

Exhibition Photography Services

High quality exhibition stand photography is available on site during the event. All images and video productions are produced using the very latest digital technology and supplied royalty free. If you are a stand designer, contractor or an exhibitor and you would like to purchase any of our services then please complete and return this form.

Stand & PR photography:

		Quantity
Jpeg image	£30.00 ea	
*Super Stand 6 - 6 digital images	£125.00 ea	
*10 shot bundle - priced per shot	£17.00 ea	
"Super Stand 6 & PR Combo"	£195.00 ea	
30 minutes PR photography	£90.00 ea	
**Fast Turnaround of images - images edited and emailed out within 1 day from shoot	£15.00	
**Images supplied on to Hard-Drive	£50.00	
**Images copied & supplied as additional Low Res files.	£15.00	

Postage & Packaging / E-Transfer from £4.50. All fees subject to VAT.

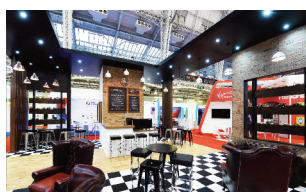
*super stand 6 & 10 shot bundle to be applied on a single stand basis only

**price is in addition to cost of photography

Exhibition	
Stand Name	
Stand Number	
Hall	
Contact	
Telephone	
PO Number:	
Address	
Company/Invoice Name & Address	

Please tick to agree & confirm our terms & conditions: ☐

Post Photo Ltd. M: 07794 689 840 - W: www.postphoto.co.uk - E: info@postphoto.co.uk
T: 01299 269 737 -Bannut Tree House-Lye Head-Bewdley-DY12 2UW



Post Photo Ltd. Stand & PR Photography Terms and Conditions

All sales made by us are subject to these standard terms & conditions, except where agreed otherwise in writing. We do endeavour to offer the best possible service so if you have a problem with our service, please contact us immediately so that we can try to rectify it as soon as possible.

DEFINITIONS. "Our" and "Us" refers to the seller (vendor) whose trading style appears on your order and invoice. "You" and "Your" refers to the original company, organisation or individual who purchases goods and/or services directly from us.

YOUR RIGHTS. You and We are protected by statutory (legal) rights, according to the laws of England and Wales or any European Legislation which applies in England. Where statutory legislation exists, or new legislation comes into force, your and our statutory rights are not affected by anything within these terms, and those rights take precedence over these terms. Where any part of these terms is over-ridden by legislation, all other terms still apply. Any order placed with us is subject to acceptance.

1. COPYRIGHT.

The 1988 Copyright Act assigns copyright to Post Photo Ltd. It is contrary to the Act to copy or allow to be copied photographically, electronically or by any other means an image created as part of this arrangement until payment in full has been received.

2. PAYMENT.

Please send all payments to Post Photo Ltd. Payment of the total invoice amount must be received in full within 21 days of the date of invoice issue. Payment is to be made in GBP sterling. Payment can be made by cash, cheque and BACS. If any bank charges arise you will be notified of this before any such charge is made.

3. OVERDUE PAYMENT.

We reserve the right to charge interest on all overdue balances at 5% per month compounded until the date payment is received in full or alternatively, at our discretion, in line with legislation relating to late payment of commercial debts. Interest is charged from the invoice date onwards if payment is not received within 21 days (or as agreed otherwise in writing). At Post Photo's discretion you may lose the right to any discounts/special offers agreed at time of booking on any overdue payments. A £150.00 plus VAT administration fee will become due in addition to any costs and professional charges. Post Photo may proceed to county court at its own discretion without notice to the debtor after 90 days.

4. ISSUES.

All issues should be raised with Post Photo Ltd. within 14 days of receiving your images. You should notify us within 14 days if no work has been received. No issues or complaints will be dealt with for any reason after this period.

5. PHOTOGRAPHS.

It is your responsibility to ensure that you have permission to photograph anything or anyone that or who may be depicted within an image, if you subsequently choose to make use of that image. All photographs are sized as nominal. The photographer will provide a pleasing colour balance but cannot guarantee exact colour matching owing to anomalous reflectance caused by a combination of certain dyes and materials, monitors and image end users. It is sometimes impossible to record photographically the exact colour of materials as seen by the human eye; therefore, all colour balances are purely perceptual. Photographs can take up to 10 days to be edited and sent out. We use our own expertise to edit down as necessary to the best photographs for the provision of the final image/images. Images/diagrams can be sent however the photographer can interpret this accordingly and this may change due to unforeseen circumstances due to photographing in situ with obstacles in the way. We will always aim to produce the best possible angle/image allowed.

6. DISPLAY.

The client agrees to allow Post Photo to display any photographs covered by this order in their studio, portfolio, internet site, competitions and advertising. In booking Post Photo Ltd. for the photography, I hereby agree to these terms and conditions of business as set out above and for payment as outlined above.

7. INVOICE.

Please notify us if your company/business is classed as a sole trader. If a purchase order number is required, it is your responsibility to provide Post Photo accordingly. It is your responsibility to make sure all purchase order numbers and any other invoicing requirements are in place prior to the photography commencing.

8. VAT is added to all invoices as standard. If you are an international company who does not expect to pay VAT, it is your responsibility to inform us of this prior to invoicing, providing your VAT number as necessary. In the absence of this information VAT will be applied to your invoice. We reserve the right to charge any additional administration charges if we are requested to alter invoices after they have been produced.

9. ADMINISTRATION.

If additional administration work is required that is beyond the normal invoicing structure or we have to reissue an additional invoice, we reserve the right to charge an additional administration charge in line with the increased work.

10. INFORMATION. Your company's information may be stored, and information processed about you. Such information will be used to prevent fraud, bad debts and money laundering. Telephone calls between you and Post Photo Ltd may be monitored and/or recorded for training and security purposes.

11. HEALTH & SAFETY.

Post Photo and our clients will act in accordance with all relevant health and safety requirements in order to provide the product(s) or service(s).

12. CREATIVE BRIEF.

Unless otherwise agreed, you agree to accept Post Photo's decisions on creativity within the product(s) or service(s).

13. LIABILITY.

Post Photo accepts no liability for any loss or damage that may arise from the supply of the product(s) or service(s). In the unlikely event of the Post Photo being unable to supply the product(s) or service(s) as specified in the Order, liability shall be limited to the total invoice value – or monies already paid by you.

14. DATA PROTECTION.

You must ensure that all necessary arrangements have been made with, and permissions obtained from, people and places that may be recorded on camera as a result of Post Photo supplying the product(s) or service(s) – and that such recording is in compliance with Data Protection.

15. CONFIDENTIALITY

Unless otherwise agreed, Post Photo will treat any information gained during the supply of the product(s) or service(s) as being private and confidential. Likewise, you will keep confidential any methodologies and technology used by Post Photo to supply of the product(s) or service(s).

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