



2025 SPE Reservoir Simulation Conference

25-27 March 2025 • Galveston, TX

SPONSORSHIP CONTRACT

This Sponsorship Contract will become a binding contract if the sponsor satisfies and agrees to Sponsorship Policies as set forth in this Contract. The individual signing this agreement warrants that he/she has the authority to bind contractually the organization contracting for the sponsorship.

CONTACT INFORMATION *

**Required: All information must be filled in completely before submitting*

Company: _____

Contact Name: _____

Title: _____

Phone: _____

Email: _____

URL Page Link: _____

OPPORTUNITY SELECTED

Sponsorship: _____

PAYMENT DUE

Payment accepted in US dollars (USD) only.

Refer to Payment Policy on Page 2

Sponsorship Total:

100% Due with Contract USD _____

BILLING INFORMATION FOR INVOICING *

**Required: All information must be filled in completely before submitting*

Company: _____

Contact Name: _____

Street Address: _____

City/State/Province: _____

Zip Code/Postal Code: _____

Country: _____

Phone: _____

Email: _____

PAYMENT METHOD

Check Enclosed Check Number: _____

Please make checks payable to the Society of Petroleum Engineers.

Wire Transfer*

Credit Card*

P.O. Number: _____

*For details on paying by wire transfer or credit card, please contact Sehler [@spe.org](mailto:sehler@spe.org)

I hereby submit this contract for a sponsorship and agree to abide by the policies and procedures as outlined in this contract.

Authorized Representative

Date:

SPE Representative

Date:

SPE Internal Use Only

Contract Received: _____

Full Payment Received: _____

COMPANY NAME: _____

2025 SPE Reservoir Simulation Conference

SPONSORSHIP OPPORTUNITIES

All sponsorships include:

- ❖ Recognition on the conference website, including a link to your company website
- ❖ Recognition on registration email broadcasts
- ❖ Prominent on-site signage recognizing the sponsor
- ❖ Recognition on the event PowerPoint welcome slides displayed between technical sessions

CONFERENCE SPONSOR – USD 15,000

- Recognition as Conference Sponsor
- One (1) complimentary web banner linked to company website. Banner can be on page of sponsors choice—if available (banner created by sponsoring company)
- Five (5) complimentary, full conference registrations for company employees
- Lanyards with company logo and/or marketing message provided by sponsor and distributed by SPE. Lanyards are to be break-away and dual clip.

NETWORKING RECEPTION – USD 11,000

- Four (4) complimentary, full conference registrations for company employees
- Sponsor branded beverage napkins to be used during the reception, provided by SPE

COFFEE BREAKS – USD 9,500

- Includes all coffee breaks (Tuesday A.M. and P.M., Wednesday A.M. and P.M., and Thursday A.M.)
- Two (2) complimentary, full conference registrations for company employees
- Sponsor branded beverage napkins to be used during the breaks, provided by SPE

LUNCHEON – USD 8,000

- Includes both Tuesday and Wednesday lunches
- Two (2) complimentary, full conference registrations for company employees

INTERNET – USD 7,000

- Wireless internet access throughout the facility
- Personalized log-in password with sponsor's name
- One (1) complimentary, full conference registration for company employee

NOTEPADS – USD 5000

- One (1) complimentary, full conference registration for company employees
- Notepads (provided by sponsor) for SPE to distribute

SILVER SPONSORSHIP – USD 4,000

- Prominent Recognition

COMPANY NAME: _____

2025 SPE Reservoir Simulation Conference

SPE ADVERTISING POLICY

SPE accepts advertising for goods and services that, in the publisher's judgment, address the technical or professional interests of its readers. SPE reserves the right to refuse to publish any advertising it considers to be unacceptable. Advertising that can be construed as discriminating or advocating discrimination on the basis of race, gender, religion, disability, sexual orientation, or national origin will not be accepted. As a global organization, SPE will also reject advertising that, in the publisher's opinion, might be culturally offensive to SPE members.

SPONSORSHIP GUIDELINES

- **All copy must be submitted and approved by SPE prior to implementation.**
- **It is the responsibility of the sponsor to adhere to the sponsorship and logo specifications information.**

PAYMENT POLICY

- SPE requires that one hundred percent (100%) payment on all sponsorships be submitted with the signed contract.
- No sponsorship will be acknowledged or promoted, either in print or on the SPE official website, until the contract and required deposit has been submitted.
- Payment is accepted in US dollars only. SPE also accepts most credit cards, checks, money orders and wire transfers.
- Should a sponsor elect to cancel a confirmed sponsorship, SPE is not entitled to refund the monies paid to SPE.
- Company representative signature binds the company to the payment and cancellation schedule. If the company cancels participation with money due, the outstanding funds will be due upon cancellation.

DEADLINES

****In order for sponsorship to be promoted in the Conference Program:**

- Sponsorship Contracts and payment must be received **prior to 25 February 2025.**
- Sponsor logos should be sent as vector based .EPS or .AI files, 4 color process.
- If a vector based logo does not exist use the following file recommendations:
 - Logo should be at least 2 inches wide when produced at 300 pixels per inch.
 - Logo should be submitted as a .TIF or .EPS file formats.

If a sponsor does not meet the published deadlines, we cannot guarantee promotion of sponsorship.

100% of Payment due with Contract

••• PLEASE RETURN BOTH PAGES 1 AND 2 TO SPE •••

SPE INITIALS: _____

CLIENT INITIALS: _____