



Staff Brief: Gold Lounge Manager - UK Black Business Show

Location: Gold Lounge

About the Role:

Step into UK Black Business Show's most exclusive space, where Gold ticket holders, speakers, sponsors and VIP guests come to network, relax and be looked after in style, and you're the one running the show. As Gold Lounge Manager, this is a genuine leadership opportunity: you'll own the day-to-day running of the space and be trusted to deliver a premium experience from open to close.

If you love being hands-on, thrive under a bit of pressure, and take real pride in getting the small details right, this is your chance to lead one of the standout spaces at UK Black Business Show.

Responsibilities:

- Be the main point of contact for Gold Lounge guests all day, making sure every interaction feels premium
- Coordinate with sponsors and exhibitors on any items or sampling requests for the lounge
- Oversee the distribution of gifts, products and merchandise available to guests in the Gold Lounge.
- Lead the Gold Lounge staff/volunteers on shift, keeping the space presentable and welcoming throughout the day
- Escalate any issues to the Operations Team promptly and confidently
- Bring energy, polish and genuine leadership to one of the show's most exclusive spaces

What You'll Gain:

- Experience working at a large-scale show
- Access to the UKBBS After-Party
- A reference for future work
- A UKBBS code to invite friends/family (once confirmed)