 Bottles of Wine.

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Product Carry Over from day to day Allowed with the Addition of Bartender Charge and \$200 Daily Setup Fee.

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## BEVERAGES

*Looking for something not listed?*

Contact Aramark Sales at [AramarkSalesNRGPark@aramark.com](mailto:AramarkSalesNRGPark@aramark.com).

*Additional fees may apply. Items subject to availability.*

### BEVERAGE PACKAGES

#### Happy Hour Package

**\$550**

Crown Royal Whiskey	1 bottle
Tito's Vodka	1 bottle
Patron Silver Tequila	1 bottle
Cranberry Juice	6 bottles
Orange Juice	6 bottles
Tonic Water	6 cans
Club Soda	6 cans
Lemon + Lime Wedges	

#### Margarita Package

**\$450**

Patron Silver Tequila	2 bottles
Margarita Mix	8 bottles
Lime Wedges	
Margarita Salt	

#### Beer + Wine Package

**\$950**

Bud Light	24 bottles
Coors Light	24 bottles
Michelob Ultra	24 bottles
Miller Lite	24 bottles
Sonoma-Cutrer Chardonnay	2 bottles
Franciscan Cabernet Sauvignon	2 bottles

#### Bloody Mary Package

**\$350**

Tito's Vodka	2 bottles
Zing Zang Bloody Mary Mix	8 bottles
Tabasco Sauce	1 bottle
Worcestershire Sauce	1 bottle
Lime Wedges, Celery Sticks, Olives	

#### Mimosa Package

**\$270**

La Marca Brut Prosecco	4 bottles
Orange Juice	6 bottles
Cranberry Juice	6 bottles

Aramark TABC-Certified Bartender Required for all Orders Containing Alcohol EXCEPT:

- Maximum 24 Bottles of Beer OR 2 Bottles of Wine.

Orders of these Quantities or Less Require a Valid TABC Certificate for the Person Serving Alcohol to be Submitted to the Aramark Sales Department.

Product Carry Over from day to day Allowed with the Addition of Bartender Charge and \$200 Daily Setup Fee.

**No Alcohol May be Removed from the Premises at Any Time, Including End of Show, NO EXCEPTIONS**

## EQUIPMENT

**Linen Rental** \$10 per piece per show  
Black or White

**Two-Tier Bar Rental** \$150 per bar per day  
Limited Availability



**NRG Park Cup 9 oz**  
Included with bar service  
at no additional charge



**Tossware Tumbler 12 oz** \$132  
Case of 48



**Tossware Flute 9 oz** \$132  
Case of 48





## POLICIES + GUIDELINES

This menu is for use on the exhibit floor only. If you are placing an order for a meeting room or suite, please call Aramark Sales for a Catering Menu.

### HOW TO ORDER

#### Early Bird Ordering

Orders placed by Friday, March 31, 2023 will receive a 10% discount.

- Espresso, Smoothie and Nitrogen Ice Cream Action Stations Excluded from 10% Discount.

#### Ordering

All original catering orders must be received no later than two (2) weeks prior to the first day of your show.

- A ten percent (10%) late charge will be applied to all orders after this date.

Changes and/or cancellations must be received one (1) week prior to the first day of your show.

- No cancellations or reductions will be made after this date.
- Any change made after one (1) week prior to the first day of the show will be subject to approval by the Aramark Sales Department based on availability of product and staff.

#### Ordering Confirmation

Please allow up to seven (7) business days for order processing. All orders received will be confirmed with a Customer Invoice. If you do not receive confirmation of order receipt, please know your order has not been processed. Orders are not final until signed Customer Invoice and Payment are received and processed successfully by the Aramark Sales Department.

### PAYMENT + FEES

#### Payment Policy

Aramark Corporate Policy requires full payment prior to commencement of services. Additionally, a credit card must be on file for any reorders made on side, NO EXCEPTIONS. Orders paid by ACH wire transfer will incur a \$25 processing fee. Orders over \$10,000 (per show) paid by credit card will incur a 3.5% processing fee. Orders are not final until signed Customer Invoice and Payment are received and processed successfully.

#### Administrative Charge + Taxes

All items are subject to a twenty percent (20%) Administrative Charge and applicable eight and one-quarter (8.25%) Sales Tax. Mixed Beverage Sales Tax is included in sales price. The Administrative Charge is not intended to be a tip, gratuity or service charge for the benefit of employees and is not distributed to employees.

#### Gratuity

Any Bartender or Booth Attendant gratuities for exceptional service occur at the sole discretion of the Booth Host. If any such optional gratuities are given, only your Bartender or Booth Attendant will receive this amount.

#### Pricing

All prices are subject to change without prior notification.

### CONTACT

#### Order Form + Payment Agreements Form

Please submit forms and questions to [AramarkSalesNRGPark@aramark.com](mailto:AramarkSalesNRGPark@aramark.com)

#### DELIVERY CHARGE

A \$50 charge will apply to all deliveries of less than \$250 (excluding tax and administrative fee) per order. This fee applies to each delivery below the minimum, including multiple deliveries daily.

### SERVICE PERSONNEL

When ordering Aramark personnel for your booth, we will schedule personnel a minimum of 30 minutes prior to the start time of your service. Attendants are highly recommended for serving your booth. TABC-certified bartenders are required for dispensing alcoholic beverages per TABC regulations.

**NOTE:** Catering attendants are responsible for the setup and clearing of food and beverage-related equipment and items during the catering event. Catering attendants are not permitted to do general booth cleaning, such as vacuuming, emptying trash cans, dusting, etc. We advise all catered events to order porter service.

To order porter services, please visit the NRG Park Exhibitor Services Online Ordering site: [nrgpark.boomerecommerce.com](http://nrgpark.boomerecommerce.com).

## POLICIES + GUIDELINES

### PROCEDURES + SERVICES

#### Event Day Ordering

Please place onsite orders at the Aramark Service Desk in NRG Center. All order forms should be accompanied by an authorized signature and valid credit card information. Event day service hours are 10 a.m. to 3 p.m. for same day and future orders. Any orders received after 3 p.m. will be processed for the next business day.

**Please allow ninety (90) minutes for delivery after orders are placed.**

#### Cancellation Policy

No cancellations will be allowed within one (1) week prior to the first day of the show. Cancellations must be received in writing and must be confirmed by Aramark to be valid. All other cancellations, within one (1) week of the first day of show and after, will be assessed a charge of one hundred percent (100%) of the total order value, including fees and taxes.

#### Special Orders

This menu has been designed with years of experience with exhibitors in mind. However, should you have special menu needs, please contact the Aramark Sales Department. Any variance from this menu, including changes to quantity, menu context, etc. is subject to special pricing.

### GENERAL INFORMATION

#### Tables + Electrical

Aramark does not provide skirted service tables, bars or electrical hookups in your exhibit space, including meeting rooms utilized for exhibits. Please contact the appropriate contractor for these items.

#### Serviceware + Supply Charge

A once-daily supply charge is mandatory to cover the cost of disposable serviceware for in-booth catering to include service platters, flatware, plates, cups and napkins. The supply charge of \$50 is additional to attendant and/or bartender charges.

**Please note all serviceware may be disposed of at the end of each day of service; serviceware is not reused.**

#### Unconsumed Food + Beverage

Aramark reserves the right, in its sole discretion to dispose of any unconsumed or unopened food and beverages at the end of each event or to restock certain items. Unused items may not be removed from the NRG Park premises. Credit will not be given for any such items.

### ADDITIONAL CHARGES

#### Attendant Charge:

- \$175 per Attendant for up to Four (4) Hours of Service
- \$50 per Attendant per Hour for Each Additional Hour

#### Bartender Charge:

- \$200 per Bartender for up to Four (4) Hours of Service
- \$50 per Bartender per Hour for Each Additional Hour

#### Delivery Charge: \$50

- For Orders Less Than \$250, Including Multiple Orders Daily

#### Daily Supply Charge: \$50

#### ACH Wire Transfer Charge: \$25

- ACH Wire Transfer May Only be Used for Orders Over \$5000

#### Credit Card Fee: 3.5%

- For Orders Over \$10,000

#### Late Fee: 10%

- For Orders Placed Within 2 Weeks of Show

OTC 2023

# EXHIBITOR ORDER FORM



OTC 2023  
Official Vendor



## CONTACT INFORMATION

Event /Show Name  Booth Number  Pavilion (If Applicable)

Company (Name on Exhibit Booth)

Exhibit Company (3rd Party Planner, if Applicable)

Mailing Address  City  State  Zip

Contact Name  Phone Number

Email Address  Cell Phone

DATE	TIME		ITEM	QTY	REORDERS ALLOWED? Y/N
	START	END			

### \$50.00 Daily Supply Charge

20% Administration Charge & Sales Tax Applies, 10% Late Fee for Orders Received Less Than 7 Days Prior to Show  
**All Orders Must be Accompanied by a Payment Agreement (next page)**  
**NOTE:** Delivery Times Can Vary up to 30 Minutes Before or 30 Minutes After Time Requested  
 Deliveries for Orders Less than \$250 (excluding tax and administrative charge) will Incur a \$50 Delivery Fee Per Delivery

I certify that the above information is correct and that I have read and understand the policies and procedures in the Exhibitor Menu.

Authorized Signature Title Date

PLEASE RETURN THIS FORM TO THE ARAMARK SALES OFFICE VIA EMAIL.

**ARAMARK  
AT NRG PARK**  
 8701 Kirby Drive  
 Houston, Texas 77054  
 832.667.2482

**SUBMIT TO**  
 EMAIL [AramarkSalesNRGPark@aramark.com](mailto:AramarkSalesNRGPark@aramark.com)





## CONTACT INFORMATION

Event /Show Name  Booth Number  Pavilion (If Applicable)

Company (Name on Exhibit Booth)

Exhibit Company (3rd Party Planner, if Applicable)

Mailing Address  City  State  Zip

Contact Name  Phone Number

Email Address  Cell Phone

## PAYMENT INFORMATION

### PLEASE CHECK ONE OPTION

**Initial pre-show order** will be paid by the above customer to Aramark with a company check three weeks prior to service. A credit card will be placed on file for guarantee purposes. Additional services ordered onsite will be automatically billed to customer's credit card. **Please make checks out to Aramark Sports and Entertainment**

**Initial pre-show orders**, as well as additional services ordered on site will be automatically billed to customer's credit

### CREDIT CARD HOLDER *Please note a 3.5% processing fee applies to all credit card charges over \$10,000.*

Credit Card  Visa  Amex  Mastercard  Discover  Diners Club

Card Number  Expiration Date  CVB Code

Card Holder's Name

**I hereby authorize ARAMARK to apply all charges for services rendered to the above company on my credit card.**

Card Holder's Signature  Date

## AUTHORIZED SIGNERS

The following people are authorized to make additions to my order once on site.

**Anyone placing an order for your exhibit space not listed below will be required to present a new credit card, no exceptions.**

Name  Cell

Name  Cell

Please note ACH wire transfers must be a minimum of \$5000.00 and require a \$25.00 processing fee.  
Please contact the Aramark Sales Department for more information.

**I certify that the above information is correct and that I have read and understand the policies and procedures in the Exhibitor Menu.**

Authorized Signature Title Date

**PLEASE RETURN THIS FORM TO THE ARAMARK SALES OFFICE VIA EMAIL.**

ARAMARK  
AT NRG PARK  
8701 Kirby Drive  
Houston, Texas 77054  
832.667.2484

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