

8. Emergency and Evacuation Procedures



An emergency is defined as any condition that exists or is likely to occur, endangering the safety of occupants in the Centre. In the event of an emergency situation, it may become necessary to evacuate the facility following our Emergency Response Plan (ERP).

The most probable conditions requiring Emergency Response Plan are anticipated to be fire, bomb threat, chemicals spills, people-related incidents such as assault, medical emergencies, building invasions and civil disturbances. However, natural disasters (earthquakes, flooding) and medical and health crisis (pandemic influenza, medical outbreaks), may arise, requiring the use of these emergency operating procedures.

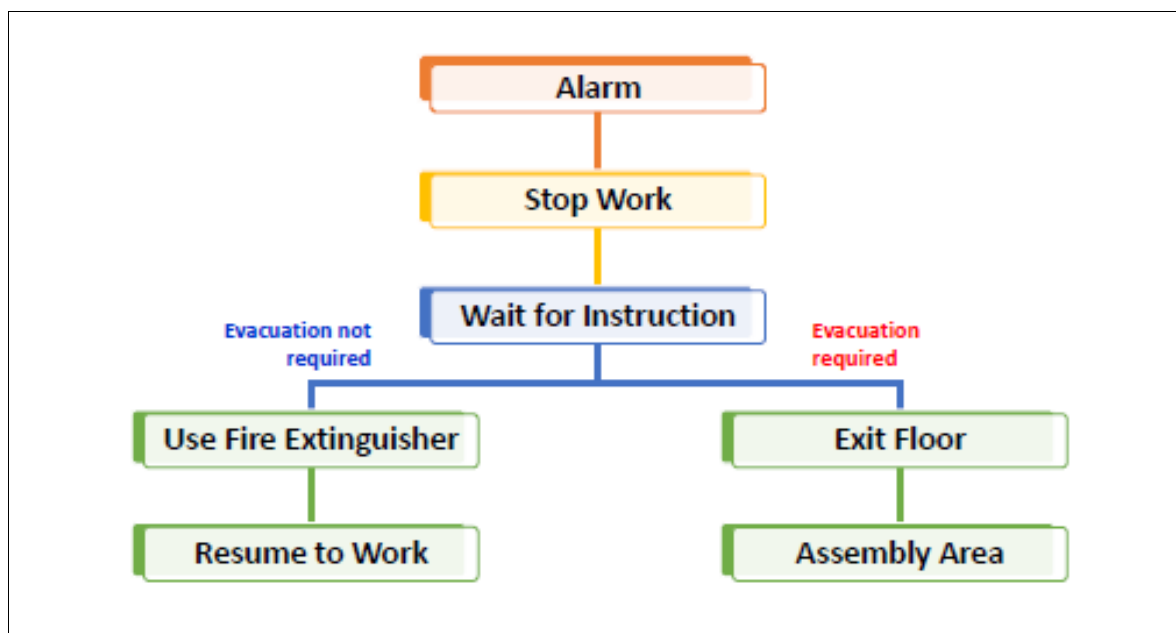
The Kuala Lumpur Convention Centre's SHE & Security Department shall be responsible for communications and coordination with external emergency response services.

Emergency Response Plan

The Centre has an Emergency and Evacuation Procedures to enable the successful evacuation of staff, exhibitors and visitors in the case of a fire or other emergencies. All Centre staff will assist in the evacuation if the need arises.

Exhibitors, contractors and their employees must be familiar with the emergency exits and it is crucial that all occupants of the Centre must be aware of the Centre's Emergency and Evacuation Procedures.

ACTION UPON HEARING THE ALARM AND IN THE EVENT OF FIRE



Upon hearing the evacuation announcement via Centre's PA system or as directed by Centre's Emergency Response Team, immediately look for the exit signs:

- If evacuation is required, announcement will be made.
- Stay calm and wait for further instruction.
- Exit the building by using the nearest emergency exit or fire staircase.
- Follow instructions by our Emergency Response Team.
- Never use lifts in an emergency evacuation.

Evacuation Assembly Area

- During an evacuation, Contractors, Exhibitors and Visitors in any hall or any part of the Centre must be assembled at the nearest Assembly Area.
- The Evacuation Route and Assembly Areas are outlined on the maps below.
- These maps should be studied by all exhibitors and contractors and all their staff or agents as part of their familiarisation with the Centre's physical infrastructure.

ASSEMBLY AREA: NEAR MASJID AS-STAKIRIN, KLCC PARK



Emergency Contact Number

Dial **"555"** (by using ALL in-house telephone)
or
+60 3 2333 2900 (by using mobile phone)