


**GALVESTON ISLAND
CONVENTION CENTER**
AT THE SAN LUIS RESORT

Catering Request Form

Name of Exhibition or Show: _____

Date(s) of Show: _____

Exhibitor's Name: _____ Booth Number: _____

Exhibitor Company/Organization: _____

Exhibitor Address: _____

City _____ State _____ Zip Code _____

Email Address: _____

Phone: _____

Date(s) of requested catering: _____

Time of requested catering: _____

Type of catering requested: such as coffee breaks, bar, reception, or etc. (This can be discussed in further detail if needed)

Menus can be viewed on website: www.sanluisresort.com If you prefer they can be emailed to you directly, please mark the box below.

Email a copy of menus to this email address: _____

You may email or fax this document to:

Lisa Clemons
Associate Director of Convention & Conference Planning
The San Luis Resort, Spa & Conference Center
409 740 8686 direct line
409 744 6913 fax line
lclemons@ldry.com

Please note all catering will need to be paid for in advance. Billing forms will be sent upon request or you can choose to use the same payment method as your utility form.