

Build-Up/Setup

Saturday, 24 February 2024	
0700-2100 hours	Official Contractor Move-In and Build-Up
1000-2100 hours	Official Freight Forwarder Move-In
1100-2100 hours	Exhibitor Contractor Move-In and Build-Up
2100 hours	Exhibition Hall Closed for Build-Up/Setup
Sunday, 25 February 2024	
0900-2100 hours	Official and Exhibitor Contractor Build-Up
1200-2100 hours	Exhibitor Registration, Badge Collection, Move-In and Setup
2100 hours	Exhibition Hall Closed for Build-Up/Setup
Monday, 26 February 2024	
0900-1800 hours	Official and Exhibitor Contractor Build-Up
0900-1800 hours	Exhibitor Registration, Badge Collection, Move-In and Setup
1800 hours	Exhibition Hall Closed for Build-Up/Setup

Official Show Days

Tuesday, 27 February 2024	
1200-1900 hours	Exhibitor Registration and Badge Collection
1200-1900 hours	Access Hours for Exhibitors and Standby Contractors
1400-1800 hours	Opening Hours for Visitors
Wednesday and Thursday, 28 – 29 February 2024	
0900-1800 hours	Exhibitor Registration and Badge Collection
0900-1900 hours	Access Hours for Exhibitors and Standby Contractors
1000-1800 hours	Opening Hours for Visitors
Friday, 1 March 2024	
0900-1700 hours	Exhibitor Registration and Badge Collection
0900-1700 hours	Access Hours for Exhibitors and Standby Contractors
1000-1700 hours	Opening Hours for Visitors

Tear-Down

Friday, 1 March 2024	
1700-1800 hours	Exhibitor Move-Out (Hand Carry Items Only)
1800-2000 hours	Official Freight Forwarder Move-Out
Saturday, 2 March 2024	
0900-1700 hours	Dismantle of Booth Structure by Official and Exhibitor Contractors

Important Notes:

1. During the Build-Up day on 24 February and Tear Down day on 2 March all vehicles MUST check-in to the **Vehicle Holding Area** prior to entering the loading docks. **Strict scheduling** will be announced/notified two (2) weeks prior to the Build-Up Days. All Exhibitor Contractors MUST adhere to the rules.
2. All exhibit installation/setup MUST be completed by 1800 hours on Monday, 26 February 2024. This will be enforced and no exceptions will be allowed.
3. All booth structure and exhibit dismantling MUST be completed by 1700 hours on Saturday, 2 March 2024.
4. OTC Asia reserves the right to alter the operation hours.
5. Each exhibitor is solely responsible for complying with all law, ordinances and regulations pertaining to customs, health, fire prevention and public safety while participating in OTC Asia 2024.

This section is updated as of 30 July 2023.