



Society of Petroleum Engineers

FREEMAN



FREIGHT & RIGGING INFORMATION SHEET

SPE/ICOTA WELL INTERVENTION CONFERENCE & EXHIBITION • March 2022 • Woodlands Waterway Marriott • The Woodlands, TX.

COMPANY NAME _____	BOOTH NUMBER _____
OFFICE CONTACT NAME _____	_____
PHONE _____	EMAIL _____
SHOW-SITE CONTACT NAME _____	_____
PHONE _____	CELL PHONE _____
_____	EMAIL _____

Dear Exhibitor:

To insure a smooth move-in for your exhibit material and machinery at WI 2022, we ask that you please answer the following questions and email your reply to the attention of Mike Fuse by: March 8, 2022

Mike.fuse@freemanco.com or Phone: Mike Fuse - 773.491.1106
713.733.0622

1. How many truckloads of exhibit material will be sent to your booth? (Please note this is the# of FULL TRUCK LOADS and not the # of machines or crates)

___ Number of Display Material Loads ___ Number of Machinery or Steel Loads ___ Number of Mixed Loads

2. What type of Trailer Loads will be sent to your booth?

___ Number of Closed Vans ___ Number of Flatbed Trailers ___ Number of Lowboy Trailers
___ Number of Overseas Containers

3. What is the approximate total weight for all of your shipments? _____ lbs.

How much of your total weight is machinery weight? _____ lbs How much is your heaviest piece? _____ lbs.

4. Will you require specific equipment to unload? (check all that apply)

___ Crane ___ Forklifts over 5,000lbs. ___ Boomlifts ___ Versa-Lift

5. Cranes - If crane(s) are to be used, please specify Date _____ Time _____ Size _____

(Check One) Unloading only ___ Booth Work only ___ Both (Unloading & Booth Work) ___

6. Forklifts - If used for booth work, please specify Date _____ Time _____ Size _____

Number of Rigging Crews ___ Number of hours or days will you need the Rigging crews ___ Hours ___ Days ___

If you need specialized lifting equipment for your machinery, spreader bars, steel plates, steel bars, special dollies, etc. please describe and provide sizes where applicable _____

Besides this form, please make sure all rigging orders are placed with Freeman with the form in your exhibitor kit "Rigging Equipment & Labor" Please note on that form if you will require a carry-over for the next day.

7. Access Storage - If needed, please approximate the square footage _____

IMPORTANT REMINDERS

- Have you made arrangements for Transportation of your materials & equipment to Well Intervention?
 - o If no or if you need help, contact Freeman Exhibit Transportation (800) 995.3579 YES ___ NO ___