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# **WJB HOUSTON SUBMISSION GUIDELINES**

These awards are given in memory of Professor W J B Houston who was an Honorary Editor, Past President and Secretary of the European Orthodontic Society.

Every year, the interest from a trust, incorporating some of the Society's reserves, is available to finance two awards, one for the best research paper and the other for the best scientific poster, presenting the results of original, unpublished research, of a topic of orthodontic interest at the EOS Annual Congress. All accepted applicants will be given a certificate, and the winners will be given a prize of £2500 (or the Euro equivalent).

## **Key Deadlines**

Abstract submission opens: 21 October 2024

Abstract submission closing deadline: 15 December 2024 at 23:59 CET

Notifications sent by: 7 March 2025

Early-bird registration deadline for Presenting Authors: 6 April 2025

EOS 2025 Congress dates: 2-6 June 2025

### **Awards Rules**

- These awards are open to junior researchers, presenting research undertaken as part of an orthodontic postgraduate university programme, Masters or Doctorate level research.
- 2. For the 100<sup>th</sup> Congress, all abstracts accepted for poster presentations will be presented as e-posters only. There will be no physical posters.
- 3. Papers and e-posters under combined authorship are eligible, provided that the senior author sends written confirmation to the <u>EOS Abstracts Office</u> that the work is mainly that of the junior author.
- 4. Papers and e-posters must be presented personally, in English, by the first named junior author, who must have been a member of the Society for a minimum of two consecutive years preceding the Congress, and who must have registered for the Congress and paid the appropriate registration fee in full by 6 April 2025.
- 5. The applicants for the research awards shall submit an abstract through the online process, indicating whether it is to be considered for either the oral or the poster award. Additionally, they shall also submit an essay on the research project. This should be a



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Word document, double-spaced and not more than 12 pages of A4 including the abstract, main text, references, tables and figures. Both abstract and paper must be submitted by Sunday 15 December 2024 at 23:59 CET.

- Reports from independent expert referees may be obtained and made available to the Scientific Committee who will then indicate to the applicant whether it has been accepted.
  - Due to the limited number of oral presentation slots, a maximum of 4 top-scoring submissions can be selected for oral presentations. The decision of the Committee will be final.
- 7. The prizes will be judged at the Congress by two, independent, panels of three judges. One panel consisting of the Immediate Past President, a member of the Executive and another member of the Council will judge the prize for the best oral presentation. The second panel will judge the prize for the best e-poster and will consist of the Honorary Secretary/Treasurer, the Chair of the Scientific Committee, and one ordinary member involved in orthodontic teaching. The panels of judges will be appointed by the Council and a report will be given to the Council meeting.
- 8. The prizes shall be judged at the Congress, and the awards will be presented at the Awards Ceremony.
- 9. The Society reserves the right to withdraw or withhold funds from the W J B Houston Award dependent on the resources available and may modify the amount of the award.

### **Abstract Submission Guidelines**

- 1. You will be asked to indicate whether your abstract should be considered for the Houston oral or poster award.
- 2. Abstracts should contain no more than 350 words and must be written in English and structured in the following format:

**TITLE**: In CAPITALS (80 words, including spaces). Do not use abbreviations (e.g. does RT-PCR represent reverse-transcription polymerase chain reaction or real-time polymerase chain reaction?).

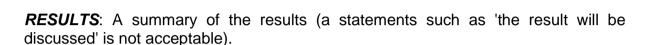
**AIM:** An introductory sentence indicating the objectives and purpose of the study.

**MATERIALS (or SUBJECTS) AND METHOD**: A description of the methodology, including statistical evaluation.

For enquiries, contact EOSabstracts@tfilodestar.com



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**CONCLUSIONS**: A statement of the study's conclusions.

- 3. Figures, tables and illustrations may not be included in the abstract.
- 4. Each participant may submit <u>only one abstract and associated essay</u> for the Houston prizes. Additional abstracts may be submitted for the Congress but not for consideration of the Houston prize.
- 5. Only five authors can be included on any one abstract.
- 6. Please be aware that your submission must comply with the Radiation Protection and will be judged by European Standards. Reviewers may reject submissions that do not comply.

Radiation Protection: clinical practice, recommendations, regulations and legislation regarding the use of ionizing radiation in medicine and dentistry varies between countries.

The latest information regarding radiation protection in dentistry can be found under: <a href="https://ec.europa.eu/energy/sites/ener/files/documents/136.pdf">https://ec.europa.eu/energy/sites/ener/files/documents/136.pdf</a> and <a href="https://ec.europa.eu/energy/sites/ener/files/documents/172.pdf">https://ec.europa.eu/energy/sites/ener/files/documents/136.pdf</a>

#### **Submission Process**

On entering the abstract submission portal, you will be asked to create a new account. The selected login name and password can be used to view or amend the draft abstract before it is submitted. Once submitted, the abstract cannot be modified. You will then receive an e-mail acknowledgment confirming receipt. If you do not receive an acknowledgment, please contact: EOSabstracts@tfilodestar.com

All submissions will be reviewed by the Scientific Committee prior to deciding whether they can be accepted in the final programme. It is the submitting author's responsibility to ensure that the abstract is accurate and well written.

The deadline to submit an abstract for consideration for the Houston Research Awards is **Sunday 15 December 2024 at 23:59 CET.** Abstracts received after this date will not be evaluated.



Notification of acceptance/rejection will be sent by email to the submitting author by 7 March 2025. If you have not received information concerning the abstract by that date, please contact: <a href="mailto:EOSabstracts@tfilodestar.com">EOSabstracts@tfilodestar.com</a>.

Only abstracts submitted by authors who have paid their congress registration fee in full by the 6 April 2025 will be included in the final programme and published.

Accepted abstracts will be published in the October digital issue of the European Journal of Orthodontics. EOS members receive the journal as part of their subscription.