



Exhibitor Audio Visual Order Form

The Woodlands Waterway Marriott

Customer Name: _____ Event Name _____

Event Dates: _____

VIDEO/DATA DISPLAYS & ACCESSORIES	QTY	SHOW RATE	#DAY	TOTAL	CONTACT INFORMATION
24" Monitor		\$180.00			
43" Display		\$405.00			City:
49" Display		\$525.00			State:
60" Display		\$600.00			Ordered by:
80" Display		Inquire			Phone:
OTHER:					Fax:
					Email:

HSIA/POWER	QTY	SHOW RATE	#DAY	TOTAL
Wireless Internet per connection		\$50.00		
High-Speed Wired Internet*		\$150.00/line		
20 amps - 2000 watts - 110 volts		\$75.00		
20 amps - 208 volts/single phase		\$7/amp		
20 amps - 208 volts/three phase		\$8/amp		
OTHER:				

AUDIO EQUIPMENT	QTY	SHOW RATE	#DAY	TOTAL
Single Speaker PA (one speaker, stand, PC patch)		\$200.00		
Medium PA (two speakers, stands, four-channel)		\$400.00		
Wired Hand-Held Microphone		\$80.00		
Wireless Hand-Held Microphone		\$175.00		
OTHER:				

MISCELLANEOUS	QTY	SHOW RATE	#DAY	TOTAL
Flip Chart with Pens, Adhesive Pad and Easel		\$85.00		
Wireless Internet Access with SSID				
OTHER:				

ORDERING INFORMATION & INSTRUCTIONS

All estimated charges are due in advance. Cancellations less than 48-hours prior to delivery are subject to a 50% of total charges.

On-site additions are subject to overtime setup charges.

Please call with any questions or for equipment needs not listed on this form.

Scan and email completed form to:

Phone: (281) 681-5607
 Email: 148@avms.com

CHARGES		TOTAL
Equipment Total	1	\$
Delivery/Set/Remove (1/2-hour — \$45 minimum)	2	\$
Late/On-site charge (25% of line 1 if applicable)	3	\$
Subtotal	4	\$
Tax (_____% of line 4)	5	\$
Service Charge (_____% of line 4)	6	\$
TOTAL DUE	7	\$

DELIVERY INFORMATION — Booth #
Delivery Date:
Delivery Time:
Contact:
Mobile #:
Booth #:
Other:

METHOD OF PAYMENT

Card Number: YOU WILL BE CONTACTED BY PHONE TO COMPLETE ORDER	CCV:	American Express	Card Holders Address:
LAST FOUR DIGITS ONLY PLEASE:	EXP:	Visa	
Card-holder's Names (as it appears on card)		MasterCard	
Signature		Check	